

## Request for Records Disposition Authority

Records Schedule Number DAA-0220-2014-0003  
Schedule Status Returned Without Action  
Agency or Establishment Recovery Accountability and Transparency Board  
Record Group / Scheduling Group Records of Temporary Committees, Commissions, and Boards  
Records Schedule applies to Agency-wide  
Schedule Subject Recovery.gov Website  
Internal agency concurrences will be provided No

### Background Information

The American Recovery and Reinvestment Act of 2009 required that a website be created to "foster greater accountability and transparency in the use of funds made available in this Act." Recovery.gov went live on February 17, 2009, the day President Obama signed the Act into law.

The site's primary mandate is to give taxpayers user-friendly tools to track Recovery funds -- how and where they are spent--- in the form of charts, graphs, and maps that provide national overviews down to specific zip codes. In addition, the site offers the public an opportunity to report suspected fraud, waste, or abuse related to Recovery funding.

Recovery.gov must be the direct link between the citizen and the Recovery Accountability and Transparency Board (RATB). Citizens, no matter their level of technical or political expertise, must be able to deeply engage with the RATB and monitor its progress in their local communities and on a national level. Realizing this potential, Recovery.gov begins with a team philosophy imbued with transparency and openness and then continues into a disciplined approach to developing the complex data and graphical systems to ensure that those standards are met.

#### PURPOSE/ WEBSITE FUNCTIONALITY

The functions/capabilities of Recovery.gov entail:

- i. In-Site Solution: (1) User-feedback capabilities; (2) Functionality for users to share content on various external sites; (3) Functionality to send content via e-mail or SMS; (4) Functionality for users to sign-up to receive stimulus news via a mobile device; (5) Search functionality; (6) Geographic Information Systems functionality to provide rudimentary localization; (7) RSS feed functionality; (8)

Various Flash-based rich media applications; and (9) User provided content (photos, video) per project.

ii. Off-Site Solution: Facebook, Ning, Twitter, YouTube, Vimeo, Flickr, etc.

#### SOURCE(S) OF WEB DATA

The Recovery.gov 2.0 web infrastructure is the basic building block that will facilitate ease of access to information contained within the site. It is a managed agency system with defined organized suites of hardware and software configurations.

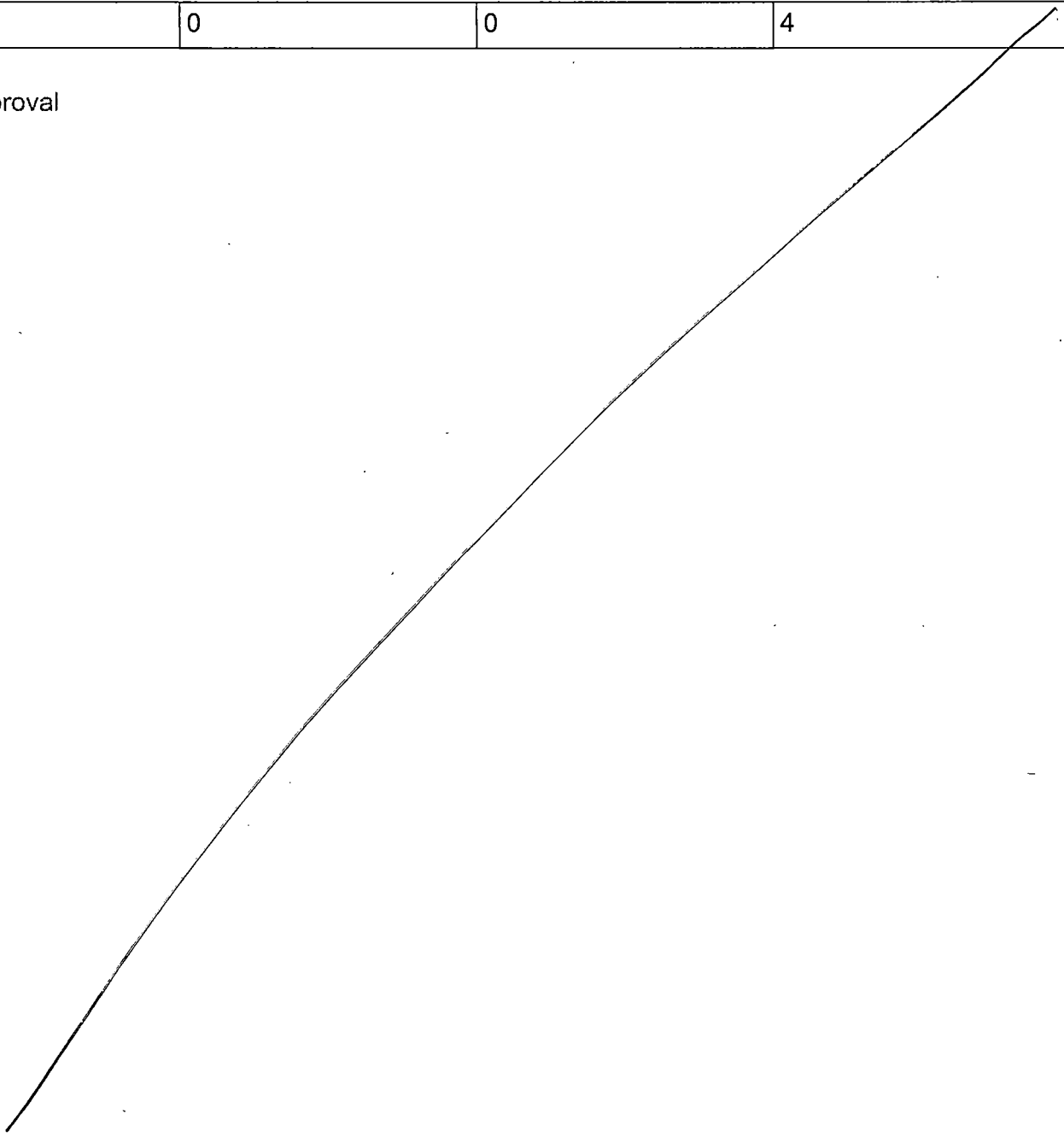
Recovery.gov 2.0 is hosted in the Amazon Web Services (AWS) Elastic Cloud Computing Environment (EC2). AWS EC2 will help support service availability, performance, security, scalability and cost effectiveness. Amazon IaaS (Infrastructure As-A-Service) offering provides on-demand compute capacity, elastic storage provisioning, and software based security controls with managed services up to the virtualization hypervisor. Amazon's Hosting Centers have undergone SAS 70 Type II accreditation. The audit will be added as an appendix to this SSP. System Administrators are responsible for configuring boundary protection, securing and hardening the operating systems on the Recovery 2.0 virtual Amazon Machine Images (AMI), and implementing the process controls including management, monitoring and service assurance. The Management, Monitoring and Security layer hosts required software components like antivirus, malware and spyware protection (ForeFront Antivirus), patch management (WSUS), Systems Monitoring (Systems Center Operations Manager), Identity Management (Active Directory and VPN Access Software) and any related sub-components. The information system monitoring capability provides real-time situational awareness monitoring for external monitoring which includes observation of events at the system boundary and internal monitoring which includes observation of events occurring within the system (SCOM etc). Internal Host Based Security Systems scan for common internet application vulnerabilities such as SQL injections and cross site scripting. Version 2.0 of the recovery.gov system has the ability to accommodate usage spikes of 2m-5m people requesting information. Test and Development Infrastructure: The test and development infrastructure mirrors the production environment with the exception of type of storage. The test environments are located in the Amazon Web Services cloud. By utilizing the test and development environment, engineers can get an early start on the development of site improvements to help mitigate delivery risk.

#### Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
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0	0	0	4
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GAO Approval



### Outline of Records Schedule Items for DAA-0220-2014-0003

Sequence Number	
1	Website Content Records Disposition Authority Number: DAA-0220-2014-0003-0001
2	Website Management and Support Files Disposition Authority Number: DAA-0220-2014-0003-0002
3	Subsidiary Website Content Records Disposition Authority Number: DAA-0220-2014-0003-0003
4	Subsidiary Website Management and Support Files Disposition Authority Number: DAA-0220-2014-0003-0004

Records Schedule Items

Sequence Number	
1	<p><b>Website Content Records</b></p> <p>Disposition Authority Number      DAA-0220-2014-0003-0001</p> <p>(a) A "snapshot" of the official Recovery.gov public website that captures the "look and feel" of the site, including a full site map and working links to all additional pages or postings. (b) Web Content including pages or links containing agency issuances and information such as links to fillable forms, reports of news items or mission-related accomplishments, reports or posting by the RATB Chairman or other management personnel, and similar information.</p> <p>Final Disposition                      Permanent</p> <p>Item Status                              Withdrawn</p> <p>Is this item media neutral?            Yes</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?      Yes</p> <p>Do any of the records covered by this item exist as structured electronic data?                      Yes</p> <p><b>Disposition Instruction</b></p> <p>Cutoff Instruction                      Capture a site snapshot at the end of each calendar year.</p> <p>Transfer to the National Archives for Accessioning      Transfer to the National Archives immediately after termination of commission.</p> <p><b>Additional Information</b></p> <p>What will be the date span of the initial transfer of records to the National Archives?      From 2009 To 2015</p> <p>How frequently will your agency transfer these records to the National Archives?      Unknown Upon termination of Commission.</p>
2	<p><b>Website Management and Support Files</b></p> <p>Disposition Authority Number      DAA-0220-2014-0003-0002</p>

Documents created or received in the development, design, implementation, operations, and maintenance of the Recovery.gov website. Webmaster, content manager and IT support records including content lists, posting logs, technical reference documents, and other records dealing with site management, content management, maintenance, and support.

Final Disposition Permanent

Item Status Withdrawn

Is this item media neutral? Yes

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? Yes

Do any of the records covered by this item exist as structured electronic data? Yes

**Disposition Instruction**

Cutoff Instruction Cutoff files at the end of fiscal year.

Transfer to the National Archives for Accessioning Transfer to the National Archives immediately after termination of commission.

**Additional Information**

What will be the date span of the initial transfer of records to the National Archives? From 2005 To 2015

How frequently will your agency transfer these records to the National Archives? Unknown  
Upon termination of Commission.

**Subsidiary Website Content Records**

Disposition Authority Number DAA-0220-2014-0003-0003

Public Facing subsidiary web sites that re-displays specific Recovery.gov web data.

Final Disposition Permanent

Item Status Withdrawn

Is this item media neutral? Yes

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? Yes

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Do any of the records covered by this item exist as structured electronic data?

Yes

Disposition Instruction

Cutoff Instruction

Cutoff files at the end of fiscal year.

Transfer to the National Archives for Accessioning

Transfer to the National Archives immediately after termination of commission.

Additional Information

What will be the date span of the initial transfer of records to the National Archives?

From 2009 To 2015

How frequently will your agency transfer these records to the National Archives?

Unknown  
Upon termination of the commission.

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Subsidiary Website Management and Support Files

Disposition Authority Number

DAA-0220-2014-0003-0004

Documents created or received in the development, design, implementation, operations, and maintenance of subsidiary websites developed in support of the RATB mission.

Final Disposition

Permanent

Item Status

Withdrawn

Is this item media neutral?

Yes

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?

Yes

Do any of the records covered by this item exist as structured electronic data?

Yes

Disposition Instruction

Cutoff Instruction

Cutoff files at the end of fiscal year.

Transfer to the National Archives for Accessioning

Transfer to the National Archives immediately after termination of commission.

Additional Information

What will be the date span of the initial transfer of records to the National Archives?

From 2009 To 2015

How frequently will your agency transfer these records to the National Archives?

Unknown  
Upon termination of the Commission.



### Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

### Signatory Information

Date	Action	By	Title	Organization
03/27/2014	Certify	Veda Woods	CISO Deputy CIO	Recovery Accountability and Transparency Board - Information Assurance Office
08/06/2014	Return Without Action	Lauren Crisler	Appraiser	National Archives and Records Administration - Records Management Services