

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-173-08-003

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Explanation / Description:

Item 2 has been superseded by DAA-0173-2019-0001-0009. Other items in this schedule were never approved, as the records were covered under the GRS.

Date Reported: 11/07/2022

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

REQUEST FOR RECORDS DISPOSITION AUTHORITY		LEAVE BLANK (NARA use only)	
To NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD, COLLEGE PARK, MD 20740-6001		JOB NUMBER NI-173-08-3	
1 FROM (Agency or establishment) Federal Communications Commission		Date Received 12/19/07	
2 MAJOR SUB DIVISION Office of Engineering and Technology		NOTIFICATION TO AGENCY	
3 MINOR SUB DIVISION Laboratory Division		In accordance with the provisions of 44 U S C 3303a, the disposition request, including amendments is approved	
4 NAME OF PERSON WITH WHOM TO CONFER Shoko B. Hair		5 TELEPHONE (202)418-1379	DATE 8-28-08
6 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for Disposal on the attached <u>1</u> page(s) are not needed now for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,		ARCHIVIST OF THE UNITED STATES <i>Adrienne C. Thomas</i>	
<input checked="" type="checkbox"/> is not required		<input type="checkbox"/> is attached, or	
DATE 12/12/07	SIGNATURE OF AGENCY REPRESENTATIVE <i>Shoko B. Hair</i>	TITLE Records Officer	
7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	See attached page.		

At 9/2/08 copies sent to Agency, NWRMC

Office of Engineering and Technology (OET) - Laboratory Division

Laboratory Technical Reports (2002) – This schedule supersedes job citation NN-172-145, item 4, Laboratory Division Technical Reports.

This system serves two main purposes (1) Electronic documentation of technical reports prepared in support of research performed to support Commission initiatives; and (2) electronic documentation of reports of analysis of sample testing in support of the equipment authorization and enforcement program.

~~A. Input/Source Records: Records are keyed directly into the system.~~

B. Master File. The system contains reports that document testing and analysis of RF devices that are marketed, or proposed for marketing, or are the subject of a Commission research initiative. Reports are manually assigned sequential numbers and files are named based on the report subject.

Temporary. Delete when records are 3 years old, or no longer needed for administrative purposes, whichever is later.

~~C. Output/Reports: Detailed reports documenting test results and analysis of testing.~~

~~**Temporary.** Delete when two years old or when reports are no longer needed for administrative purposes, whichever is later.~~

~~D. Documentation: Includes internal user manuals, external user manuals, system documentation, internal user documentation, tip sheets, system specifications and file specifications with corresponding instructions.~~

~~**Temporary.** Destroy or delete upon authorized deletion of the related electronic records or upon the destruction of the output of the system if the output is needed to protect legal rights, whichever is later.~~