Federal entities may cease operations when they are established as a temporary entity, are abolished, or functions are transferred to state or local government or private control.

Description:

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO
GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

FROM (Agency or establishment)
Department of Education
Office of Education
National Advisory Council on Adult Education

MAJOR SUBDIVISION
Office of Education

MINOR SUBDIVISION
National Advisory Council on Adult Education

NAME OF PERSON WITH WHOM TO CONFER
Elayne Blackman

TELEPHONE EXT
732-5343

NOTIFICATION TO AGENCY
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

DATE RECEIVED
3-2-89

ARCHIVIST OF THE UNITED STATES

CERTIFICATE OF AGENCY REPRESENTATIVE
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A  GAO concurrence [ ] is attached, or [ ] is unnecessary

B  DATE
02-27-1989

C  SIGNATURE OF AGENCY REPRESENTATIVE

D  TITLE
Records Officer

Unscheduled records of the National Advisory Council on Adult Education

1. Alphabetical Subject File, 1971-1988. Arranged by subject and including transcripts of meetings and hearings, committee records, annual reports, copies of publications, and general records reflecting the official actions of the council.

9 & 1/2 cubic feet, Boxes 1-9 and 10 (partial).

DISPOSITION: PERMANENT. Transfer to NARA upon approval of this schedule.