

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

LEAVE BLANK

JOB NO.

*N1-173-90-4*

DATE RECEIVED

*1-25-90*

TO: **GENERAL SERVICES ADMINISTRATION**  
**NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

1. FROM (Agency or establishment)

Federal Communications Commission

2. MAJOR SUBDIVISION

Office of Executive Director

3. MINOR SUBDIVISION

Secretary - Dockets Branch

4. NAME OF PERSON WITH WHOM TO CONFER

Deborah I. Price

5. TELEPHONE EXT.

632-7535

DATE

*10/29/90*

ARCHIVIST OF THE UNITED STATES

*[Signature]*

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of \_\_\_\_\_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence:  is attached; or  is unnecessary.

B. DATE

10/16/90

C. SIGNATURE OF AGENCY REPRESENTATIVE

Jerry R. Cowden

*Jerry R. Cowden*

D. TITLE

Records Officer

7. ITEM NO.

1.

8. DESCRIPTION OF ITEM  
(With Inclusive Dates or Retention Periods)

Description

Original Formal Hearing Dockets. These are case files of the record of matters designated for formal hearing by the Commission. They contain the orders, pleadings, transcripts of hearings, exhibits, and other data usually associated in quasi-judicial proceedings. These dockets were originally offered to the accepted by the National Archives under Archives Job No. 446-C-22 dated May 22, 1946. They were subsequently included in Archives job No. NNA-2758 (item 24) dated May 23, 1958.

Filing Arrangement

By Docket Number

Disposition: Permanent

TRANSFER To the Federal Records Center SIX MONTHS AFTER termination of proceedings. OFFER TO NATIONAL ARCHIVES 15 years after termination of proceedings.

Yearly Accumulation

Approximately 150 cubic feet.

*copies sent to agency, NNT, NLF 11/2/90*

9. GRS OR SUPERSEDED JOB CITATION

10. ACTION TAKEN (NARS USE ONLY)

Request for Records Disposition Authority - Continuation		Job no.	page of
7. Item no	8. Description of Item (with inclusive Dates of Retention Periods)	9. Sample or job	10. Action Taken
2.	<p><u>Duplicate Copies of Formal Hearing Dockets.</u></p> <p>These are identical to the original dockets and are for public use.</p> <p><u>Filing Arrangement</u></p> <p>By Docket Number</p> <p><u>Disposition:</u></p> <p>DESTROY 6 months after termination of proceedings.</p>	<p>NCI-173 81-3</p> <p>Item #2</p> <p>Date 12/4/81</p>	
3.	<p><u>Description</u></p> <p>"Not for Public Inspection" Dockets.</p> <p>These dockets contain correspondence, copies of agenda items, inter-office memoranda, authority for issuing order to set case for hearing, and other material not intended for public use.</p> <p><u>Filing Arrangement</u></p> <p>By Docket Number</p> <p><u>Disposition:</u></p> <p>TRANSFER to Federal Records Center 6 months after termination of proceedings.</p> <p>Destroy 20 years after termination of proceedings.</p> <p><u>Yearly Accumulation</u></p> <p>Approximately 7 cubic feet.</p>	<p>NCI-173 81-3</p> <p>Item #3</p> <p>Date 12/4/81</p>	

Four Copies, including original to be submitted to the National Archives  
STANDARD FORM 115-A

Request for Records Disposition Authority - Continuation		Job no.	page of
7. Item no	8. Description of Item (with inclusive Dates of Retention Periods)	9. Sample or job	10. Action Taken
4.	<p><u>Description</u></p> <p>Rule-making proceedings (docketed and non-docketed). These include petitions and comments filed by the general public or orders initiated within the Commission designating rule-changes or adoption of new rules. Some are set for hearing, others are not.</p> <p><u>Yearly Accumulation</u></p> <p>Approximately 5 cubic feet.</p> <p>Dispositions:</p> <p>TRANSFER to the Federal Records Center 6 months after termination of proceedings.</p> <p>DESTROY 20 years after proceedings.</p>	<p>NCI-173 81-3</p> <p>Item #4</p> <p>Date 12/4/81</p>	
5.	<p><u>Description</u></p> <p>Rule-making proceedings (docketed and non-docketed) designated as "Not for Public Inspection". These documents are non-decision making working papers associated with item 4. Therefore, they do not have to be retained for the duration of those records.</p> <p><u>Yearly Accumulation</u></p> <p>Approximately 1 cubic foot.</p> <p>Disposition:</p> <p>DESTROY 2 years after termination of proceedings.</p>	<p>NCI-173 81-3</p> <p>Item #5</p> <p>Date 12/4/81</p>	

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