

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b> <i>(See Instructions on reverse)</i>		<b>LEAVE BLANK (NARA use only)</b>	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER	101-173-98-1
1. FROM (Agency or establishment) Federal Communications Commission		DATE RECEIVED	10-6-97
2. MAJOR SUBDIVISION International Bureau		NOTIFICATION TO AGENCY	
3. MINOR SUBDIVISION		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
4. NAME OF PERSON WITH WHOM TO CONFER	5. TELEPHONE	DATE	ARCHIVIST OF THE UNITED STATES
Kathy Conley	418-0216		<b>WITHDRAWN</b>

**6. AGENCY CERTIFICATION**  
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 25 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required;  is attached; or  has been requested.

DATE	SIGNATURE OF AGENCY REPRESENTATIVE	TITLE
10/1/97	<i>Judy E. Bailey</i>	Team Leader, Records Management

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	<p><b>INTERNATIONAL BUREAU</b></p> <p><b>FUNCTIONS OF THE BUREAU.</b> The International Bureau develops, recommends and administers policies, standards, procedures and programs for the regulation of international telecommunications facilities and services and the licensing of satellite facilities under its jurisdiction. The Bureau advises and recommends to the Commission, or acts for the Commission under delegated authority, in the development of and administration of international telecommunications policies and programs. The Chief of the International Bureau assumes the principal representational role for Commission activities in International organizations.</p>		

REQUEST FOR RECORDS DISPOSITION AUTHORITY — CONTINUATION		JOB NUMBER	PAGE 2 OF 25
7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	<p>The International Bureau has the following duties and responsibilities:</p> <ul style="list-style-type: none"> <li>a. Initiate and direct the development and articulation of international telecommunications policies, consistent with the priorities of the Commission.</li> <li>b. Advise the Chairman and Commissioners on matters of international telecommunications policy, and on the adequacy of the Commission's actions to promote the vital interests of the American public in international commerce, national defense, and foreign policy.</li> <li>c. Develop, recommend, and administer policies, rules, and procedures for the authorization and regulation of international telecommunications facilities and services and domestic and international satellite systems.</li> <li>d. Monitor compliance with terms and conditions of authorizations and licenses granted by the Bureau, and to pursue enforcement actions in conjunction with appropriate bureaus and offices.</li> <li>e. Represent the Commission on international telecommunications matters at both domestic and international conferences and meetings, and direct and coordinate the Commission's preparation for such conference and meetings.</li> <li>f. Serve as the single focal point within the Commission for cooperation and consultation on international telecommunications matters with other federal agencies, international or foreign organizations, and appropriate regulatory bodies and officials of foreign government.</li> <li>g. Develop, coordinate with other federal agencies, and administer regulatory assistance and training programs for foreign administrations to promote telecommunications development.</li> </ul>		

REQUEST FOR RECORDS DISPOSITION AUTHORITY — CONTINUATION		JOB NUMBER	PAGE
			3 OF 25
7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	<p>h. Provide advice and technical assistance to U.S. trade officials in the negotiation and implementation of telecommunications trade agreements.</p> <p>i. Conduct economic, legal, technical, statistical and other appropriate studies, surveys and analysis in support of development of international telecommunications policies and programs.</p> <p>j. Collect and disseminate within the Commission information and data on international telecommunications, regulatory and market developments in other countries and international organizations.</p> <p>k. Work with the Office of Legislative and Intergovernmental Affairs to coordinate the Commission's activities on significant matters of international policy with appropriate congressional offices.</p> <p>l. Promote the international coordination of spectrum allocation and frequency and orbital assignments so as to minimize cases of international radio interference involving U.S. licensees.</p> <p>m. Direct and coordinate, in consultation with appropriate bureaus and offices, negotiation of international agreements to provide for arrangements and procedures for bilateral coordination of radio frequency assignments to prevent or resolve international radio interference involving U.S. licensees.</p> <p>n. Ensure fulfillment of the Commission's responsibilities under international agreements and treaty obligations, and, consistent with Commission policy, ensure that the Commission's regulations, procedures, and frequency allocations comply with mandatory requirements of all applicable international and bilateral agreements.</p>		

REQUEST FOR RECORDS DISPOSITION AUTHORITY — CONTINUATION		JOB NUMBER	PAGE 4 OF 25
7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	<p>o. Oversee and, as appropriate, administer activities pertaining to the international consultation, coordination and notification of U.S. frequency and orbital assignments, including activities required by bilateral agreements, the International Radio Regulations, and other international agreements.</p> <p>p. Advise the Chairman on priorities for international travel and administer and coordinate the Commission's international travel plan.</p> <p>q. Develop, recommend and administer policies, rules and regulations implementing the Commission's oversight responsibilities regarding Comsat's participation in INTELSAT and Inmarsat.</p> <p><b><u>GENERAL ADMINISTRATIVE FILES AND RECORDS COMMON TO MOST OFFICES</u></b></p> <p>1. <b><u>General Correspondence Files.</u></b> These files include correspondence incidental to the operations of the Bureau. Included are correspondence from the public, Members of Congress and other government agencies.</p> <p><u>Disposition.</u> <b>TEMPORARY.</b></p> <p><u>Destroy</u> when one (1) year old.</p> <p><u>Destroy</u> Congressional correspondence when three (3) years old.</p> <p>2. <b><u>Memoranda and Subject Files.</u></b> These file consist of memoranda, reports and bulletins relating to the functions and operations of the Bureau or intra-agency correspondence. They are primarily of administrative value.</p> <p><u>Disposition.</u> <b>TEMPORARY.</b></p> <p><u>Destroy</u> when three (3) years old.</p> <p>3. <b><u>Office Administrative Files.</u></b> These files relate to the internal administration of the Bureau. In general, these records relate to the Office organization, staffing,</p>		<p>WITHDRAWN</p> <p>WITHDRAWN</p> <p>WITHDRAWN</p>

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY — CONTINUATION</b>	JOB NUMBER	PAGE 5 OF 25
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
4.	<p>procedures, and communications; the expenditure of funds, including budget records; day-to-day administration of office personnel including awards; training and travel; supplies and office services and equipment requests and receipts; and the use of office space and utilities. They may also include copies of internal activity and workload reports (including work progress, statistical, and narrative reports prepared in the office and forwarded to higher levels) and other materials that do not serve as unique documentation of the programs of the office. These files may be duplicative of the official records maintained by the Office of the Managing Director.</p> <p><u>Disposition.</u> <b>TEMPORARY.</b></p> <p><u>Destroy</u> when two (2) years old or when no longer needed, whichever is sooner.</p> <p><b>Rule Making Files.</b> These files relate to petitions or rule making items proposing changes in the Commission's rules and policies for the International Bureau. The files may contain the petition and associated comments, exhibits, and staff memoranda, notes and reports. The information contained in these files is generally related to staff deliberations to determine proposals to the Commission on rule making matters and loses some significance upon Commission action on such items. The official rule making files are maintained by the Agenda Branch for petitions made available for public comment.</p> <p><u>Disposition.</u> <b>TEMPORARY.</b></p> <p><u>Destroy</u> six (6) months after final rule is published.</p>		WITHDRAWN
5.	<p><b>Rule Waiver Files.</b> These files contain requests or petitions for waivers of the Commission's rules pertaining to the International Bureau and documents resolving such requests or petitions.</p> <p><u>Disposition.</u> <b>TEMPORARY.</b></p> <p><u>Destroy</u> six (6) months after final action is published.</p>		WITHDRAWN

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY — CONTINUATION</b>	JOB NUMBER	PAGE 6 OF 25
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
6.	<p><b><u>Freedom of Information Act (FOIA) and Privacy Act Requests.</u></b> These are files created in response to requests for information under the FOIA and Privacy Act consisting of the a copy of the reply and related supporting files which may include a file copy of the requested record.</p> <p>a. If request is fulfilled, <u>see</u> General Records Schedule 14; Item 11a(1) and (2) for FOIA requests and Item 21a(1) and (2) for Privacy Act requests.</p> <p>b. If request is partially or entirely denied, but not appealed, <u>see</u> General Records Schedule 14, Item 11a(3) for FOIA requests and item 21a(3) for Privacy Act requests.</p> <p>c. If appealed, <u>see</u> General Records Schedule 14; Item 12 for FOIA requests and Item 21 and 22 for Privacy Act requests.</p>		WITHDRAWN
7.	<p><b><u>Performance Work Files.</u></b> These files contain performance appraisals, job elements and standards, and other supporting documents.</p> <p><u>Disposition.</u> TEMPORARY.</p> <p><u>Destroy</u> when three (3) years old.</p>		WITHDRAWN
8.	<p><b><u>Time and Attendance.</u></b> These files contain employee time and attendance records.</p> <p><u>Disposition.</u> TEMPORARY.</p> <p><u>Destroy</u> after GAO audit or when three (3) years old, whichever is sooner.</p>		WITHDRAWN
9.	<p><b><u>Speeches.</u></b> The files are speeches given by the staff on various topics to organizations, etc. outside and inside the Commission.</p> <p><u>Disposition.</u></p> <p><u>Destroy</u></p>		WITHDRAWN

REQUEST FOR RECORDS DISPOSITION AUTHORITY — CONTINUATION		JOB NUMBER	PAGE 7 OF 25
7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
10.	<p><b><u>Bilateral/Multilateral Meeting.</u></b> These file contain complete agenda, U.S. Government position papers on Telecom issues with specific country, background, and details of travel.</p> <p><u>Disposition.</u> TEMPORARY.</p> <p><u>Retire</u> to the Federal Records Center when three (3) years old.</p> <p><u>Destroy</u> when five (5) years old.</p>		<p>WITHDRAWN</p> <p>WITHDRAWN</p>
11.	<p><b><u>Domestic Developments.</u></b> These files contain Reports and Orders, domestic carriers position papers on domestic issues relevant to international discussions.</p> <p><u>Disposition.</u></p> <p><u>Destroy</u></p>		<p>WITHDRAWN</p>
12.	<p><b><u>Country Files.</u></b> These files contain foreign documents pertaining to policy developments, new telecom laws, policy statements, consultant papers, and analyses.</p> <p><u>Disposition.</u> TEMPORARY.</p> <p><u>Retire</u> to the Federal Records Center when three (3) years old.</p> <p><u>Destroy</u> when five (5) years old.</p>		<p>WITHDRAWN</p>
13.	<p><b><u>Multilateral Organization.</u></b> These files contain relevant background papers, position papers, internal memos on multilateral organizations and U.S. Government positions within each.</p> <p><u>Disposition.</u> TEMPORARY.</p> <p><u>Retire</u> to the Federal Records Center when three (3) years old.</p> <p><u>Destroy</u> when six (6) years old.</p>		<p>WITHDRAWN</p>

REQUEST FOR RECORDS DISPOSITION AUTHORITY — CONTINUATION		JOB NUMBER	PAGE 8 OF 25
7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	<b>OFFICE OF THE BUREAU CHIEF</b>		
14.	<p><b><u>International Telecommunications Union (ITU) Documents.</u></b> These files are publications concerned with international telecommunications developments and issues.</p> <p><u>Disposition.</u> <b>TEMPORARY.</b></p> <p><u>Destroy</u> when no longer needed for current business or obsolete, whichever comes first.</p>		WITHDRAWN
15.	<p><b><u>FCC Task Group.</u></b> These files contain advisory committee documents.</p> <p><u>Disposition.</u></p> <p><u>Destroy</u></p>		WITHDRAWN
16.	<p><b><u>Briefing Books.</u></b> These files are notebooks prepared for the Chairman, Commissioners, Bureau Chief and others attending bilateral meetings.</p> <p><u>Disposition.</u></p> <p><u>Destroy</u></p>		WITHDRAWN
17.	<p><b><u>Classified/Unclassified Cables.</u></b> These files are incoming and outgoing cables on various telecom issues, U.S. Government positions, foreign market developments.</p> <p><u>Disposition.</u></p> <p><u>Destroy</u></p>		WITHDRAWN
18.	<p><b><u>Secret and Confidential Cables.</u></b> These files are daily cables for the Bureau.</p> <p><u>Disposition.</u></p>		WITHDRAWN
19.	<p><b><u>Confidential Working Files.</u></b> These files are working files for matters coming through the Office of the Bureau Chief. The files contain internal memoranda, interim drafts, legal research, inter-agency correspondence, and occasionally a duplicate copy of a pleading or order.</p>		WITHDRAWN



REQUEST FOR RECORDS DISPOSITION AUTHORITY — CONTINUATION		JOB NUMBER	PAGE 9 OF 25
7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	<p><u>Disposition.</u> <b>TEMPORARY.</b></p> <p><u>Destroy</u> when no longer needed.</p>		
20.	<p><u>Legislation Package.</u> These files contain internal memos on proposals to Congress, working drafts, draft bills, interagency working group products and correspondence.</p> <p><u>Disposition.</u> <b>TEMPORARY.</b></p> <p><u>Destroy</u> six (6) months after enactment of legislation.</p>		WITHDRAWN
21.	<p><u>Binder Books.</u> These files consists of binders for Assignment, Intelsat Data Handbook, Corporate R&amp;D Program Mid Year Review, Corporate Jurisdictional Program Mid Year Review, Comsat Data Catalog, Gabriel Electronics Inc. (Directional Pattern Envelopes), TAO Books (Special Temporary Authority), Monthly Update Project Report, Pacific, TRW Book, Standard C System Definition Inmarsat Official, Technical Requirements for Inmarsat Coast Earth Stations, Tariff Manual, Inmarsat Basic Documents, Revision Status, Intelsat Service Manual, Columbia Communication Corp. (C3 &amp; C4), Authorizations Miscellaneous, Afrispace Application and Comments, Monthly Circuit Status Report, Quarterly Reports, Semi-Annual Traffic Reports, MCI/BT BT N. America Circuit Status Report, Fees, Public Notices. Records Transmittals and Receipts, Inmarsat Council Documents, Inmarsat Tenth Assembly Documents, 430 Reports, Section 43.51 Agreements, Semi-Annual AT&amp;T IMTS Tracking Report to Comsat, No Action STA, Foreign Carrier Affiliation Notification, CGS Assignments, Accounting Rates, Change of Address, ITC Assignment Book A-Z, Circuit Activation Report, Call Sign, Mailing, IBS, PanAMSat and Reseller Lists, Intersputnik, Record Center Manual, DSS/SAT Log Book.</p> <p><u>Disposition.</u> <b>TEMPORARY.</b></p> <p><u>Retire</u> to the Federal Records Center when five (5) years old.</p> <p><u>Destroy</u> when ten (10) years old.</p>		WITHDRAWN

REQUEST FOR RECORDS DISPOSITION AUTHORITY — CONTINUATION		JOB NUMBER	PAGE 10 OF 25
7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	<b><u>PLANNING AND NEGOTIATIONS DIVISION</u></b>		
22.	<p><b><u>International Radio Interference File.</u></b> These files are correspondence between the Commission and foreign governments relating to resolution of cases of harmful international radio interference (Article 20, international Radio Regulations); a card file is maintained cross reference by frequency.</p> <p>a. Correspondence file.</p> <p><u>Disposition.</u> TEMPORARY.</p> <p><u>Destroy</u> when one (1) year old.</p> <p>b. Card File</p> <p><u>Disposition.</u> TEMPORARY.</p> <p><u>Destroy</u> when no longer needed.</p>		<p>WITHDRAWN</p> <p>WITHDRAWN</p>
23.	<p><b><u>International Notification of Frequency Assignments.</u></b> These files contain official records of U.S. notification to the International Telecommunications Union (ITU) of frequency usage and related data on government and nongovernment stations for inclusion in the various service documents published by ITU.</p> <p>a. Serial number reference.</p> <p><u>Disposition.</u> TEMPORARY.</p> <p><u>Destroy</u> obsolete or superseded documents when no longer needed.</p> <p><u>Retire</u> remaining (neither obsolete nor superseded) documents to the Federal Records Center when three (3) years old.</p> <p><u>Destroy</u> remaining documents when thirty (30) years old.</p> <p>b. Frequency reference.</p>		

REQUEST FOR RECORDS DISPOSITION AUTHORITY — CONTINUATION		JOB NUMBER	PAGE 11 OF 25
7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	<p><u>Disposition.</u> TEMPORARY.</p> <p><u>Destroy</u> obsolete or superseded documents when no longer needed.</p> <p><u>Retire</u> remaining (neither obsolete nor superseded) documents to the Federal Records Center when thirty (30) years old.</p>		
24.	<p><u>Record of International Infraction.</u> These files are compiled pursuant to Article 23 and Appendix 7 of the International Radio Regulations and the Safety of Life at Sea Convention; contains reports and correspondence relating to infraction of international conventions by foreign radio stations.</p> <p><u>Disposition.</u> TEMPORARY.</p> <p><u>Retire</u> to the Federal Records Center when two (2) years old.</p> <p><u>Destroy</u> when five (5) years old.</p>		WITHDRAWN
25.	<p><u>Coordination of International Frequencies.</u> These files consists of telegrams, reports of meetings and correspondence, filed chronologically by date of action, on coordination of frequencies with foreign governments; card file also maintained.</p> <p><u>Disposition.</u> TEMPORARY.</p> <p><u>Retire</u> to the Federal Records Center when three (3) years old.</p> <p><u>Destroy</u> when ten (10) years old.</p>		WITHDRAWN
26.	<p><u>International Frequency List Query (EIF).</u> This file is a magnetic tape database containing information regarding frequency assignments which have been registered with the International Frequency Registration board for obtainment of international recognition. Information is used to determine what frequencies are in use and countries with which potential U.S. use would have to be</p>		WITHDRAWN



REQUEST FOR RECORDS DISPOSITION AUTHORITY — CONTINUATION		JOB NUMBER	PAGE 13 OF 25
7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	<u>Destroy</u> when ten (10) years old.		
29.	<p><b><u>Technical Files.</u></b> These files consists of technical material required in Branch's daily operations.</p> <p><u>Disposition.</u> TEMPORARY.</p> <p><u>Destroy</u> when no longer needed.</p>		WITHDRAWN
30.	<p><b><u>ITU Conference and Treaty Documents/Publications.</u></b> These files are master copies retained by Branch referring to treaties and conference in force.</p> <p>a. Treaties in force.</p> <p><u>Disposition.</u></p> <p><u>Maintain</u> one (1) copy of all publications and documents.</p> <p>b. Treaties not in force.</p> <p><u>Disposition.</u> TEMPORARY.</p> <p><u>Destroy</u> documents and publications after ten (10) years.</p>		WITHDRAWN
31.	<p><b><u>International Information Files.</u></b> These files contain State Department dispatches regarding international telecommunications, foreign service reports and foreign government reports regarding international telecommunications and treaty matters.</p> <p><u>Disposition.</u> TEMPORARY.</p> <p><u>Destroy</u> when no longer needed.</p>		WITHDRAWN
32.	<p><b><u>Treaty and Conference Records.</u></b> These files are master records of international treaties ad conferences maintained by the Branch, including U.S. proposals, conference minutes/reports.</p>		WITHDRAWN

REQUEST FOR RECORDS DISPOSITION AUTHORITY — CONTINUATION		JOB NUMBER	PAGE 14 OF 25
7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	<p>a. <u>Retire</u> treaty/conference material relating to treaties no longer in force to the Federal Records Center upon abrogation of treaty.</p> <p><u>Disposition.</u> <b>PERMANENT.</b></p> <p><u>Transfer</u> to the National Archives when twenty (20) years after obrogation of treaty.</p> <p><u>Data filed chronologically.</u> <u>Vol.</u> on hand: 258 cubic feet. <u>Annual accumulation:</u> 9.5 cubic feet.</p>		
	<p>b. Card Files.</p> <p><u>Disposition.</u> <b>PERMANENT.</b></p> <p><u>Review</u> periodically and cut off inactive segments.</p> <p><u>Transfer</u> to the National Archives ten (10) years after cut off.</p> <p><u>Data filed chronologically.</u> <u>Vol.</u> on hand: 14 cubic feet. <u>Annual accumulation:</u> .5 cubic feet.</p>		
33.	<p><u>Final Acts and Delegation Reports Files.</u> These files contain copies of digest, delegation reports required by law, and final acts of treaties and conferences (documentary results of treaties/conference).</p> <p><u>Disposition.</u> <b>PERMANENT.</b></p> <p><u>Retire</u> to the Federal Records Center when treaty is abrogated.</p> <p><u>Transfer</u> to the National Archives twenty (20) years after treaty is abrogated.</p>		WITHDRAWN
34.	<p><u>Space/Earth Station Notification.</u> These files contain official copies of all U.S. and foreign information supplied for advance publication, coordination and notification pursuant to Articles 11 and 13 of the international Radio Regulations; associated intra-U.S. documents are included.</p>		WITHDRAWN

REQUEST FOR RECORDS DISPOSITION AUTHORITY — CONTINUATION		JOB NUMBER	PAGE
			15 OF 25
7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	<p><u>Disposition.</u> TEMPORARY.</p> <p><u>Destroy</u> when no longer needed.</p> <p><b><u>SATELLITE AND RADIO COMMUNICATION DIVISION</u></b></p>		
35.	<p><b><u>Satellite Earth Station (Domestic).</u></b> Data base to assist the public in locating international files. Contains call signs, addresses, file numbers and applicants names.</p> <p><u>Disposition.</u></p>		WITHDRAWN
36.	<p><b><u>Form 430.</u></b> These files are a legal and financial qualification report filed under Part 21.11 of the Commission's Rules and Regulations.</p> <p><u>Disposition.</u> TEMPORARY.</p> <p><u>Destroy</u> all materials when superseded by an updated version or when no longer needed.</p>	N1-173-90-1 #42	WITHDRAWN
37.	<p><b><u>Satellite Earth Stations.</u></b> These files are applications, pleading, modifications, amendments, Public Notices, memorandum opinion and order authorizations, forms for CSG and DSE files. The application files are applications filed under Title III, Part 25 of the Commission's Rules and Regulations for earth stations to receive and/or transmit international traffic for carriers. These files contain requests to construct, modify, and operate an earth station facility. Renewals are posted every ten (10) years.</p> <p><u>Disposition.</u> TEMPORARY.</p> <p><u>Break</u> file if superseded or a major modification occurs.</p> <p><u>Retire</u> to the Federal Records Center when three (3) years old.</p> <p><u>Destroy</u> twenty (20) years after authorization is granted or denied.</p>	N1-173-80-2 #37A	WITHDRAWN

REQUEST FOR RECORDS DISPOSITION AUTHORITY — CONTINUATION		JOB NUMBER	PAGE
			16 OF 25
7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
38.	<p><b><u>INTELSAT Related Materials.</u></b> These files contain documents which related to the International Telecommunications Satellite Organization (INTELSAT). The files consists of documents prepared within INTELSAT necessary for the over-all management and administration of the organization. Also consists of action taken at the board of Governors meetings, Reports, Briefings, Seminar Material, Meeting Reports, Documents, and Public Comments.</p> <p><u>Disposition.</u> <b>TEMPORARY.</b></p> <p><u>Retire</u> to the Federal Records Center when ten (10) years old.</p> <p><u>Destroy</u> when twenty-five (25) years old.</p>	N1-173-80-2 #8	WITHDRAWN
39.	<p><b><u>INMARSAT Related Materials.</u></b> These files contain documents which relate to the International Maritime Satellite Organization (INMARSAT). The files consists of documents prepared within INMARSAT necessary for the overall management and administration of the organization. Also consists of action taken at the board of Governors meetings, Reports, Briefings, Seminar Material, Meeting Reports, Documents, and Public Comments.</p> <p><u>Disposition.</u> <b>TEMPORARY.</b></p> <p><u>Retire</u> to the Federal Records Center when ten (10) years old.</p> <p><u>Destroy</u> when twenty-five (25) years old.</p>	N1-173-80-2 #9	WITHDRAWN
40.	<p><b><u>Licensing (Part 25) Coordination.</u></b> These files are materials associated with domestic and international coordination of licensed or soon-to-be licensed satellite networks.</p> <p><u>Disposition.</u> <b>PERMANENT.</b></p> <p><u>Retire</u> to the Federal Records Center when two (2) years old.</p> <p><u>Transfer</u> to the Archives when twenty (20) years old.</p>		WITHDRAWN



REQUEST FOR RECORDS DISPOSITION AUTHORITY — CONTINUATION		JOB NUMBER	PAGE 17 OF 25
7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
41.	<p><u>Title III Satellite Radio Applications.</u> These files are applications for Title III licenses under Part 25 of the Commission Rules. These files contain original applications and related pleading, amendments, etc.</p> <p><u>Disposition.</u> TEMPORARY.</p> <p><u>Destroy</u> when appellate window has closed, typically thirty (30) days after final order is released.</p>		WITHDRAWN
42.	<p><u>Satellite Home Viewers' Act Report.</u> These files are confidential filings by satellite carriers pursuant to confidential exception under FOIA.</p> <p><u>Disposition.</u> TEMPORARY.</p> <p><u>Retire</u> to the Federal Records Center when two (2) years old.</p> <p><u>Destroy</u> when five (5) years old.</p>		WITHDRAWN
43.	<p><u>Domestic FSS, Foreign, U.S. Government and INTELSAT Satellites.</u> These files are original copies of IFRB/ITU Publications for foreign, U.S. Government and INTELSAT satellites. Domestic files have AP3 and AP4 prepared by the FCC. Foreign satellites files have related correspondence with the FCC.</p> <p><u>Disposition.</u> PERMANENT.</p> <p><u>Retire</u> to the Federal Records Center when five (5) years old.</p> <p><u>Transfer</u> to the Archives when twenty (20) years old.</p>		WITHDRAWN
44.	<p><u>Space Station Applications.</u> These files are original applications, pleading, correspondence, and other associated documents related to satellite space stations under Part 25 of the Commission Rules.</p> <p><u>Disposition.</u> TEMPORARY.</p>	N1-173-80-2 #37 & 45	WITHDRAWN

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY — CONTINUATION</b>	JOB NUMBER	PAGE 18 OF 25
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
45.	<p><u>Retire</u> to the Federal Records Center when three (3) years old.</p> <p><u>Destroy</u> twenty (20 years after authorization is granted or denied.</p> <p><b>Mobile Satellite Service.</b> These files are original applications and related documents for authority to construct, launch and operate on earth orbit satellite systems in the above 1GHz frequency band. Applications in BIG LEO proceeding.</p> <p><u>Disposition.</u> <b>TEMPORARY.</b></p> <p><u>Retire</u> to the Federal Records Center when three (3) years old.</p> <p><u>Destroy</u> twenty (20 years after authorization is granted or denied.</p>		WITHDRAWN
46.	<p><b>Semi-Annual Space Station Status Reports.</b> These files are original semi-annual space station status reports containing information on construct, launch and operational progress by company of authorized space stations. Some filed with requests for confidentially, also known as "Semi-Annual Transponder Loading Reports."</p> <p><u>Disposition.</u> <b>TEMPORARY.</b></p> <p><u>Retire</u> to the Federal Records Center when two (2) years old.</p> <p><u>Destroy</u> when five (5) years old.</p>		WITHDRAWN
47.	<p><b>Direct Broadcast Satellite Applications (DBS).</b> These files are original DBS applications and related documents for authority to construct, launch and operate Direct Broadcast Satellites. Also includes former permittees and dismissed applications in the Direct Broadcast Satellite Service.</p> <p><u>Disposition.</u> <b>TEMPORARY.</b></p>		WITHDRAWN

REQUEST FOR RECORDS DISPOSITION AUTHORITY — CONTINUATION		JOB NUMBER	PAGE
			19 OF 25
7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
48.	<p><u>Retire</u> to the Federal Records Center when three (3) years old.</p> <p><u>Destroy</u> 20 years after authorization is granted or denied.</p> <p><b>CISPR Papers.</b> These files are any mailings that have CISPR information.</p> <p><u>Disposition.</u> TEMPORARY.</p> <p><u>Destroy</u> when superseded or no longer needed.</p>		WITHDRAWN
49.	<p><b>FSS Coordination Documents.</b> These files are summary records and correspondence regarding FSS coordination between the United States and other region 2 countries.</p> <p><u>Disposition.</u> TEMPORARY.</p> <p><u>Retire</u> to the Federal Records Center when two (2) years old.</p> <p><u>Destroy</u> when five (5) years old.</p>		WITHDRAWN
50.	<p><b>ITU-R Recommendations and Standards.</b> These files are working papers of all ITU radiocommunications sector recommendations and standards; published, bound books and booklets, approved by CCIR assemblies or radiocommunications assemblies. These are global telecommunications standards.</p> <p><u>Disposition.</u> TEMPORARY.</p> <p><u>Destroy</u> when three (3) years old.</p>		WITHDRAWN
51.	<p><b>ITU-R Study Group Documents.</b> These are working papers of files classified by ITU-R .</p> <p><u>Disposition.</u> TEMPORARY.</p> <p><u>Destroy</u> in four (4) years or after ITU-R study cycle.</p>		WITHDRAWN

REQUEST FOR RECORDS DISPOSITION AUTHORITY — CONTINUATION		JOB NUMBER	PAGE 20 OF 25
7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
52.	<p><b>Satellite Stations.</b> These files are applications, pleading, comments, petitions, opposition, motions and memorandum opinion and orders for DSS, DBS, CSS and SAT files.</p> <p><u>Disposition.</u> TEMPORARY.</p> <p><u>Retire</u> to the Federal Records Center when three (3) years old.</p> <p><u>Destroy</u> twenty (20) years after authorization is granted or denied.</p> <p><b>TELECOMMUNICATIONS DIVISION</b></p>	N1-173-90-1 #48	WITHDRAWN
53.	<p><b>International Telephone Companies Case Files (IPC) - 214 Orders.</b> These files are applications filed pursuant to Part 63 of the Commission's Rules and Regulations. IPC Section 214 and IPC orders were the filing system used prior to 1984.</p> <p><u>Disposition.</u> TEMPORARY.</p> <p><u>Retire</u> to the Federal Records Center when two (2) years old.</p> <p><u>Destroy</u> when seven (7) years old.</p>	NC1-173-80-2 #41	WITHDRAWN
54.	<p><b>International Discontinuance (ITD).</b> International Discontinuance are those stations requesting approval to discontinue services from ship-to-shore, or from shore-to-ship communications.</p> <p><u>Disposition.</u> TEMPORARY.</p> <p><u>Retire</u> to the Federal Records Center when two (2) years old.</p> <p><u>Destroy</u> when seven (7) years old.</p>		WITHDRAWN
55.	<p><b>Recognized Private Operating Agency (RPOA).</b> These are filed pursuant to 63.702 and 63.701 of the Commission's Rules and Regulations.</p>		WITHDRAWN

REQUEST FOR RECORDS DISPOSITION AUTHORITY — CONTINUATION		JOB NUMBER	PAGE
			21 OF 25
7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
56.	<p><u>Disposition</u>. <b>TEMPORARY</b>.</p> <p><u>Destroy</u> when one (1) year old after decisions on files.</p> <p><b>Construction and Maintenance Agreements/Cable</b>. These files consists of construction and maintenance agreements, entrance link facility agreements, indefeasible right to user agreements, license agreement between companies, Memorandum of Understanding between companies agreements, memos, correspondence, cases, drafts, and final orders approving cables. These applications are for authority to land cables between the United States, its territories, i.e. Guam, Virgin Islands, Hawaii, and terminating on international locations.</p> <p><u>Disposition</u>. <b>PERMANENT</b> for files between 1917-1934. <u>Arrangement</u> is by file number. <u>Vol</u>. 3 cubic feet.</p> <p><u>Transfer</u> to the Archives in twenty (20) year blocks.</p> <p><u>Destroy</u> files after 1934, twenty (20) years after authority vacated.</p>	NC-173-80-2 #42A, 42B	WITHDRAWN
57.	<p><b>International Special Project (ISP)</b>. These files are those cases such as, rule makings, dockets cases pertaining to international matters.</p> <p><u>Disposition</u>. <b>TEMPORARY</b>.</p> <p><u>Destroy</u> one (1) year after decision.</p>		WITHDRAWN
58.	<p><b>Uniform Settlement Policy Notifications and Waivers (USP(N)(W))</b>. These files are accounting rates issued between the United States via various applicants, and International locations.</p> <p><u>Disposition</u>. <b>TEMPORARY</b>.</p> <p><u>Cut</u> off on decision date. <u>Retire</u> to the Federal Records Center when two (2) years old.</p> <p><u>Destroy</u> when five (5) years old.</p>	NC1-173-90-1 #44	WITHDRAWN

REQUEST FOR RECORDS DISPOSITION AUTHORITY — CONTINUATION		JOB NUMBER	PAGE 22 OF 25
7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
59.	<p><b><u>C3/C4 International Fixed Public Radio Telephone/Telegraphy Services.</u></b> These files are applications filed pursuant to Part 23 of the Commission's Rules and Regulations. International fixed public radio communications are services for point-to-point public transmissions, for services between any one of the 48 states, including the District of Columbia/or any foreign point.</p> <p><u>Disposition.</u> <b>TEMPORARY.</b></p> <p><u>Retire</u> to the Federal Records Center when one (1) year old.</p> <p><u>Destroy</u> when eight (8) years old.</p>	NC1-173-80-2 #44	WITHDRAWN
60.	<p><b><u>International Telegraph Companies Case Files (ITC) Section 214 Applications.</u></b> These files are applications pursuant to Section 214 of the Communications Act and Part 63 of the Commission's Rules and Regulations. They are requests by various applicants for certificates, licenses, and special temporary authority.</p> <p><u>Disposition.</u> <b>TEMPORARY.</b></p> <p><u>Retire</u> to the Federal Records Center two (2) years after application is granted.</p> <p><u>Destroy</u> when seven (7) years old.</p>	NC1-173-80-2 #40	WITHDRAWN
61.	<p><b><u>Uniform Settlement Policy (USP).</u></b> These files consists of international settlement policy waiver for change in accounting rate.</p> <p><u>Disposition.</u></p> <p><u>Destroy.</u></p>		WITHDRAWN
62.	<p><b><u>Operating Agreements (43.51 Filings).</u></b> These files consist of International Telecommunications Service Agreements.</p> <p><u>Disposition.</u></p>		WITHDRAWN

REQUEST FOR RECORDS DISPOSITION AUTHORITY — CONTINUATION		JOB NUMBER	PAGE 23 OF 25
7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
63.	<p><u>Destroy</u></p> <p><b>Accounting Rates.</b> These files are memos, correspondence, drafts, court cases, briefs, final orders relating to accounting rates.</p> <p><u>Disposition.</u> TEMPORARY.</p> <p><u>Retire</u> to the Federal Records Center when 2 years old.</p> <p><u>Destroy</u> when five (5) years old.</p>		WITHDRAWN
64.	<p><b>International Visitors Programs.</b> These are working papers of files for agendas, country backgrounds, visitor bios, handouts, background information on domestic issues.</p> <p><u>Disposition.</u> TEMPORARY.</p> <p><u>Destroy</u> when two (2) years old.</p>		WITHDRAWN
65.	<p><b>Section 310.</b> These are working paper of files that consist of memos, correspondence, cases (FCC and court) related to Section 310.</p> <p><u>Disposition.</u> TEMPORARY.</p> <p><u>Destroy</u> when two (2) years old.</p>		WITHDRAWN
66.	<p><b>Trade Issues.</b> These files are materials related to trade issues (telecom trade). Texts of various trade agreements entered into by the United States. Files on negotiations leading to signing of telecommunications trade agreements/arrangements.</p> <p><u>Disposition.</u> TEMPORARY.</p> <p><u>Retire</u> to the Federal Records Center when three (3) years old.</p> <p><u>Destroy</u> when six (6) years old.</p>		WITHDRAWN

REQUEST FOR RECORDS DISPOSITION AUTHORITY — CONTINUATION		JOB NUMBER	PAGE 24 OF 25
7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
67.	<p><b><u>Asia-Pacific Economic Cooperation (APEC)</u></b>. These files are briefing papers, statements, studies, news clippings, reports and publications.</p> <p><u>Disposition</u>. TEMPORARY.</p> <p><u>Destroy</u> one (1) year after end of current year.</p>		WITHDRAWN
68.	<p><b><u>Circuit Reports</u></b>. These files are the original monthly circuit reports on</p> <p><u>Disposition</u>. TEMPORARY.</p> <p><u>Destroy</u> when two (2) years.</p>		WITHDRAWN
69.	<p><b><u>Carrier's Operating Agreements</u></b>. These files are the original operating agreements filed by Telecommunication carriers.</p> <p><u>Disposition</u>. PERMANENT.</p> <p><u>Retire</u> to the Federal Records Center when four (4) years old.</p> <p><u>Transfer</u> to the Archives when twenty (20) years old.</p>		WITHDRAWN
70.	<p><b><u>Development Issues</u></b>. These files are Telecommunications issues in developing carriers.</p> <p><u>Disposition</u>. TEMPORARY.</p> <p><u>Retire</u> to the Federal Records Center when two (2) years old.</p> <p><u>Destroy</u> when five (5) years old.</p>		WITHDRAWN
71.	<p><b><u>International Dial-a-porn</u></b>. These files are working papers that include Congressional, roundtable preparation materials, agenda meeting preparation, correspondence with ministries and tapes of agenda meetings and roundtable.</p> <p><u>Disposition</u>. TEMPORARY.</p>		WITHDRAWN



REQUEST FOR RECORDS DISPOSITION AUTHORITY — CONTINUATION		JOB NUMBER	PAGE 25 OF 25
7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	<u>Destroy</u> when two (2) years old.		
72.	<p><b>Accounting Rate Waivers.</b> These files are international waivers to establish new accounting rates with foreign carriers.</p> <p><u>Disposition.</u> <b>TEMPORARY.</b></p> <p><u>Retire</u> to the Federal Records Center when two (2) years old.</p> <p><u>Destroy</u> when ten (10) years old.</p>		WITHDRAWN
73.	<p><b>43.61 Reports.</b> These files are common carrier reports of international communications services.</p> <p><u>Disposition.</u> <b>TEMPORARY.</b></p> <p><u>Retire</u> to the Federal Records Center when two (2) years old.</p> <p><u>Destroy</u> when ten (10) years old.</p>		WITHDRAWN