

# REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

## LEAVE BLANK (NARA use only)

JOB NUMBER

N1-220-96-6

DATE RECEIVED

### NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

DATE

5-16-96

ARCHIVIST OF THE UNITED STATES

*John W. Paul*

TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)  
WASHINGTON, DC 20408

1. FROM (Agency or establishment) Commission on the Roles and  
Capabilities of the U.S. Intelligence Community

2. MAJOR SUBDIVISION

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER 5. TELEPHONE

L. Britt Snider

(202) 414-1142

(H) 703-536-4094

### 6. AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached \_\_\_\_\_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required;

is attached; or

has been requested.

DATE

2/27/96

SIGNATURE OF AGENCY REPRESENTATIVE

*L. Britt Snider*

TITLE

Staff Director

7.  
ITEM  
NO.

8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION

See attached.

9. GRS OR  
SUPERSEDED  
JOB CITATION

10. ACTION  
TAKEN (NARA  
USE ONLY)

MAY 22 1996

copy to NNS, NL  
NNT

**Commission on the Roles and Capabilities  
of the United States Intelligence  
Community, 1994-1996**

**1. Meeting Files**

Agendas, background papers, minutes of meetings. Arranged chronologically by date of meeting.

A. Commission Meeting Files CLASSIFIED  
Volume: 1.75 Cubic Feet

PERMANENT. Transfer to the National Archives upon termination of the Commission.

B. Staff Meeting Files CLASSIFIED  
Volume: .25 Cubic Feet

PERMANENT. Transfer to the National Archives upon termination of the Commission.

C. Audio Cassette Tapes of Commission Meeting CLASSIFIED  
Volume: 13 Tapes

PERMANENT. Transfer to the National Archives upon termination of the Commission.

**2. Correspondence**

Incoming and outgoing correspondence, memoranda, and other materials dealing with the purpose and functions of the Commission.

A. Correspondence with public and interested organizations.  
CLASSIFIED  
Volume: 3 Cubic Feet

PERMANENT: Transfer to the National Archives upon termination of the Commission.

B. Return receipts of classified material.  
CLASSIFIED  
Volume: .10 Cubic Feet

PERMANENT. Transfer to the National Archives upon termination of the Commission.

**3. Papers, Reports and Related Records**

Papers, reports, significant drafts, background materials, comments of staff and commission members, summaries of task force deliberations, and notes from interviews.

A. Scope Papers and Related Records CLASSIFIED  
Arranged by scope paper topic.  
Volume: 1 Cubic Foot

PERMANENT. Transfer to National Archives upon termination of the Commission.

B. Issue Papers and Related Records CLASSIFIED  
Arranged by issue paper topic.  
Volume: 7 Cubic Feet (includes 3 video tapes and 2 copies of 2 charts rolled into 1 large cardboard tube).

PERMANENT. Transfer to National Archives upon termination of the Commission.

C. Final Report and Related Records CLASSIFIED  
Paper copy. Volume: 3 Cubic Feet

PERMANENT. Transfer to National Archives upon termination of commission.

#### 4. Information Gathering Records

A. Interview "Write-ups" CLASSIFIED

Summaries of notes taken during interviews. Arranged in alphabetical order by name and by subject.  
Volume: 1 Cubic Foot

PERMANENT. Transfer to National Archives upon termination of the Commission.

B. Commission Site Visit Reports CLASSIFIED

Descriptions and comments by Commission members and staff members relating to information gathered during Commission trips.  
Arranged chronologically by trip itinerary.  
Volume: 2 Cubic Feet

PERMANENT. Transfer to National Archives upon termination of the Commission.

C. General Background Files CLASSIFIED

Copies of records collected or used by the Commission for research purposes that do not have to be returned to the originating agency.  
Volume: 5 Cubic Feet

PERMANENT. Transfer to National Archives upon termination of the Commission.

#### 5. Staff Director's Files CLASSIFIED

Correspondence and other records relating to Commission members and staff.  
Arranged by subject.

Volume: 1 Cubic Feet

PERMANENT. Transfer to National Archives upon termination of the Commission.

6. **Public Outreach Records**

A. Press releases, press packets, and other records.  
Volume: 1 Cubic Foot

PERMANENT. Transfer to National Archives upon termination of the Commission.

B. Video Tapes of Speeches and the Public Hearing  
Volume: 2 Tapes

PERMANENT. Transfer to National Archives upon termination of the Commission.

7. **General Counsel's Files** CLASSIFIED

Legal opinions, memoranda, and contract records.  
Volume: 2 Cubic Feet

PERMANENT. Transfer to National Archives upon termination of the Commission.