

**INACTIVE - ALL ITEMS SUPERSEDED**

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b>		LEAVE BLANK (NARA use only)	
To: NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD, COLLEGE PARK, MD 20740-6001		JOB NUMBER <b>NI-173-08-2</b>	
1. FROM (Agency or establishment) <b>Federal Communications Commission</b>		Date Received <b>12/19/07</b>	
2. MAJOR SUB DIVISION <b>Office of Engineering and Technology</b>		NOTIFICATION TO AGENCY	
3. MINOR SUB DIVISION <b>Laboratory Division</b>		In accordance with the provisions of 44 U.S.C 3303a, the disposition request, including amendments is approved	
4. NAME OF PERSON WITH WHOM TO CONFER <b>Shoko B. Hair</b>		5. TELEPHONE <b>(202)418-1379</b>	DATE <b>8-28-08</b>
6. <b>AGENCY CERTIFICATION</b> I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for Disposal on the attached <u>2</u> page(s) are not needed now for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,  <input checked="" type="checkbox"/> is not required <input type="checkbox"/> is attached; or <input checked="" type="checkbox"/> has been requested.		ARCHIVIST OF THE UNITED STATES <i>Adrienne C. Thomas</i>	
DATE <b>12/12/07</b>	SIGNATURE OF AGENCY REPRESENTATIVE <i>Shoko B. Hair</i>		TITLE <b>Records Officer</b>
7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	See attached page.		

*sd 9/2/08 copies sent to Agency, NAWMA*

115-109

PREVIOUS EDITION NOT USABLE

STANDARD FORM 115 (REV. 3-91)  
PRESCRIBED BY NARA 36 CFR 1228

## Office of Engineering and Technology (OET) - Laboratory Division

### Experimental Licensing System (ELS).

This schedule supersedes job citation N1-173-92-1, Experimental Station License Files; job citation N1-173-87-4, item 36, Applications Submitted Under Part 5; and job citation N1-173-80-2, item 31, Ownership File.

Experimental Licensing System assists entities in both the government and the private sector in getting approval for experimental use of the RF system.

~~A. Input/Source Records. FCC Forms 405, 442, 702, 703 and Application for Special Temporary Authority. An interactive web based system allows users to electronically file applications. Information is electronically imported into the database.~~

~~FCC Form 405, Application for Renewal of Radio Station License for Experimental Radio Service. Applicants/licensees use FCC Form 405, Experimental Radio Service Application, to apply for renewal of radio stations licenses at the FCC. Section 307(e) of the Communications Act limits the term of experimental radio licenses to five years. On August 23, 2003, The Commission amended the rules to require electronic filing of Applications for Experimental Radio licenses and authorizations. (Note: limited waivers of the electronic filing rule are described).~~

~~FCC Form 702, Application for Consent to Assign an Experimental Authorization. Applicants in the Experimental Radio Services submit FCC Form 702 when the legal right to control the use and operation of a station is to be transferred. On August 30, 2003, the Commission required that all applications filing FCC Form 702 stations be filed electronically.~~

~~FCC Form 442, Applications for New or Modified Radio Station Authorization Under Part 5 of FCC Rules Experimental Radio Service (Other than Broadband). Applicants that require an FCC license to operate a new or modified experimental radio station must file FCC Form 442. Note: On August 23, 2003, the Commission amended the rules to require electronic filing of Applications for Experimental Radio licenses and authorizations.~~

~~FCC Form 703, Application for Consent to Transfer Control of Corporation Holding Station License. Applicants in the Experimental Radio Services submit FCC Form 703 whenever the applicant proposes to change the control of a station, as by transfer of stock ownership. Note: On August 30, 2003, the Commission requires that all applications for Experimental radio stations be filed electronically, including FCC Form 703.~~

~~Application for Special Temporary Authority. Pursuant to 47 CFR 5.61, the Commission may issue a special temporary authorization for operating of a station for six months or less.~~

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~~Temporary. Destroy/delete 3 years after expiration of license/grant.~~

B. Master file: The system contains paper filed and electronic filing data and documents used in the review and approval (or denial) of spectrum and for experimental purposes. One application identifier exists for each application field. It also contains an audit trail of changes made to this information during the review and approval process.

~~Temporary. Delete 3 years after expiration of license/grant.~~

~~C. Outputs: Several reports on what licenses have been approved. Status reports available to the applicant who filed an application as to the progress of the request for experimental license. Reports on applicants are filed.~~

~~Temporary. Destroy/delete when reports are no longer needed for administrative purposes.~~

~~D. Documentation: Includes users' guides, tip sheets, manufacturers' manuals, system specifications and file specifications with corresponding instructions.~~

~~Temporary. Destroy or delete upon authorized deletion of the related electronic records or upon the destruction of the output of the system if the output is needed to protect legal rights, whichever is later.~~

Superseded by job / item number:

DAA-0173-2016-0003-0001 + 0002  
Date (MM/DD/YYYY):  
3/28/18

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