

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)		LEAVE BLANK (NARA use only)	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER N1-220-93-11	DATE RECEIVED 7-21-93
1 FROM (Agency or establishment) National Commission on Judicial Discipline and Removal		NOTIFICATION TO AGENCY	
2 MAJOR SUBDIVISION		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
3 MINOR SUBDIVISION		DATE 1-10-94	
4 NAME OF PERSON WITH WHOM TO CONFER Victoria Smith	5 TELEPHONE (202) 254-8169	ARCHIVIST OF THE UNITED STATES <i>Cindy Huchamp Titus</i>	

6 AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE 19 July 93	SIGNATURE OF AGENCY REPRESENTATIVE <i>Victoria Y. Smith</i>	TITLE Administrative Officer
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7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)				
	Please see attached.						
<p>All changes to this proposed schedule have been approved by:</p> <table> <tr> <td><i>Thomas K. Wilson</i> NARA appraiser</td> <td>8-18-93 date</td> <td>* <i>[Signature]</i> Agency representative</td> <td>8-17-93 date</td> </tr> </table>				<i>Thomas K. Wilson</i> NARA appraiser	8-18-93 date	* <i>[Signature]</i> Agency representative	8-17-93 date
<i>Thomas K. Wilson</i> NARA appraiser	8-18-93 date	* <i>[Signature]</i> Agency representative	8-17-93 date				
<p>Copies sent to NCF, NNW, NNT, NL, NIA 2/2/94 <i>[Signature]</i></p>							

National Commission on Judicial Discipline and Removal
Attachment to SF 115-109

The National Commission on Judicial Discipline and Removal (28 USC 372) was established on December 1, 1990, under Title IV of Public Law 101-650, known as Judicial Discipline and Removal Reform Act of 1990. The statutory duties of the Commission are to investigate and study the problems and issues involved in the tenure (including discipline and removal) of Article III (appointed for life) judges, and to evaluate the advisability of proposing alternatives to current arrangements with respect to such problems and issues, including alternatives for the discipline or removal of judges, that would require Constitutional amendments. The Commission is not authorized to consider the factual underpinnings of specific complaints against federal judges.

The Commission must prepare and submit a final report to Congress, the Chief Justice, and the President, by August 1, 1993, setting forth a detailed statement of its findings and conclusions together with any recommendations for legislative and administrative actions considered appropriate.

- 1. Correspondence Files.** Incoming and outgoing correspondence transmitted by fax at the Chairman and commissioner levels, including memorandums, surveys, agendas, and correspondence. Arranged chronologically from January 1992 to August 1993.
Disposition: Permanent. Transfer to the Washington National Record Center upon termination of Commission. Transfer to National Archives in February 1995.
Acc. on hand: 3 cf.
- 2. Subject Files.** Records created and received by the Chairman and the commissioners including copies of court cases; facsimiles of agendas, memorandums, general correspondence to and from professors, judges, and lawyers who requested materials from the Commission and not filed in the Correspondence Files; newsletters from the Chairman; letters to commissioners; statements by the Commission Chairman; correspondence with organizations; original weekly communication memorandums; and organizational caucus. This material, filed alphabetically by subject name, dates from December 11, 1991 to August 1993.
Disposition: Permanent. Transfer to the Washington National Record Center upon termination of Commission. Transfer to National Archives in February 1995.
Acc. on hand: 2.5 cf.
- 3. Commission Hearing Files.** Transcripts of public hearings and meetings, briefing books, transcripts of closed Commission meetings, biographies of witnesses, agendas, submitted testimonies, and lists of witnesses. Material, filed chronologically, dates from January 30, 1992 to May 21, 1993.
Disposition: Permanent. Transfer to the Washington National Record Center upon termination of Commission. Transfer to National Archives in February 1995.
Acc. on hand: 1.5 cf.

4. Project Files:

a. **Research/Background Files.** Correspondence with consultants hired to research areas of interest to the Commission, biographies of commissioners, legislative agenda, and studies from consultants. Filed alphabetically by the last name of the consultant, this material dates from approximately September 1992 to June 1993.

Disposition: Permanent. Transfer to the Washington National Record Center upon termination of Commission. Transfer to National Archives in February 1995.

Acc. on hand: 4 cf.

b. Core Drafter Files:

(1) drafts to interim and final reports written by consultants, and material submitted to the Commission as background material to be placed in the reports. The records date from 1992 to 1993; 2 cf.

Disposition: Temporary. Destroy upon termination of the Commission.

(2) final version of interim and final reports.

Disposition: Permanent. Transfer to the Washington National Record Center upon termination of Commission. Transfer to National Archives in February 1995.

Acc. on hand: 2 inches.

c. **Survey Files.** Survey forms completed by circuit court judges. The surveys are arranged numerically by circuit court number and date from September to October 1992.

Disposition: Permanent. Transfer to the Washington National Record Center upon termination of Commission. Transfer to National Archives in February 1995.

Acc. on hand: 0.75 cf.

5. **Organization and Function Files.** Congressional appropriations, budget statements, bylaws, Commission member list, enabling legislation, and description of the roles of the Chairman and the Vice-Chairman. Arranged alphabetically, the records date from late 1991 to early 1992.

Disposition: Permanent. Transfer to the Washington National Record Center upon termination of Commission. Transfer to National Archives in February 1995.

Acc. on hand: 0.3 cf.

Duplicative, fragmentary, non-record materials and items under the General Records Schedule may be disposed without further permission from the Commission.