REQUEST FOR RECORDS DISPOSITION AUTHORITY  
(See Instructions on reverse)

TO GENERAL SERVICES ADMINISTRATION, NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)  
   Federal Communications Commission

2. MAJOR SUBDIVISION  
   Office Commissioner Abbott Washburn

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER  
   Henry R. Schauer  
   634-1535

5. TEL EXT

6. CERTIFICATE OF AGENCY REPRESENTATIVE  
   I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of [ ] page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.  
   [ ] A Request for immediate disposal.  
   [X] B Request for disposal after a specified period of time or request for permanent retention.

7. DATE
   11/2/83

8. SIGNATURE OF AGENCY REPRESENTATIVE  
   Henry R. Schauer

9. E. TITLE
   Chief, Records Management Branch

10. DESCRIPTION OF ITEM  
    (With Inclusive Dates or Retention Periods)

   Office of Commissioner Abbott Washburn  
   Types of files - Subject files - that include correspondence, inter-office memoranda reports, administrative matters and related papers. These records were accumulated in the conduct of public business by the Commissioner during his tenure with the Commission. They do not include any personal file.

   Filing arrangement - alphabetically by subject matter.

   Inclusive dates - July 1, 1974 to July 1, 1982

   Volume - 16 cubic feet

   Recommended disposition - Transfer to Federal Records immediately. Destroy July 1, 1992 immediately.

   [ ] Send agency copy & copy to NMR 10/7/84 C-0

MASS DATA CHANGE SHEET NOT REQUIRED