Federal entities may cease operations when they are established as a temporary entity, are abolished, or functions are transferred to state or local government or private control.

Description:

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

1. FROM (Agency or establishment) Commission on the Roles and Capabilities of the U.S. Intelligence

2. MAJOR SUBDIVISION Community

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER
   L. Britt Snider

5. TELEPHONE
   (202) 414-1142
   H 7031 536-4094

6. AGENCY CERTIFICATION
   I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,
   is not required; is attached; or has been requested.

7. ITEM NO. 8. DESCRIPTION OF ITEM AND PROPOSED DISPOSAL
   See attached.

9. GRS OR SUPERSEDED JOB CITATION

10. ACTION TAKEN (NARA USE ONLY)
Item 1  Tracking and Control Data Base
Log and register that tracks documents borrowed from and returned to originating agency, as well as selected incoming and outgoing correspondence.

a. Master Files  
CLASSIFIED

TEMPORARY. Destroy upon termination of the Commission.

b. Documentation  
CLASSIFIED

Record layouts, data elements description, codebooks, and another documentation that describes or assists in interpreting the Master File.

TEMPORARY. Destroy upon termination of the Commission.