**REQUEST FOR RECORDS DISPOSITION AUTHORITY**

**To:** NATIONAL ARCHIVES & RECORDS ADMINISTRATION  
8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001

**FROM (Agency or establishment):**  
Office of Navajo and Hopi Indian Relocation  
201 Birch Street, P.O. Box KK  
Flagstaff, Arizona 86002

**Date received:** 1-22-2002

In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

**1. MAJOR SUBDIVISION**  
Relocation Operations

**2. MINOR SUBDIVISION**

**4. NAME OF PERSON WITH WHOM TO CONFERR:**  
Rebecca H. Ruiz

**5. TELEPHONE NUMBER:**  
928-779-2721 x 152

**6. AGENCY CERTIFICATION**

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

- [ ] is not required  
- [ ] is attached; or  
- [ ] has been requested.

**7. ITEM NO.**

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**8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION**

<table>
<thead>
<tr>
<th>ITEM NO.</th>
<th>DESCRIPTION OF ITEM AND PROPOSED DISPOSITION</th>
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<tbody>
<tr>
<td>1.</td>
<td><strong>Home Maintenance Training Video</strong> A video, in both English and Navajo, which was commissioned by the ONHIR for the purpose of training relocatees of the need to conduct routine maintenance and repairs to their relocation home. Disposition Permanent: Transfer to National Archives and Records Administration at the close of the ONHIR.</td>
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<tr>
<td>2.</td>
<td><strong>Home Maintenance Training Manual</strong> A manual which is provided each relocatee at their Pre-Construction Conference. The purpose of the manual is to educate and instruct relocatees concerning routine maintenance and repairs on their relocation home. There are no associated electronic mail or other word processing records. (Updated by staff in late 1990s). Disposition: Permanent. Transfer to National Archives and Records Administration at the close of the ONHIR.</td>
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**SIGNATURE OF AGENCY REPRESENTATIVE:**  
Executive Director

**DATE:** 1/7/02

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PREVIOUS EDITION NOT USABLE

STANDARD FORM 115 (REV. 3-91)  
Prescribed by NARA 36 CFR 1228