

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK (NARA use only)	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408 1 FROM (Agency or establishment) National Advisory Council on the Public Service 2 MAJOR SUBDIVISION 3 MINOR SUBDIVISION		JOB NUMBER <i>N1-220-93-18</i>	
		DATE RECEIVED <i>9-24-93</i>	
		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U S C 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
4 NAME OF PERSON WITH WHOM TO CONFER Jane D. Riddleberger, Adm. Ofc.	5 TELEPHONE 202-724-0796	DATE <i>1-4-94</i>	ARCHIVIST OF THE UNITED STATES <i>Curtis</i> <i>Cindy Huskamp Petersen</i>
6 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached ____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,			
<input checked="" type="checkbox"/> is not required; <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.			
DATE 9/24/93	SIGNATURE OF AGENCY REPRESENTATIVE <i>Jean M. Curtis</i>	TITLE Director	
7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	See attached list		

Copies sent to NCF, NNT, NIA 1/13/94

The National Advisory Council on the Public Service is a bi-partisan Council established by PL 101-363, which was signed by President Bush on August 14, 1990. The Council is composed of 15 members: two members of the U.S. Senate, two members of the U.S. House of Representatives, the Director of the Administrative Office of the United States Courts, ten individuals appointed by the President (four officers serving in the executive branch, one federal career employee, one federal employee who is a member of a labor organization and four members of the public who do not hold a government office or position).

The Council's mandate is to regularly assess the state of the Federal workforce and will: seek to attract individuals of the highest caliber to national public service; promote a better understanding of the role of federal employees in implementing government programs and policies; work to improve the public perception of federal employees; encourage efforts to build student interest in public service; develop methods for improving motivation and encouraging excellence within the federal workforce.

The Council was to be in existence for three years after the date the Council first met which was in June of 1992--the Council was to transmit to the President and each House of the Congress-- (1) within one and two years, respectively, after the date on which the Council first meets, reports containing its preliminary findings and recommendations; and within three years submit a final report containing a detailed statement of the findings and conclusions of the Council, together with its recommendations for such legislation or administrative actions as it considers appropriate. However, the Council was terminated at the end of Fiscal Year 1993 by Executive Order 12838 submitting a first year and final report.

1. Documentation of Council's work covers May 1992-September 1993:

Volume: 2 cubic feet

--Formulation of Council Files

- National Advisory Council on the Public Service Public Law
- National Advisory Council on the Public Service Charter
- National Advisory Council on the Public Service Roster
- National Advisory Council on the Public Service Member files

During its existence the Council's activities included five quarterly meetings, three public hearings, and three focus group meetings.

--Quarterly Meetings Files

The meetings included speakers addressing one of the five issue areas of the Council and Council business. Documentation consists of transcripts and background papers prepared by the staff. Arranged by date of meeting.

--Public Hearings Files

The public hearings covered one issue area of the Council. Individuals were invited to address the issue and the public was invited to make comments. Documentation consists of preparation, transcripts and background papers prepared by the staff and submissions by the public. Arranged by date of public hearing.

--Focus Groups Files

The Council invited groups of knowledgeable professionals from both in and outside of government to share their views with Council members and staff in a focus group setting. Each focus group was devoted to one of the Council's five issue areas. Documentation consists of preparation and background papers prepared by the staff.

--Council Committees Files

The Council was divided into five working groups charged with studying one of the Council's five issue areas and reporting preliminary findings to the full Council. Documentation consists of each Committee Report and background material.

--Public Affairs Files

The overall strategic plan for the Council's public affairs goals and activities documented by:

**Speeches--text and talking points of speeches and other public presentations made by the Council Chairman as well as members of the Council

**Press information materials--media alerts and fact sheets prepared for distribution to the news media.

**Publications--copies of the Council's information brochure, First Year and Final Reports. Back-up materials on the Council's original publications plan.

--Council's Chronological File

The Council staff did not maintain a subject file, but filed all correspondence by date. The Chron file includes staff and member correspondence and letters received by the Council.

--Council's Resource Library File

Documentation consists of a bibliography of resources available to the Council.

Disposition: PERMANENT. Retire to WNRC (Washington National Records Center) upon termination of Commission. Transfer to the National Archives in February, 1995.