

REQUEST FOR RECORDS DISPOSAL AUTHORITY
(See Instructions on reverse)

17 Nov 81 *MP*

TO **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
Federal Communications Commission

2. MAJOR SUBDIVISION
Broadcast Bureau

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER

Henry Schauer

5. TEL EXT.

632-7533

LEAVE BLANK	
JOB NO	NCI-173-82-1
DATE RECEIVED	November 17, 1981
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
Date	Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE 11/3/81	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Henry R. Schauer</i>	E. TITLE <i>Chief</i> Chief, Records Management Branch
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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	Addendum To National Archives Job No. NCI-173-79-3 Dated 9-21-81 Records Control Schedule For The Broadcast Bureau		
1.	22(a) Broadcast Station files, all services (AM, FM, & TV) containing engineering data essential to the processing of applications. File consists of graphs, maps, memoranda, reports, and change lists. This data duplicates, to some extent, material contained in the Official Broadcast License file. (see Item 61 (a) and (b) of NCI-173-79-3.) a. Active stations Maintain in office until deleted b. Deleted stations <u>Destroy</u> 6 months after deletion		WITHDRAWN WITHDRAWN
2.	34(a) Engineering files containing memoranda, filed intensity measurements, and engineering exhibits. These records become merged, after processing, with those in Item 1. Maintain in office during processing period.		WITHDRAWN

6 items

Request for Records Disposition Authority - Continuation

JOB NO

PAGE OF

2 2

7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
3.	<p>77 - Television broadcast service general reference file of non-record materials, work papers, and routine correspondence. Data relates to allocation of frequencies, educational TV, operating financial data, multiple ownership, and UHF studies of considerable value for reference purposes.</p> <p><u>Maintain</u> in office for reference until no longer needed, then <u>destroy</u>.</p>		WITHDRAWN
4.	<p>124 - Copies of contracts filed by broadcast licensees and permittees in compliance with section 1.234 of the Commission rules.</p> <p>(a) <u>Retain</u> current contracts, amendments and continuances.</p> <p>(b) <u>Destroy</u> files of deleted stations 1 year after deletion.</p>		<p>WITHDRAWN</p> <p>WITHDRAWN</p>