

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See instructions on separate page)</i>		LEAVE BLANK (NARA use only)	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER <i>71-220-02-13</i>	
1. FROM (Agency or establishment) Department of the Treasury		DATE RECEIVED <i>3-8-2002</i>	
2. MAJOR SUBDIVISION International Monetary Fund Advisory Committee		NOTIFICATION TO AGENCY	
3. MINOR SUBDIVISION		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
4. NAME OF PERSON WITH WHOM TO CONFER William McFadden	5. TELEPHONE (202) 622-0343	DATE <i>6-25-02</i>	ARCHIVIST OF THE UNITED STATES - <i>John W. Paul</i>

6. AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached ____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE <i>1/15/02</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>W. McFadden</i>	TITLE <i>Asst. Policy Advisor</i> Chief, Records Mgt and Resources Branch
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	See attached list.		

cc Agency, NR, New MD, Num WA

International Monetary Fund Advisory Committee

In October of 1998, Congress passed the Foreign Operations, Export Financing and Related Programs Act, which authorized the U.S. to participate in an increase of the International Monetary Fund (IMF) quota and required the U.S. to aggressively use its voice and vote to advocate a number of measures intended to strengthen the effectiveness of the IMF. Section 610 of the Act states the Secretary of the Treasury “should establish” an International Monetary Fund Advisory Committee to advise the Secretary on the extent to which IMF programs meet policy goals set forth in policy advocacy provisions of the IMF funding legislation. The policy provisions may be broadly categorized as promoting market and trade liberalization, social safety nets and core labor standards, environmental protection, good governance, transparency and anti-corruption efforts.

The Committee operated under provisions of the Federal Advisory Committee Act (FACA), requiring its meetings to be open to the public. It was composed of eight people appointed by the Secretary in consultation with Congress. Members were drawn from outside the government. An understanding with the Hill provided for two representatives from industry, two from finance, two from labor, one each from the environmental and human rights communities. The Committee held a total of 6 day long meetings during which Treasury and/or IMF staff and outside experts made presentations to the members on efforts to implement the reforms. Meetings were held between September 1999 and December 2000. The legislation did not require a report and none was produced. The Committee’s charter expired in May 2001.

1. General Office Files

Records maintained in central files separated into subcategories, including: administration; credit card use; copy of legislation; and correspondence.

• ~~Administrative Files~~

~~Files maintained for Committee-related matters, primarily related to travel and budget. These records document the administrative operation of the Advisory Committee. Records relating to travel expenses and reimbursement of Committee members can be removed after the appropriate period of time has elapsed.~~

GRS, Items

• Correspondence

Record copy of incoming and outgoing letters and attachments, and memorandum related to the Committee’s activities. These records, which are largely correspondence between Treasury officials and Committee members, most clearly document the topics discussed by the members. These files also contain a few letters exchanged between the Administration and selected members of Congress.

Disposition: Permanent. Transfer to the National Archives upon termination of the Advisory Committee.

2. Electronic Mail and Word Processing System Copies

Electronic copies of records that are created on electronic mail and word processing systems and used solely to generate a recordkeeping copy of the records covered by other items in this schedule. Also includes electronic copies of records created on electronic mail and word processing systems that are maintained for updating, revision, or dissemination.

a. Copies that have no further administrative value after the recordkeeping copy is made. Includes copies maintained by individuals in personal files, personal electronic mail directories, or other personal directories on hard disk or network drives, and copies on shared network drives that are used only to produce the recordkeeping copy.

Disposition: Temporary. Destroy/delete within 180 days after the recordkeeping copy has been produced.

b. Copies used for dissemination, revision, or updating that are maintained in addition to the recordkeeping copy.

Disposition: Temporary. Destroy/delete when dissemination, revision, or updating is completed.