

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b> (See Instructions on reverse)		<b>LEAVE BLANK (NARA use only)</b>	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER N1-220-95-8	DATE RECEIVED 7/17/95
1. FROM (Agency or establishment) Korean War Veterans Memorial Advisory Board		NOTIFICATION TO AGENCY	
2. MAJOR SUBDIVISION		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
3. MINOR SUBDIVISION		DATE 10-5-95	ARCHIVIST OF THE UNITED STATES <i>John W. Carl</i>
4. NAME OF PERSON WITH WHOM TO CONFER Rosemary T. McCarthy Colonel, USA (Retired)	5. TELEPHONE 202-208-3561		

6. AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 4 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required;  is attached; or  has been requested.

DATE 7-11-95	SIGNATURE OF AGENCY REPRESENTATIVE Robert L. Hansen <i>[Signature]</i>	TITLE Executive Director
-----------------	---	-----------------------------

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	<p>RECORDS of the KOREAN WAR VETERANS MEMORIAL ADVISORY BOARD, 1986-1995</p> <p>On October 28, 1986, Congress enacted Public Law 99-572, which authorized the American Battle Monuments Commission to erect on Federal land in the District of Columbia and its environs a memorial to honor members of the Armed Forces of the United States who served in the Korean War. Funds for the memorial, with the exception of a \$500,000 appropriation for site preparation, design, planning and associated administrative costs and \$500,000 for construction, were to be derived entirely from private contributions. In accordance with the Act, the Korean War Veterans Memorial Advisory Board was established to select a design and site for the memorial, and to oversee fundraising activities. The Board consisted of twelve veterans of the Korean War appointed by the President. The memorial was officially dedicated on July 27, 1995 with a formal ceremony. The Korean War Veterans Memorial Advisory Board terminated its business several months later.</p> <p>(See attached sheets)</p>		

**REQUEST FOR RECORDS DISPOSITION AUTHORITY — CONTINUATION**

JOB NUMBER  
N/220-95-8

PAGE  
2 OF 5

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1.	<p><b>MEETING MINUTES AND AGENDAS.</b> 3 cubic feet. Arranged chronologically.</p> <p>Detailed minutes and typed transcripts of Board meetings. Included in the files are agendas of topics to be discussed.</p> <p><u>PERMANENT.</u> Transfer to the National Archives upon approval of this schedule.</p>		
2.	<p><b>BOARD MEMBERS FILES.</b> 2 cubic feet. Arranged alphabetically by name of Board member.</p> <p>The Board kept a file on each Board member. Documentation includes correspondence between board members and staff, members of Congress, private organizations, corporations, government officials, newspaper editors, architects, etcetera. Files also include notes, press releases, speeches, and biographical information on each board member.</p> <p><u>PERMANENT.</u> Transfer to the National Archives upon approval of this schedule.</p>		
3.	<p><b>FEDERAL BOARDS AND COMMISSIONS FILES.</b> 1 cubic foot. Arranged alphabetically by board or commission, then chronologically thereunder.</p> <p>Correspondence, memoranda, reports and meeting summaries between the Board and other Federal boards and commissions that provided guidance and concurrence in the erection of the memorial. Entities represented include the National Capital Planning Commission and the Fine Arts Commission.</p> <p><u>PERMANENT.</u> Transfer to the National Archives upon approval of this schedule.</p>		
4.	<p><b>AMERICAN BATTLE MONUMENTS COMMISSION FILES.</b> 2 cubic feet. Arranged chronologically.</p> <p>Correspondence, memoranda, and inter-agency reports between the Board and the American Battle Monuments Commission, the administrative support agency. Also includes financial statements, vouchers, balance</p>		

**REQUEST FOR RECORDS DISPOSITION AUTHORITY — CONTINUATION**

JOB NUMBER

*NI-220-95-8*

PAGE

*3 OF 5*

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
5.	<p>sheets, travel orders, status reports, and other administrative records.</p> <p><u>PERMANENT</u>. Transfer to the National Archives upon approval of this schedule.</p> <p><b>EXECUTIVE DIRECTOR'S CORRESPONDENCE FILES.</b> 60 linear feet (15 vols.). Volumes 1-9 Arranged alphabetically by subject. Volumes 10-15 arranged chronologically.</p> <p>Memos and correspondence to and from the Executive Director and/or Board members, heads of government agencies, members of Congress, businesses and private organizations. There is a subject index for volumes 1-9 at the beginning of volume number 1.</p> <p><u>PERMANENT</u>. Transfer to the National Archives upon approval of this schedule.</p>		
6.	<p><b>EARLY HISTORY FILES (1986-1991).</b> 2 cubic feet. Arranged alphabetically by subject.</p> <p>Copies of internal and external memorandums, and correspondence between Board staff and private organizations, government agencies, institutions, businesses and individuals. Includes information on such topics as contributors, design development, selection, and completion, competition rules, press releases, and the dedication ceremony.</p> <p><u>PERMANENT</u>. Transfer to the National Archives upon approval of this schedule.</p>		
7.	<p><b>PUBLICATIONS.</b> Approximately 6 inches. Arranged chronologically.</p> <p>One copy of publications, informational materials, developed, published, or distributed by the Board. Includes final report.</p> <p><u>PERMANENT</u>. Transfer to the National Archives upon approval of this schedule.</p>		
8.	<p><b>AUDIOVISUAL RECORDS.</b></p> <p>a. Slides. 1 cubic foot.</p>		

**REQUEST FOR RECORDS DISPOSITION AUTHORITY — CONTINUATION**

JOB NUMBER  
*N1-220-95-8*

PAGE  
*4 OF 5*

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	<p><u>PERMANENT</u>. Transfer to the National Archives upon approval of this schedule.</p> <p>b. Video tapes. 1 cubic foot.</p>		
9.	<p><u>PERMANENT</u>. Transfer to the National Archives upon approval of this schedule.</p> <p><b>PHOTOGRAPHS.</b> 2 cubic feet.</p> <p>Black and white and color, captioned photographs (various sizes), including negatives, depicting events and ceremonies related to the erection of the memorial.</p>		
10.	<p><u>PERMANENT</u>. Transfer to the National Archives upon approval of this schedule.</p> <p><b>BOARD'S CHRONOLOGICAL FILES (9/89-5/92).</b>                      11 linear feet, 8 inches (35 vols.).</p> <p>This series includes incoming and outgoing correspondence between Board members and government officials, business and industry leaders, and private organizations.</p>		
11.	<p><u>PERMANENT</u>. Transfer to the National Archives upon approval of this schedule.</p> <p><b>STAFF SUBJECT FILES.</b></p> <p>a. White House/Congressional Files.                      2 cubic feet. Arranged alphabetically.</p> <p><u>PERMANENT</u>. Transfer to the National Archives upon approval of this schedule.</p> <p>b. Fundraising Files.                      4 cubic feet. Arranged alphabetically.</p> <p><u>PERMANENT</u>. Transfer to the National Archives upon approval of this schedule.</p> <p>c. Veterans Organizations Files.                      4 cubic feet. Arranged alphabetically.</p> <p><u>PERMANENT</u>. Transfer to the National Archives upon approval of this schedule.</p> <p>d. Press Files.                      1 cubic foot. Arranged alphabetically.</p>		

**REQUEST FOR RECORDS DISPOSITION AUTHORITY — CONTINUATION**

JOB NUMBER  
*N1-220-95-8*

PAGE  
*5 OF 5*

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
12.	<p><u>PERMANENT</u>. Transfer to the National Archives upon approval of this schedule.</p> <p><b>NEWSPAPER CLIPPINGS (1986-1995)</b>                  2 cubic feet. Arranged chronologically.</p> <p>Clippings of original newspaper articles from various newspapers around the world pertaining to the fundraising, planning, construction, and dedication of the memorial.</p> <p><u>PERMANENT</u>. Transfer to the National Archives upon approval of this schedule.</p> <p>NOTE: Duplicate, non-record, and General Records Schedule (GRS) items, as well as material lacking historical value, may be destroyed during archival processing.</p>		