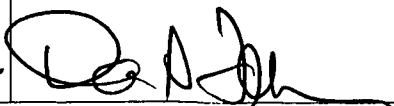
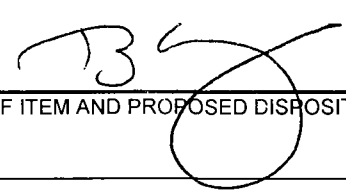


REQUEST FOR RECORDS DISPOSITION AUTHORITY		JOB NUMBER <i>Nf-220-14-1</i>	
To NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001		Date received <i>11-1-2013</i>	
1 FROM (Agency or establishment) <i>Commission on Long Term Care</i>		NOTIFICATION TO AGENCY	
2 MAJOR SUBDIVISION		In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
3 MINOR SUBDIVISION			
4 NAME OF PERSON WITH WHOM TO CONFER <i>Natasha Guynes, Director of Operations</i>	5 TELEPHONE NUMBER <i>202-512-0548</i>	DATE <i>9 JUN 14</i>	ARCHIVIST OF THE UNITED STATES 
6 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached ___ page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required <input type="checkbox"/> is attached, or <input type="checkbox"/> has been requested			
DATE <i>9/25/13</i>	SIGNATURE OF AGENCY REPRESENTATIVE 		TITLE <i>Dr. Bruce Chernof</i> Commission Chair
7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	<i>Please See Attached</i>		

The Commission on Long Term Care

Comprehensive Records Schedule

The Commission on Long-Term Care was established under Section 643 of the American Taxpayer Relief Act of 2012 (P L 112-240), signed into law on January 2, 2013. The statute directs the Commission to “ develop a plan for the establishment, implementation, and financing of a comprehensive, coordinated, and high quality system that ensures the availability of long-term services and supports for individuals in need of such services and supports, including elderly individuals, individuals with substantial cognitive or functional limitations, other individuals who require assistance to perform activities of daily living, and individuals desiring to plan for future long-term care needs ”

The statute further directs the Commission within 6 months of the appointment of Commissioners (by September 12, 2013) to “ vote on a comprehensive and detailed report based on the long-term care plan that contains any recommendations or proposals for legislative or administrative action as the Commission deems appropriate, including proposed legislative language to carry out the recommendations or proposals ”

The Commission is composed of 15 members. Three members each were appointed by the President, the majority leader of the Senate, the minority leader of the Senate, the Speaker of the House of Representatives, and the minority leader of the House of Representatives.

The Commission elected Dr. Bruce Chernof as its Chair and Dr. Mark Warshawsky as its Vice Chair. Dr. Chernof currently serves as President and CEO of the SCAN Foundation. Dr. Warshawsky, Ph.D., is a prominent researcher on retirement plans and products and the risks facing retirees. Other members of the Commission include Dr. Javaid Anwar, CEO of Quality Care Consultants, Judy Brachman who served as director of the Ohio Department of Aging from 1991-1999, Laphonza Butler, president of the United Long Term Care Workers' Union, Henry Claypool, Executive Vice President of American Association of People with Disabilities, Dr. Judy Feder, a recognized expert who served on the Pepper Commission, Stephen Guillard, CEO and President of Belmont Nursing Center Corp., Chris Jacobs, Senior Policy Analyst with the Heritage Foundation, Neil Pruitt, Jr., Chairman and CEO of UHS-Pruitt Corporation, Carol Raphael, MPA, M.Ed., Lynnae Ruttledge, current Presidential appointee to the National Council on Disability, Judy Stein, founder and Executive Director of the Center for Medicare Advocacy, Inc., Grace Marie Turner, President of the Galen Institute, and George Vradenburg, Chairman and Co-Founder of USAgainstAlzheimer's.

1 Commission Website

The website contains general information about the Commission, press releases, hearing transcripts, hearing webcasts, chair and commissioner biographies and the final report

a Electronic version of website material This is the official commission website

Disposition PERMANENT The website will be transferred to the University of North Texas (UNT) upon termination of the Commission under the provisions of the affiliated archives relationship established in 2006 (<http://www.archives.gov/press/press-releases/2006/n06-99.html>)

b Website design, management and operation records

Disposition TEMPORARY Destroy upon approval of this schedule

2 Video Recordings of Commission Hearings

These are video recordings of four public hearings consisting of testimony from 34 witnesses The hearings were used to gather evidence from experts on the issues that the Commission was created to address including financing, the role of long-term care in the federal budget, long-term care insurance, and the diversity of populations utilizing long-term services and supports

Disposition PERMANENT Transfer directly to the Center for Legislative Archives upon approval of this schedule

3 Commission on Long Term Care Final Report

Disposition PERMANENT Transfer electronic copy of the report directly to the Center for Legislative Archives upon approval of this schedule

4 Working Files of the Commission

These records consist of any background material, working copies, drafts, and correspondence that Commissioners have created or gathered while serving on the Commission

Disposition TEMPORARY Destroy when 3 years old

5 Financial Records

These records include travel reimbursement records such as receipts for Commissioner's requesting reimbursements, office invoice records related to expenses needed for running the office, monthly budget reports and payroll budget reports

Disposition TEMPORARY Destroy when 7 years old