

Request for Records Disposition Authority

Records Schedule Number	DAA-0220-2016-0002
Schedule Status	Modified Approved Version
Agency or Establishment	Office of the Secretary of Defense
Record Group / Scheduling Group	Records of Temporary Committees, Commissions, and Boards
Records Schedule applies to	Major Subdivision
Major Subdivision	Military Compensation and Retirement Modernization Commission (MCRMC)
Schedule Subject	Military Compensation and Retirement Modernization Commission (MCRMC) Program Files
Internal agency concurrences will be provided	No
Background Information	<p>The Military Compensation and Retirement Modernization Commission (MCRMC) is an independent executive branch Commission established to study and provide recommendations to modernize military compensation and retirement. Established by the National Defense Authorization Act (NDAA) for Fiscal Year 2013, this nine-member Commission was mandated to provide the President of the United States and the Congress specific recommendations to modernize pay and benefits of the Uniformed Services. Section 671 required the Commission's recommendations be made to "ensure the long-term viability of the All-Volunteer Force by sustaining the required human resources of that force during all levels of conflict and economic conditions; enable the quality of life for members of the Armed Forces and the other uniformed services and their families in a manner that fosters successful recruitment, retention, and careers for members of the Armed Forces and the other uniformed services; and modernize and achieve fiscal sustainability for the compensation and retirement systems for the Armed Forces and the other uniformed services for the 21st century."</p> <p>The Commission held hearings and town halls, met with various stakeholders, visited CONUS/OCONUS installations, conducted online surveys, and examined laws, policies, and practices of the Federal Government that result in direct payment of authorized or appropriated funds to current and former members (veteran and retired) of the uniformed services, including the reserve components of those services and their families.</p>

The Commission issued an interim report and a final report. The final report to the President of the United States, delivered on January 28, 2015, included findings and specific recommendations for modernizing military pay and retirement systems. The Commission terminates on December 31, 2015.

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
8	7	1	0

GAO Approval

Outline of Records Schedule Items for DAA-0220-2016-0002

Sequence Number	
1	Reports Disposition Authority Number: DAA-0220-2016-0002-0001
2	Commission Correspondence Files Disposition Authority Number: DAA-0220-2016-0002-0002
3	Congressional Hearing Files Disposition Authority Number: DAA-0220-2016-0002-0003
4	Public website Disposition Authority Number: DAA-0220-2016-0002-0005
5	Organization and Commissioners Disposition Authority Number: DAA-0220-2016-0002-0006
6	Public Comments Disposition Authority Number: DAA-0220-2016-0002-0007
7	Commission communications Disposition Authority Number: DAA-0220-2016-0002-0008
8	Public Hearings and Town Halls Disposition Authority Number: DAA-0220-2016-0002-0009

Records Schedule Items

Sequence Number	
1	<p data-bbox="345 380 459 411">Reports</p> <p data-bbox="345 432 1149 464">Disposition Authority Number DAA-0220-2016-0002-0001</p> <p data-bbox="345 489 1523 674">Reports issued by the Commission including the Commission’s interim report, final report, addendum, legislative proposals, survey reports, reports written by the Center for Naval Analyses (CNA), Institute for Defense Analyses (IDA), National Capitol Contracting (NCC), and RAND for the Commission, and the Extended Care Health Option (ECHO) paper.</p> <p data-bbox="345 695 922 726">Final Disposition Permanent</p> <p data-bbox="345 747 873 779">Item Status Inactive</p> <p data-bbox="345 800 805 831">Is this item media neutral? No</p> <p data-bbox="345 852 1243 884">Explanation of limitation All reports are in electronic format</p> <p data-bbox="345 905 821 1031">Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? Yes</p> <p data-bbox="345 1052 821 1146">Do any of the records covered by this item exist as structured electronic data? Yes</p> <p data-bbox="345 1167 1458 1314">Inactive Status Explanation These records were transferred to the National Archives. TR-0220-2018-0011 and TR-0220-2018-0013. National Archives Identifier: 88681714 and 88687905</p> <p data-bbox="345 1356 659 1388">Disposition Instruction</p> <p data-bbox="345 1409 1482 1482">Transfer to the National Archives for Accessioning Transfer to the National Archives immediately after closing of commission</p> <p data-bbox="345 1524 659 1556">Additional Information</p> <p data-bbox="345 1577 837 1608">First year of records accumulation 2013</p> <p data-bbox="345 1629 837 1661">End year of records accumulation 2015</p> <p data-bbox="345 1682 1044 1776">What will be the date span of the initial transfer of records to the National Archives? From 2013 To 2015</p> <p data-bbox="345 1797 1239 1892">How frequently will your agency transfer these records to the National Archives? Unknown Transfer at closing of commission</p>

	Estimated Current Volume	Annual Accumulation
Electronic/Digital	35 MB	
Paper		
Microform		
Hardcopy or Analog Special Media		

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Commission Correspondence Files

Disposition Authority Number **DAA-0220-2016-0002-0002**

Correspondence with government agencies and public officials, including document requests, requests for information from the Commission, Commissioner and Executive Director emails. Executive Director emails are collected on a single CD.

Final Disposition **Permanent**

Item Status **Inactive**

Is this item media neutral? **No**

Explanation of limitation **Electronic records**

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? **Yes**

Do any of the records covered by this item exist as structured electronic data? **Yes**

Inactive Status Explanation **These records were transferred to the National Archives. TR-0220-2018-0019 and TR-0220-2018-0020 National Archives Identifier: 93144907 and 90311443**

Disposition Instruction

Transfer to the National Archives for Accessioning **Transfer to the National Archives immediately after closing of commission**

Additional Information

First year of records accumulation **2013**

End year of records accumulation **2015**

What will be the date span of the initial transfer of records to the National Archives? **From 2013 To 2015**

How frequently will your agency transfer these records to the National Archives? **Unknown**
Transfer at closing of commission

	Estimated Current Volume	Annual Accumulation
Electronic/Digital	8 MB	
Paper		
Microform		
Hardcopy or Analog Special Media		

3

Congressional Hearing Files

Disposition Authority Number **DAA-0220-2016-0002-0003**

Statements, transcripts, testimony, a Power Point presentation, Congressional correspondence and other information provided to the Congress in response to questions for the record.

Final Disposition **Permanent**

Item Status **Inactive**

Is this item media neutral? **No**

Explanation of limitation **Electronic records**

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? **Yes**

Do any of the records covered by this item exist as structured electronic data? **Yes**

Inactive Status Explanation **These records were transferred to the National Archives. TR-0220-2018-0016 National Archives Identifier: 93962067**

Disposition Instruction

Transfer to the National Archives for Accessioning **Transfer to the National Archives immediately after closing of commission**

Additional Information

First year of records accumulation **2013**

End year of records accumulation **2015**

What will be the date span of the initial transfer of records to the National Archives? **From 2013 To 2015**

How frequently will your agency transfer these records to the National Archives? **Unknown
Transfer at closing of commission**

	Estimated Current Volume	Annual Accumulation
Electronic/Digital	28 MB	
Paper		
Microform		
Hardcopy or Analog Special Media		

4

Public website

Disposition Authority Number **DAA-0220-2016-0002-0005**

Commission authorizing statute, all Commission reports, news releases, Commissioner biographies, meeting list, and briefing materials.

Final Disposition **Temporary**

Item Status **Active**

Is this item media neutral? **Yes**

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? **Yes**

Do any of the records covered by this item exist as structured electronic data? **Yes**

Disposition Instruction

5	Retention Period	The website will be transferred to the University of North Texas (UNT) upon termination of the Commission under the provisions of the affiliated archives relationship established in 2006 (http://www.archives.gov/press/press-releases/2006/nr06-99.html)
	Additional Information	
	GAO Approval	Not Required
	Organization and Commissioners	
	Disposition Authority Number	DAA-0220-2016-0002-0006
	Enabling statutes and related documents, Commissioner biographies, senior Commission staff.	
	Final Disposition	Permanent
	Item Status	Inactive
	Is this item media neutral?	No
	Explanation of limitation	Records are entirely electronic
	Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?	Yes
	Do any of the records covered by this item exist as structured electronic data?	Yes
	Inactive Status Explanation	These records were transferred to the National Archives. TR-0220-2018-0010 National Archives Identifier: 88386893
	Disposition Instruction	
	Transfer to the National Archives for Accessioning	Transfer to the National Archives immediately after Commission closes
Additional Information		
First year of records accumulation	2013	
End year of records accumulation	2015	
What will be the date span of the initial transfer of records to the National Archives?	From 2013 To 2015	
How frequently will your agency transfer these records to the National Archives?	Unknown One time transfer	

	Estimated Current Volume	Annual Accumulation
Electronic/Digital	1.7 MB	
Paper		
Microform		
Hardcopy or Analog Special Media		

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Public Comments

Disposition Authority Number **DAA-0220-2016-0002-0007**

Comments received from the public electronically and digitized correspondence received by surface mail.

Final Disposition **Permanent**

Item Status **Inactive**

Is this item media neutral? **No**

Explanation of limitation **Electronic records**

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? **Yes**

Do any of the records covered by this item exist as structured electronic data? **Yes**

Inactive Status Explanation **These records were transferred to the National Archives. TR-0220-2018-0014 National Archives Identifier: 88694300**

Disposition Instruction

Transfer to the National Archives for Accessioning **Transfer to the National Archives immediately after closing of commission**

Additional Information

First year of records accumulation **2013**

What will be the date span of the initial transfer of records to the National Archives? **From 2013 To 2015**

How frequently will your agency transfer these records to the National Archives? **Unknown**
One time transfer

	Estimated Current Volume	Annual Accumulation
Electronic/Digital	11 MB	
Paper		
Microform		
Hardcopy or Analog Special Media		

7

Commission communications

Disposition Authority Number **DAA-0220-2016-0002-0008**

Press releases and media advisories from the Military Retirement and Modernization Commission and the Commission's Memorandum for the Record, a concluding summation of the Commission's intent and recommendations issued 2015.

Final Disposition **Permanent**

Item Status **Inactive**

Is this item media neutral? **No**

Explanation of limitation **Electronic records**

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? **Yes**

Do any of the records covered by this item exist as structured electronic data? **Yes**

Inactive Status Explanation **These records were transferred to the National Archives. TR-0220-2018-0012, TR-0220-2018-0017, and TR-0220-2018-0018 National Archives Identifier: 88680297, 88697245 and 93103026**

Disposition Instruction

Transfer to the National Archives for Accessioning **Transfer to the National Archives immediately after closing of commission**

Additional Information

First year of records accumulation **2013**

What will be the date span of the initial transfer of records to the National Archives? **From 2013 To 2015**

How frequently will your agency transfer these records to the National Archives? **Unknown**
Transfer at closing of commission.

	Estimated Current Volume	Annual Accumulation
Electronic/Digital	3 MB	
Paper		
Microform		
Hardcopy or Analog Special Media		

8

Public Hearings and Town Halls

Disposition Authority Number **DAA-0220-2016-0002-0009**

Documents associated with town halls and public meetings held throughout the country on or near military bases including transcripts and sound records of meetings, questions and presentations by military support groups.

Final Disposition **Permanent**

Item Status **Inactive**

Is this item media neutral? **No**

Explanation of limitation **Electronic records**

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? **Yes**

Do any of the records covered by this item exist as structured electronic data? **Yes**

Inactive Status Explanation **These records were transferred to the National Archives. TR-0220-2018-0015 National Archives Identifier: 88694304**

Disposition Instruction

Transfer Electronic Records to the National Archives for Pre-Accessioning

Transfer electronic records to the National Archives for pre-accessioning immediately after closing of commission

Transfer to the National Archives for Accessioning

Transfer to the National Archives immediately after closing of commission

Additional Information

First year of records accumulation **2013**

What will be the date span of the initial transfer of records to the National Archives?

From 2013 To 2015

How frequently will your agency transfer these records to the National Archives?

**Unknown
Transfer at closing of commission.**

	Estimated Current Volume	Annual Accumulation
Electronic/Digital	42 MB	
Paper		
Microform		
Hardcopy or Analog Special Media		

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
11/25/2015	Certify	Luz Ortiz	OSD Records Manager	Department of Defense - Office of the Secretary of Defense
06/06/2016	Submit for Concurrence	Steven Rhodes	Senior Appraisal Archivist	National Archives and Records Administration - Records Management Services
06/07/2016	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
06/07/2016	Concur	Laurence Brewer	Director, National Records Management Program	National Archives and Records Administration - National Records Management Program
06/13/2016	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist