

7. <u>Item #</u>	<u>8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION</u>	9. GRS or Superseded <u>Job Citation</u>	10. Action Taken (Nara <u>use only</u>)
	<p>Competitiveness Policy Council</p> <p>The Competitiveness Policy Council was established by Public Law 100-418, sections 5201-5210, as amended by Public Law 101-362, section 133. The Council is a federal advisory commission created to develop policy recommendations to enhance the productivity and raise US living standards.</p>		
1.	<p>Full Council Meeting Transcripts</p> <p>Transcripts of Full Council meetings. Arranged chronologically. Volume on hand: 3 cubic feet</p> <p>PERMANENT. Transfer to the National Archives upon termination of Council.</p>		
2.	<p>Full Council Briefing Books</p> <p>Agenda, articles and background notes and information provided for each council member for full council meetings. Arranged chronologically. Volume on hand: 1.5 cubic feet</p> <p>PERMANENT. Transfer to the National Archives upon termination of the Council.</p>		
3.	<p>Publications</p> <p>One copy each of annual reports. Two copies of audio tape from conference sponsored by the Competitiveness Policy Council. Arranged chronologically. Volume on hand: .375 cubic feet</p> <p>PERMANENT. Transfer to the National Archives upon termination of the Council.</p>		
4.	<p>Press Releases</p> <p>Press releases and related records. Arranged chronologically. Volume on hand: .375 cubic feet</p> <p>PERMANENT. Transfer to the National Archives upon termination of the Council.</p>		

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5.	<p>Commissioned Papers</p> <p>Papers commissioned by the Competitiveness Policy Council. Arranged alphabetically by topic. Volume on hand: .375</p> <p>PERMANENT. Transfer to the National Archives upon termination of Council.</p>		
6.	<p>Correspondence</p> <p>Incoming and outgoing correspondence of the Executive Director, Chairman, membership, general public and members of Congress. Arranged chronologically. Volume on hand: 3 cubic feet</p> <p>PERMANENT. Transfer to the National Archives upon termination of Council.</p>		
7.	<p>Conferences</p> <p>Program and remarks from Securing Our Prosperity Conference. Arranged alphabetically. Volume on hand: .25 cubic feet</p> <p>PERMANENT. Transfer to the National Archives upon termination of Council.</p>		
8.	<p>Subcouncil Subject Files</p> <p>Subcouncil membership for each of the eight subcouncils. Papers and other records relating to the purpose and function of the subcouncils. Arranged alphabetically by topic. Volume on hand:</p> <p>TEMPORARY. Destroy upon termination of Council or when no longer needed, whichever is sooner.</p>		
9.	<p>Subcouncil Briefing Materials</p> <p>Background information and report drafts for subcouncil members. Arranged alphabetically by topic. Volume on hand: 3 cubic feet</p> <p>TEMPORARY. Destroy upon termination of Council or when no longer needed, whichever is sooner.</p>		

8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION

10. **Subcouncil Meeting Transcripts**

Transcripts on tape, disk and textual from each subcouncil meeting. Arranged alphabetically and chronologically within topic. Volume on hand: 4.5 cubic feet

TEMPORARY. Destroy upon termination of Council or when no longer needed, whichever is sooner.

11. **Subcouncil Final Reports**

Reports of each of the subcouncils. Arranged alphabetically. Volume on hand: .75 cubic feet

PERMANENT. Transfer to the National Archives upon termination of Council.

12. **CPC Administrative Files**

Misc. press clippings, appropriations requests, invoices, travel, and personnel files. Arranged alphabetically by topic. Volume on hand: 12cubic feet

TEMPORARY. Destroy upon termination of Council or when no longer needed, whichever is sooner. Recent invoice and personnel files will be transferred to GSA for final actions then destroyed when no longer needed.

13. **Subject Files**

Testimony presented to Congress by Chair and Executive Director. Articles, research and background information on competitiveness. Also includes mailings, White House Press Releases and Chron file. Arranged alphabetically. Volume on hand: 7.5 cubic feet

PERMANENT. Transfer to the National Archives upon termination of Council.

14. **Executive Director's Files**

Articles, speeches, testimony about CPC and correspondence with Chair, Membership, Members of Congress and other. Arranged alphabetically. Volume on hand: 3 cubic feet

PERMANENT. Transfer to the National Archives upon termination of Council.