REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)
   Federal Communications Commission

2. MAJOR SUBDIVISION
   Field Operations Bureau

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER
   Henry R. Schauer

5. TEL EXT
   634-1535

6. CERTIFICATE OF AGENCY REPRESENTATIVE
   I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 3 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

   A Request for immediate disposal.

   B Request for disposal after a specified period of time or request for permanent retention.

   Acting Chief, Records Management Branch

7. ITEM NO

8. DESCRIPTION OF ITEM
   (With Inclusive Dates or Retention Periods)

   REVISE RECORDS CONTROL SCHEDULE
   FOR THE FIELD OPERATIONS BUREAU
   JOB NO. NC 1 173-78-3
   Dated July 26, 1978

   0.111 FUNCTIONS OF THE BUREAU. The Field Operations Bureau is responsible for all engineering activities performed in the field relating to radio stations including station inspections, surveys, monitoring, direction finding, signal measurement and investigations; for those enforcement activities performed in the field dealing with the suppression of interference and the inspection of devices possessing electromagnetic radiation characteristics; and such field inspections or investigations as might be required by the Commission, or the Bureaus and Staff Offices.

   Mass Data Change Sheet Attached
   Job No. 173-83-3 sent out 2-13-83 by DMW.
### Request for Records Disposition Authority – Continuation

<table>
<thead>
<tr>
<th>ITEM NO</th>
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<tbody>
<tr>
<td></td>
<td><strong>FIELD OPERATIONS BUREAU RECORDS CONTROL SCHEDULE</strong></td>
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<td></td>
<td>It is requested that the following items, now included on Archives Job No. NC 1-173-78-3 dated July 26, 1978, be revised.</td>
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<tr>
<td>1.</td>
<td>Inspections and Investigative Case Reports. (FCC Forms FO-950 and 951) and associated reports and correspondence. Destroy one year after closure.</td>
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<td>2.</td>
<td>Certificate of Compliance. (FCC Form 724), Industrial, Scientific, and Medical equipment together with associated correspondence and graphs. These certificates state that the owner or lessee of the equipment listed is familiar with Part 18 of the FCC Rules and also, that any harmful interference caused by its use will be corrected. There is no longer a requirement for filing. Destroy immediately.</td>
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</table>

per telephone conversation with H. Schauer

zfm 6/29/78

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115-203

Four copies, including original, to be submitted to the National Archives

STANDARD FORM 115-A

Revised July 1974

Prescribed by General Services Administration

FPMR (41 CFR) 101-11.4
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<td>3.</td>
<td>Violation and Citation files (FCC Form 793 and 790) associated forms and correspondence; all services.</td>
<td>Item 4 under Job No. NCl-173-78-3 9-26-78</td>
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</tr>
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<td>4.</td>
<td>Ship inspection reports, notices, associated forms and correspondence.</td>
<td>Item 5 under Job No. NCl-173-78-3 9-26-78</td>
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<td>5.</td>
<td>Monitoring Files - FCC Form-955-associated forms and correspondence all services.</td>
<td>Item 6 under Job No. NCl-173-78-3 9-26-78</td>
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<tr>
<td>6.</td>
<td>Interim Ship License File. This file contains copies of interim ship licenses.</td>
<td>Item 27 under Job No. NCl-173-78-3 9-26-78</td>
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*per telephone conversation with H Schauer 2FM 6/29/83*

FIELD OPERATIONS BUREAU

RECORDS CONTROL SCHEDULE

3. Violation and Citation files (FCC Form 793 and 790) associated forms and correspondence; all services.

Destroy when two years old.

4. Ship inspection reports, notices, associated forms and correspondence.

These inspections are made with a view to protecting life and property. There effectiveness is dependant upon determining what is defective, what corrective action is required, and the expeditiousness with which the correction is made.

These ship inspection reports no longer being filed in Headquarters. Files now maintained at FOB's District Offices. See Item 23b-NCl-173-78-3

Destroy immediately

5. Monitoring Files - FCC Form-955-associated forms and correspondence all services.

This series including correspondence, rough and finished reports, and related papers pertaining to monitoring activities to ascertain that the Communications Act of 1934, as amended, is being complied with by all parties transmitting energy or messages by radio

Destroy two years after closure.

6. Interim Ship License File. This file contains copies of interim ship licenses.

This license no longer being issued.

Destroy immediately

*per telephone conversation with H Schauer 2FM 6/29/83*