

# FEDERAL ENTITY CEASED OPERATIONS

Schedule Number: N1-220-93-017

Federal entities may cease operations when they are established as a temporary entity, are abolished, or functions are transferred to state or local government or private control.

## Description:

The Civil War Sites Advisory Commission was established by Title XII of Publ. L. 101-628, the Civil War Sites Study Act of 1990 (104 Stat. 4469), approved November 28, 1990. It was a public advisory commission of the National Park Service. The Commission was abolished upon submission of its final report in October 1993.

Date Reported: 06/22/2020

FEDERAL ENTITY CEASED OPERATIONS

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

**LEAVE BLANK (NARA use only)**

JOB NUMBER  
*NI-220-93-17*

DATE RECEIVED  
*9/17/93*

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10

DATE *3-19-94* ARCHIVIST OF THE UNITED STATES  
*Cindy Hutchinson Petersen*

TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)  
WASHINGTON, DC 20408

1 FROM (Agency or establishment)  
*Civil War Sites Advisory Commission*

2. MAJOR SUBDIVISION

3 MINOR SUBDIVISION

4 NAME OF PERSON WITH WHOM TO CONFER 5. TELEPHONE  
*Jan Townsend (202) 343-9541*

6 AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required;  is attached; or  has been requested.

DATE *Aug 31, 1993* SIGNATURE OF AGENCY REPRESENTATIVE *Janet E. Townsend* TITLE *Program Manager*

7 ITEM NO	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	Record descriptions and requested disposition instructions are contained in the attached list.		
<p>All changes to this proposed schedule have been approved by:</p> <p><i>Susan Elder</i> <u>10/21/93</u> <i>Janet E. Townsend</i> <u>10-21-93</u> NARA appraiser date Agency representative date</p>			
<p><i>Copies sent to NCF, NN-W, NNS, NNT, NSX, NL, NIA to Agency (w/ 3/23/94)</i></p>			

The Civil War Sites Advisory Commission, which was established by Public Law 101-628 in 1990, was mandated to prepare a study of historically significant Civil War sites in the United States. The Commission was specifically charged with identifying Civil War sites, determining the relative significance of such sites, assessing short- and long-term threats to their integrity, proposing alternatives for the preservation and interpretation of such sites, and researching and proposing innovative open space and land use preservation techniques.

The Commission was comprised of fifteen members, two designated by law, four appointed by the Speaker of the United States House of Representatives, four appointed by the President Pro Tempore of the United States Senate, and five appointed by the Secretary of Interior. The Commission held sixteen public meetings nation-wide to solicit comment on battlefield preservation. In addition, the Commission sponsored five preservation workshops to discuss preservation alternatives with nationally-recognized experts in various fields including heritage tourism and education, historic preservation, land use and tax laws, local land use planning, and farmland preservation.

The Commission, through its staff historians and volunteers, conducted field studies, historic research, and consulted with experts to identify and evaluate 384 principal Civil War battle sites in 25 states. Each site was documented in the field and evaluated in terms of its importance to the Civil War and its various campaigns. The 384 principal sites were prioritized based on military significance, integrity, threats, and the amount of land currently preserved at each site. Field data and field maps for sites in and near urban areas were digitized and further studied through computer mapping and Geographical Information Systems (GIS).

The Commission has used their findings to develop a series of recommendations to the United States Congress and the Secretary of Interior in a report and action agenda released July 12, 1993. It is expected that these recommendations will form the basis for legislative proposals in the area of battlefield preservation.

<b><u>ITEM #</u></b>	<b><u>DESCRIPTION OF ITEM</u></b>	<b><u>AUTHORIZED DISPOSITION</u></b>
1.	<b>Commission Meeting Files, 1991-1993.</b> Minutes and typed transcripts of Commission meetings and public hearings. Briefing materials, written statements, relevant correspondence, meeting agendas.	<b><u>PERMANENT.</u></b> Transfer immediately to the Washington National Records Center. Transfer to National Archives February 1995.
2.	<b>Subject Files, 1991-1993.</b> Enabling legislation, charter, overview, workplan, Federal Register notifications, Commissioner biographies.	<b><u>PERMANENT.</u></b> Transfer immediately to the Washington National Records Center. Transfer to the National Archives February, 1995.
3.	<b>Battlefield Survey Files</b> Field survey forms, historic documentation.	<b><u>PERMANENT.</u></b> Transfer immediately to the Washington National Records Center. Transfer to the National Archives February, 1995.

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4.	Cartographic Files. United States Geological Survey (USGS) Quadrant maps with battlefield information.	<b><u>PERMANENT.</u></b> Part of a work- in-progress. Transfer to the CRGIS Facility, Interagency Resources Division, National Park Service, Department of Interior.
5.	<b>Electronic Records</b> a. Civil War Sites Database, including documentation. 1 diskette.  b. Battlefield Acreage Data Printout. Vol. c. 1 cubic inch	<b><u>PERMANENT.</u></b> Transfer to the National Archives upon approval of schedule.  <b><u>PERMANENT.</u></b> Transfer immediately to the Washington National Records Center. Transfer to the National Archives February 1995.
6.	<b>Publications, 1991-1993.</b> Final Report, Immediate Action Agenda, Technical supplement, Battlefield Significance supplement, Preservation Alternatives report. Vol. 1 c.f.	<b><u>PERMANENT.</u></b> Transfer immediately to the Washington National Records Center. Transfer to the National Archives February 1995.