

REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

LEAVE BLANK (NARA use only)

JOB NUMBER

N1-220-96-6

DATE RECEIVED

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

DATE

5-16-96

ARCHIVIST OF THE UNITED STATES

John W. Paul

TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)
WASHINGTON, DC 20408

1. FROM (Agency or establishment) Commission on the Roles and Capabilities of the U.S. Intelligence Community

2. MAJOR SUBDIVISION

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER

L. Britt Snider

5. TELEPHONE

(202) 414-1142

(H) 703-536-4094

6. AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required;

is attached; or

has been requested.

DATE

2/27/96

SIGNATURE OF AGENCY REPRESENTATIVE

L. Britt Snider

TITLE

Staff Director

7. ITEM NO.

8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION

See attached.

9. GRS OR SUPERSEDED JOB CITATION

10. ACTION TAKEN (NARA USE ONLY)

MAY 22 1996

copy to NNS, NL
NNT

**Commission on the Roles and Capabilities
of the United States Intelligence
Community, 1994-1996**

1. Meeting Files

Agendas, background papers, minutes of meetings. Arranged chronologically by date of meeting.

A. Commission Meeting Files CLASSIFIED
Volume: 1.75 Cubic Feet

PERMANENT. Transfer to the National Archives upon termination of the Commission.

B. Staff Meeting Files CLASSIFIED
Volume: .25 Cubic Feet

PERMANENT. Transfer to the National Archives upon termination of the Commission.

C. Audio Cassette Tapes of Commission Meeting CLASSIFIED
Volume: 13 Tapes

PERMANENT. Transfer to the National Archives upon termination of the Commission.

2. Correspondence

Incoming and outgoing correspondence, memoranda, and other materials dealing with the purpose and functions of the Commission.

A. Correspondence with public and interested organizations.
CLASSIFIED
Volume: 3 Cubic Feet

PERMANENT: Transfer to the National Archives upon termination of the Commission.

B. Return receipts of classified material.
CLASSIFIED
Volume: .10 Cubic Feet

PERMANENT. Transfer to the National Archives upon termination of the Commission.

3. Papers, Reports and Related Records

Papers, reports, significant drafts, background materials, comments of staff and commission members, summaries of task force deliberations, and notes from interviews.

A. Scope Papers and Related Records CLASSIFIED
Arranged by scope paper topic.
Volume: 1 Cubic Foot

PERMANENT. Transfer to National Archives upon termination of the Commission.

B. Issue Papers and Related Records CLASSIFIED
Arranged by issue paper topic.
Volume: 7 Cubic Feet (includes 3 video tapes and 2 copies of 2 charts rolled into 1 large cardboard tube).

PERMANENT. Transfer to National Archives upon termination of the Commission.

C. Final Report and Related Records CLASSIFIED
Paper copy. Volume: 3 Cubic Feet

PERMANENT. Transfer to National Archives upon termination of commission.

4. Information Gathering Records

A. Interview "Write-ups" CLASSIFIED

Summaries of notes taken during interviews. Arranged in alphabetical order by name and by subject.
Volume: 1 Cubic Foot

PERMANENT. Transfer to National Archives upon termination of the Commission.

B. Commission Site Visit Reports CLASSIFIED

Descriptions and comments by Commission members and staff members relating to information gathered during Commission trips.
Arranged chronologically by trip itinerary.
Volume: 2 Cubic Feet

PERMANENT. Transfer to National Archives upon termination of the Commission.

C. General Background Files CLASSIFIED

Copies of records collected or used by the Commission for research purposes that do not have to be returned to the originating agency.
Volume: 5 Cubic Feet

PERMANENT. Transfer to National Archives upon termination of the Commission.

5. Staff Director's Files CLASSIFIED

Correspondence and other records relating to Commission members and staff.
Arranged by subject.

Volume: 1 Cubic Feet

PERMANENT. Transfer to National Archives upon termination of the Commission.

6. **Public Outreach Records**

A. Press releases, press packets, and other records.
Volume: 1 Cubic Foot

PERMANENT. Transfer to National Archives upon termination of the Commission.

B. Video Tapes of Speeches and the Public Hearing
Volume: 2 Tapes

PERMANENT. Transfer to National Archives upon termination of the Commission.

7. **General Counsel's Files** CLASSIFIED

Legal opinions, memoranda, and contract records.
Volume: 2 Cubic Feet

PERMANENT. Transfer to National Archives upon termination of the Commission.