

REQUEST FOR RECORDS DISPOSITION AUTHORITY		JOB NUMBER N1-220-96-11	
To: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		DATE RECEIVED 10-24-96	
1. FROM (Agency or establishment) Susquehanna River Basin Commission		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
2. MAJOR SUBDIVISION			
3. MINOR SUBDIVISION			
4. NAME OF PERSON WITH WHOM TO CONFER Jeanette B. Gordon	5. TELEPHONE (202) 208-4091	DATE 2-28-97	ARCHIVIST OF THE UNITED STATES <i>John W. Paul</i>
6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached ____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required; <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.			
DATE 10/24/96	SIGNATURE OF AGENCY REPRESENTATIVE <i>Samuel R. Saunders</i>	TITLE <i>Records Mgt. Officer</i>	
7. Item No.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	Please see attached.		

Temporary Committees, Commissions, and Boards
Susquehanna River Basin Commission
Attachment to SF 115 - N1-220-96-11

- Item 1. **Meeting Records** - meeting notices; agendas; minutes; and copies of comments, relicensing requirements and other information pertaining to the Commission's meetings. Arrangement is chronological.

Current volume on hand: ca. 9 cubic feet
Date Span: 1971 - present

Disposition: **PERMANENT**. Transfer to the National Archives and Records Administration upon approval of this schedule.

- Item 2. **Budget Justifications** - copies of Senate and House Reports (published conference reports), copies of budget justifications submitted to Congress, and copies of the Congressional Record.

Disposition: **TEMPORARY**. Destroy upon approval of this schedule.

- Item 3. **Water Resources Council Files** - copies of Commission headquarters correspondence, copies of Council reports, and copies of Council newsletters.

Disposition: **TEMPORARY**. Destroy upon approval of this schedule.

- Item 4. **Commission Reports** -

a. copies of reports written by or for the SRBC, including analysis of the river basin, of acid mine drainage, flood forecast warning system, flood plain assessment, flash flood warning program, nonpoint source pollution, and flood plane mapping project.

Current volume on hand: ca. 1.5 cubic feet

Disposition: **PERMANENT**. Transfer to the National Archives and Records Administration upon approval of this schedule.

b. working papers that include news releases from Department of Interior, copies of correspondence and memoranda from Commission headquarters, and copies of contract records between contractors and Commission headquarters.

Disposition: **TEMPORARY**. Destroy upon approval of this schedule.

Item 5. **Intergovernmental Affairs Files** - copies of correspondence between the States and the Commission headquarters office, copies of regulations and other information from the United States Army Corps of Engineers and the Nuclear Regulatory Commission, and copies of studies not specific to the Susquehanna River Basin.

Disposition: **TEMPORARY.** Destroy upon approval of this schedule.

Item 6. **Commission Staff and Financial Files** - copies of audits of Commission headquarters office, copies of headquarters financial statements, correspondence, alternate state members information, and related staff and financial information of the Commission headquarters.

Disposition: **TEMPORARY.** Destroy upon approval of this schedule.

Item 7. **Subject Files** - copies of information about acid rain, interagency agreement between Commission headquarters and Pennsylvania Department of Environmental Resources, Chesapeake Bay EPA Study, consumptive use fee, debris management, hydroelectric project, migratory fish, and other federal projects and legislation. Records include copies of studies, correspondence, and memoranda.

Disposition: **TEMPORARY.** Destroy upon approval of this schedule.

Item 8. **Susquehanna River Basin Commission Comprehensive Plan Records -**

a. **Comprehensive plans** - copies of the 1973 and 1987 comprehensive plans prepared by the Commission headquarters for the management and development of the water resources of the Susquehanna River Basin.

Disposition: **PERMANENT.** Transfer to the National Archives and Records Administration upon approval of this schedule.

b. **Working Papers** - federal, state, and public comments to the plans, public hearings list, and drafts of the plans.

Disposition: **TEMPORARY.** Retire to Washington National Records Center upon approval of this schedule. Destroy 10 years after retirement to WNRC.

Item 9. **Commission Federal Members' Speeches, 1ff**

Disposition: **PERMANENT.** Transfer to the National Archives and Records Administration upon approval of this schedule.

Item 10. **Publications** - brochures, annual reports, newsletters, and copy of compact.

Disposition: **PERMANENT.** Transfer to the National Archives and Records Administration upon approval of this schedule.

Duplicative, fragmentary, nonrecord materials and items under the General Records Schedule may be disposed during archival processing without further permission from the Commission or the Department of the Interior.