

# Request for Records Disposition Authority

(See Instructions on reverse)

To **National Archives and Records Administration (NIR)**  
Washington, DC 20408

1 From (Agency or establishment)

Office of Navajo and Hopi Indian Relocation

2 Major Subdivision

ONHIR Website

3 Minor Subdivision

4 Name of Person with whom to confer

Teresa Slater

5 Telephone (include area code)

928-779-2721 x122

## Leave Blank (NARA Use Only)

Job Number

N1-220-11-4

Date Received

7/26/11

### Notification to Agency

In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10

Date

27 Feb 12

Archivist of the United States

*[Signature]*

### 6 Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 0 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies

is not required       is attached       has been requested

Signature of Agency Representative

*[Signature]*

Title

Executive Director

Date (mm/dd/yyyy)

7/13/2011

7 Item Number

8 Description of Item and Proposed Disposition

9 GRS or Superseded Job Citation

10 Action taken (NARA Use Only)

Office of Navajo and Hopi Indian Relocation (ONHIR) Web Site

The Office of Navajo and Hopi Indian Relocation's (ONHIR) external web site is a resource providing information about ONHIR's mission, history, and agency activities to the general public. All web page content is duplicative of information created and managed elsewhere in ONHIR. The Chief Information Officer (CIO) posts and maintains web site content within the framework of ONHIR's standards and policies. ONHIR does not maintain an internal web site for employees.

This schedule covers records such as content on the web site and site management documentation. Web content records are covered by the applicable records schedules for the functions they support.

1 Web Content

Consists of ONHIR web pages that contain duplicate information maintained in other ONHIR recordkeeping systems.

Disposition TEMPORARY Destroy/delete when content is superseded, obsolete or no longer needed for agency business.

2 Design, Management, and Technical Operation Records (including log files and web site snapshots)

Disposition TEMPORARY Cut off at the end of the fiscal year in which superseded or obsolete. Destroy/delete one year after cutoff.

DATE RECEIVED IN NWCTB 7/26/11  
DATE REPLY DUE 8/19/11  
REGISTER NUMBER 11-06156  
ASSIGNED TO MFR