

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

LEAVE BLANK	
JOB NO <b>NCI-173-84-2</b>	
DATE RECEIVED <b>2-17-84</b>	
NOTIFICATION TO AGENCY <small>In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10</small>	
<b>02384</b> <small>Dep.</small>	<i>[Signature]</i> <small>Archivist of the United States</small>

TO **GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)  
Federal Communications Commission

2. MAJOR SUBDIVISION  
Office Commissioner Abbott Washburn

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER  
**Henry R. Schauer**

5. TEL EXT  
**634-1535**

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

- A** Request for immediate disposal.
- B** Request for disposal after a specified period of time or request for permanent retention.

C. DATE <b>11/2/83</b>	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature: Henry R. Schauer]</i>	E. TITLE <b>Chief, Records Management Branch</b>
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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
	<p><u>Office of Commissioner Abbott Washburn</u></p> <p><u>Types of files</u> - Subject files - that include correspondence, inter-office memoranda reports, administrative matters and related papers. These records were accumulated in the conduct of public business by the Commissioner during his tenure with the Commission. They do not include any personal file.</p> <p><u>Filing arrangement</u> - alphabetically by subject matter.</p> <p><u>Inclusive dates</u> - July 1, 1974 to July 1, 1982</p> <p><u>Volume</u> - 16 cubic feet</p> <p><del>Recommended disposition - Transfer to Federal Records immediately. Destroy July 1, 1992 immediately</del></p>		

*K.Z  
8/27/84  
RKM  
8/27/84*

*sent AGENCY copy & copy to NMF 10/17/84 ecd*

*1 item*