

Request for Records Disposition Authority

Records Schedule Number	DAA-0220-2016-0002
Schedule Status	Approved
Agency or Establishment	Office of the Secretary of Defense
Record Group / Scheduling Group	Records of Temporary Committees, Commissions, and Boards
Records Schedule applies to	Major Subdivision
Major Subdivision	Military Compensation and Retirement Modernization Commission (MCRMC)
Schedule Subject	Military Compensation and Retirement Modernization Commission (MCRMC) Program Files
Internal agency concurrences will be provided	No
Background Information	<p>The Military Compensation and Retirement Modernization Commission (MCRMC) is an independent executive branch Commission established to study and provide recommendations to modernize military compensation and retirement. Established by the National Defense Authorization Act (NDAA) for Fiscal Year 2013, this nine-member Commission was mandated to provide the President of the United States and the Congress specific recommendations to modernize pay and benefits of the Uniformed Services. Section 671 required the Commission's recommendations be made to "ensure the long-term viability of the All-Volunteer Force by sustaining the required human resources of that force during all levels of conflict and economic conditions; enable the quality of life for members of the Armed Forces and the other uniformed services and their families in a manner that fosters successful recruitment, retention, and careers for members of the Armed Forces and the other uniformed services; and modernize and achieve fiscal sustainability for the compensation and retirement systems for the Armed Forces and the other uniformed services for the 21st century."</p> <p>The Commission held hearings and town halls, met with various stakeholders, visited CONUS/OCONUS installations, conducted online surveys, and examined laws, policies, and practices of the Federal Government that result in direct payment of authorized or appropriated funds to current and former members (veteran and retired) of the uniformed services, including the reserve components of those services and their families.</p>

The Commission issued an interim report and a final report. The final report to the President of the United States, delivered on January 28, 2015, included findings and specific recommendations for modernizing military pay and retirement systems. The Commission terminates on December 31, 2015.

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
8	7	1	0

GAO Approval

Outline of Records Schedule Items for DAA-0220-2016-0002

Sequence Number	
1	Reports Disposition Authority Number: DAA-0220-2016-0002-0001
2	Commission Correspondence Files Disposition Authority Number: DAA-0220-2016-0002-0002
3	Congressional Hearing Files Disposition Authority Number: DAA-0220-2016-0002-0003
4	Public website Disposition Authority Number: DAA-0220-2016-0002-0005
5	Organization and Commissioners Disposition Authority Number: DAA-0220-2016-0002-0006
6	Public Comments Disposition Authority Number: DAA-0220-2016-0002-0007
7	Commission communications Disposition Authority Number: DAA-0220-2016-0002-0008
8	Public Hearings and Town Halls Disposition Authority Number: DAA-0220-2016-0002-0009

Records Schedule Items

Sequence Number											
1	<p>Reports</p> <p>Disposition Authority Number DAA-0220-2016-0002-0001</p> <p>Reports issued by the Commission including the Commission's interim report, final report, addendum, legislative proposals, survey reports, reports written by the Center for Naval Analyses (CNA), Institute for Defense Analyses (IDA), National Capitol Contracting (NCC), and RAND for the Commission, and the Extended Care Health Option (ECHO) paper.</p> <p>Final Disposition Permanent</p> <p>Item Status Active</p> <p>Is this item media neutral? No</p> <p>Explanation of limitation All reports are in electronic format</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? Yes</p> <p>Do any of the records covered by this item exist as structured electronic data? Yes</p> <p>Disposition Instruction</p> <p>Transfer to the National Archives for Accessioning Transfer to the National Archives immediately after closing of commission</p> <p>Additional Information</p> <p>First year of records accumulation 2013</p> <p>End year of records accumulation 2015</p> <p>What will be the date span of the initial transfer of records to the National Archives? From 2013 To 2015</p> <p>How frequently will your agency transfer these records to the National Archives? Unknown Transfer at closing of commission</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 45%;"></th> <th style="width: 25%;">Estimated Current Volume</th> <th style="width: 30%;">Annual Accumulation</th> </tr> </thead> <tbody> <tr> <td>Electronic/Digital</td> <td style="text-align: center;">35 MB</td> <td></td> </tr> <tr> <td>Paper</td> <td></td> <td></td> </tr> </tbody> </table>			Estimated Current Volume	Annual Accumulation	Electronic/Digital	35 MB		Paper		
	Estimated Current Volume	Annual Accumulation									
Electronic/Digital	35 MB										
Paper											

Microform		
Hardcopy or Analog Special Media		

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Commission Correspondence Files

Disposition Authority Number **DAA-0220-2016-0002-0002**

Correspondence with government agencies and public officials, including document requests, requests for information from the Commission, Commissioner and Executive Director emails. Executive Director emails are collected on a single CD.

Final Disposition **Permanent**

Item Status **Active**

Is this item media neutral? **No**

Explanation of limitation **Electronic records**

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? **Yes**

Do any of the records covered by this item exist as structured electronic data? **Yes**

Disposition Instruction

Transfer to the National Archives for Accessioning **Transfer to the National Archives immediately after closing of commission**

Additional Information

First year of records accumulation **2013**

End year of records accumulation **2015**

What will be the date span of the initial transfer of records to the National Archives? **From 2013 To 2015**

How frequently will your agency transfer these records to the National Archives? **Unknown
Transfer at closing of commission**

	Estimated Current Volume	Annual Accumulation
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Electronic/Digital	8 MB	
Paper		
Microform		
Hardcopy or Analog Special Media		

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Congressional Hearing Files

Disposition Authority Number DAA-0220-2016-0002-0003

Statements, transcripts, testimony, a Power Point presentation, Congressional correspondence and other information provided to the Congress in response to questions for the record.

Final Disposition Permanent

Item Status Active

Is this item media neutral? No

Explanation of limitation Electronic records

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? Yes

Do any of the records covered by this item exist as structured electronic data? Yes

Disposition Instruction

Transfer to the National Archives for Accessioning Transfer to the National Archives immediately after closing of commission

Additional Information

First year of records accumulation 2013

End year of records accumulation 2015

What will be the date span of the initial transfer of records to the National Archives? From 2013 To 2015

How frequently will your agency transfer these records to the National Archives? Unknown
Transfer at closing of commission

	Estimated Current Volume	Annual Accumulation
Electronic/Digital	28 MB	
Paper		
Microform		
Hardcopy or Analog Special Media		

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Public website

Disposition Authority Number **DAA-0220-2016-0002-0005**

Commission authorizing statute, all Commission reports, news releases, Commissioner biographies, meeting list, and briefing materials.

Final Disposition **Temporary**

Item Status **Active**

Is this item media neutral? **Yes**

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? **Yes**

Do any of the records covered by this item exist as structured electronic data? **Yes**

Disposition Instruction

Retention Period **The website will be transferred to the University of North Texas (UNT) upon termination of the Commission under the provisions of the affiliated archives relationship established in 2006 (<http://www.archives.gov/press/press-releases/2006/nr06-99.html>)**

Additional Information

GAO Approval **Not Required**

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Organization and Commissioners

Disposition Authority Number **DAA-0220-2016-0002-0006**

Enabling statutes and related documents, Commissioner biographies, senior Commission staff.

Final Disposition Permanent

Item Status Active

Is this item media neutral? No

Explanation of limitation Records are entirely electronic

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? Yes

Do any of the records covered by this item exist as structured electronic data? Yes

Disposition Instruction

Transfer to the National Archives for Accessioning Transfer to the National Archives immediately after Commission closes

Additional Information

First year of records accumulation 2013

End year of records accumulation 2015

What will be the date span of the initial transfer of records to the National Archives? From 2013 To 2015

How frequently will your agency transfer these records to the National Archives? Unknown
One time transfer

	Estimated Current Volume	Annual Accumulation
Electronic/Digital	1.7 MB	
Paper		
Microform		
Hardcopy or Analog Special Media		

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Public Comments

Disposition Authority Number DAA-0220-2016-0002-0007

Comments received from the public electronically and digitized correspondence received by surface mail.

Final Disposition Permanent

Item Status Active

Is this item media neutral? No

Explanation of limitation Electronic records

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? Yes

Do any of the records covered by this item exist as structured electronic data? Yes

Disposition Instruction

Transfer to the National Archives for Accessioning Transfer to the National Archives immediately after closing of commission

Additional Information

First year of records accumulation 2013

What will be the date span of the initial transfer of records to the National Archives? From 2013 To 2015

How frequently will your agency transfer these records to the National Archives? Unknown
One time transfer

	Estimated Current Volume	Annual Accumulation
Electronic/Digital	11 MB	
Paper		
Microform		
Hardcopy or Analog Special Media		

Commission communications

Disposition Authority Number DAA-0220-2016-0002-0008

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Press releases and media advisories from the Military Retirement and Modernization Commission and the Commission's Memorandum for the Record, a concluding summation of the Commission's intent and recommendations issued 2015.

Final Disposition Permanent

Item Status Active

Is this item media neutral? No

Explanation of limitation Electronic records

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? Yes

Do any of the records covered by this item exist as structured electronic data? Yes

Disposition Instruction

Transfer to the National Archives for Accessioning Transfer to the National Archives immediately after closing of commission

Additional Information

First year of records accumulation 2013

What will be the date span of the initial transfer of records to the National Archives? From 2013 To 2015

**How frequently will your agency transfer these records to the National Archives? Unknown
Transfer at closing of commission.**

	Estimated Current Volume	Annual Accumulation
Electronic/Digital	3 MB	
Paper		
Microform		
Hardcopy or Analog Special Media		

Disposition Authority Number DAA-0220-2016-0002-0009

Documents associated with town halls and public meetings held throughout the country on or near military bases including transcripts and sound records of meetings, questions and presentations by military support groups.

Final Disposition Permanent

Item Status Active

Is this item media neutral? No

Explanation of limitation Electronic records

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? Yes

Do any of the records covered by this item exist as structured electronic data? Yes

Disposition Instruction

Transfer Electronic Records to the National Archives for Pre-Accessioning Transfer electronic records to the National Archives for pre-accessioning immediately after closing of commission

Transfer to the National Archives for Accessioning Transfer to the National Archives immediately after closing of commission

Additional Information

First year of records accumulation 2013

What will be the date span of the initial transfer of records to the National Archives? From 2013 To 2015

How frequently will your agency transfer these records to the National Archives? Unknown
Transfer at closing of commission.

	Estimated Current Volume	Annual Accumulation
Electronic/Digital	42 MB	
Paper		
Microform		

Hardcopy or Analog Special Media		
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Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
11/25/2015	Certify	Luz Ortiz	OSD Records Manager	Department of Defense - Office of the Secretary of Defense
06/06/2016	Submit for Concurrence	Steven Rhodes	Senior Appraisal Archivist	National Archives and Records Administration - Records Management Services
06/07/2016	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
06/07/2016	Concur	Laurence Brewer	Director, National Records Management Program	National Archives and Records Administration - National Records Management Program
06/13/2016	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist