

# FEDERAL ENTITY CEASED OPERATIONS

Schedule Number: N1-220-88-001

Federal entities may cease operations when they are established as a temporary entity, are abolished, or functions are transferred to state or local government or private control.

## Description:

In order to centralize the disparate functions and responsibilities of those offices charged with overseeing and approving changes to Pennsylvania Avenue, Congress created in 1972 the Pennsylvania Avenue Development Corporation (PADC). PADC was officially terminated on April 1, 1996, its goal of revitalizing Pennsylvania Avenue having been deemed fully met.

Date Reported: 06/22/2020

FEDERAL ENTITY CEASED OPERATIONS

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

LEAVE BLANK

TO **GENERAL SERVICES ADMINISTRATION**  
**NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

JOB NO  
**N1-220-88-1**

DATE RECEIVED  
**10-8-87**

1 FROM (Agency or establishment)  
**Pennsylvania Avenue Development Corporation**

NOTIFICATION TO AGENCY

2 MAJOR SUBDIVISION  
**Finance & Administration**

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

3 MINOR SUBDIVISION

4 NAME OF PERSON WITH WHOM TO CONFER  
**Alexander K. Milin or  
Barbara S. Austin**

5 TELEPHONE EXT  
**724-9091**

DATE

**SIGNATURE OF ARCHIVIST IS NOT REQUIRED FOR APPROVAL OF PERMANENT IDENTIFICATION OF RECORDS**

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 3 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A GAO concurrence  is attached, or  is unnecessary

|                          |  |  |
|--------------------------|--|--|
| B DATE<br><b>10/1/87</b> | C SIGNATURE OF AGENCY REPRESENTATIVE<br><i>Barbara S. Austin</i><br><b>Barbara S. Austin</b> | D TITLE<br><b>Administrative Officer</b> |
|--------------------------|--|--|

| 7 ITEM NO | 8 DESCRIPTION OF ITEM<br>(With Inclusive Dates or Retention Periods) | 9 GRS OR SUPERSEDED JOB CATION | 10 ACTION TAKEN (NARS USE ONLY)   |
|-----------|--|--------------------------------|---|
|           | See Attached Sheets  |                                | <p>ALL changes to this proposed schedule have been approved by</p> <p><i>William G. Selinger</i> x <i>Barbara S. Austin</i><br/>NARA Appraiser Agency Representative</p> <p><b>12/14/87</b></p> |

1. PADC Central File. Contains variety of material pertaining to PADC policy, planning, and management. Included are records relating to finance, public information, the 1974 Pennsylvania Avenue Plan, legislative activities and Congressional relations, affirmative action and business relocations, and actions of the Board of Directors and PADC officials.

Permanent. Offer to NARA in 1993 or at the completion of the program. File is arranged by subject. Current volume is 36 cu. ft.; annual accumulation is 4 cu. ft.

2. Public Improvements File. Contains descriptive material concerning permanent improvements made to the public areas of the Pennsylvania Avenue project area. These improvements consist of parks, plazas, lighting, sidewalks and roadways, sidewalk benches, drinking fountains, and associated betterments.

Permanent. Offer to NARA in 1993 or at completion of the program. File is arranged by subject. Current volume is 6 cu. ft.; annual accumulation is 4 cu. ft.

3. Real Estate Acquisition and Management File. Contains information concerning PADC's acquisition and interim management of real estate in the project area. Included are appraisals, title insurance and reports, records of interim rent collected and expenses paid, purchase and sale documentation, and property management information in general. These records describe PADC's acquisition and management of real estate before it was sold or leased to developers for the eventual construction of PADC-approved buildings.

Permanent. Offer to NARA in 1993 or at completion of the program. File is arranged numerically by square designations. Current volume is 8 cu. ft.; annual accumulation is 4 cu. ft.

4. Real Estate Development File. Contains information relating to the final development of real estate in PADC's project area. PADC has the authority and responsibility to approve all new development projects in the designated project area, whether or not it has initially purchased the real estate for the development project. Information includes correspondence from prospective developers; formal submissions of development proposals for PADC review and approval; staff evaluations of the architectural and economic feasibility

of the proposals and finished projects; leases and sales agreements; project financing; affirmative action plans and performance reports with respect to the development projects; easements, covenants and alley closings; environment impact evaluations; lease monitoring activity of PADC; records of PADC review of the architectural and working drawings and the project's construction; and all similar material related to the approval and management of the development or renovations of structures in the project area.

Permanent. Offer to NARA in 1993 or at completion of the program. File is arranged numerically by square designations. Current volume is 46 cu. ft.; annual accumulation is 6 cu. ft.

5. Building Permits. Contains building permits approved by PADC prior to approval by the District of Columbia Government. The permit approval process ensures PADC controls all construction in the projects area squares, including alterations to existing buildings. Files may include photographs of sites prior to development or written descriptions of approval process.

Permanent. Offer to NARA in 1993 or at completion of the program. File arranged by year and property. Current volume is 2 cu. ft.; annual accumulation is 1 cu. ft.

6. Historic Preservation File. Contains information concerning PADC's determination of those buildings in the project area that are of historic value and require retention and preservation, or are highly recommended for such. Includes photographs, architectural descriptions, and correspondence.

Permanent. Offer to NARA in 1993 or at completion of the program. File is arranged by subject. Current volume is 4 cu. ft.; annual accumulation is 1 cu. ft.

7. Photographs and Slides. Consists of photographs taken prior to and after the construction of new roadways, parks, plazas, and sidewalks; and prior to and after the development or renovation of office, hotel, residential and retail structures in the project area. Also included are 19th and early 20th century photographs of historical conditions on the same sites; these latter photographs are generally copies of Library of Congress photographs that have been obtained to provide the staff with historical perspective for future planning efforts.

Permanent. Offer to NARA in 1993 or at completion of the program. File is arranged by subject. Current volume is 8 cu. ft.; annual accumulation is 1 cu. ft.

8. Video Tapes. Consists of audio-visual tapes suitable for play on a VHS-type video cassette recorder. Tapes are professional-quality descriptions of the various development projects and public improvements underway or completed in the Pennsylvania Avenue project area. The tapes describe the genesis and objectives of the Pennsylvania Avenue redevelopment project and graphically show progress in meeting the objectives.

Permanent. Offer the original or earliest generation available, plus a duplicate (if one exists), to NARA when 5 years old. File is arranged by subject. Current volume is 1 cu. ft.; annual accumulation is 1/2 cu. ft.

9. Posters. Consists of posters commemorating the opening or dedication of various new or renovated buildings and parks in the PADC project area; and calendar posters showing scenes along the Avenue. Both kinds of posters are suitable for framing and/or affixing to interior building walls.

*two copies*

Permanent. Offer ~~to~~ NARA in 1993 or at the completion of the program. File is arranged by subject. Current volume is 2 cu. ft.; annual accumulation is 1/2 cu. ft.