

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b> <i>(See Instructions on reverse)</i>	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408	
1. FROM (Agency or establishment) Presidential Advisory Committee on Gulf War Veterans' Illnesses	
2. MAJOR SUBDIVISION	
3. MINOR SUBDIVISION	
4. NAME OF PERSON WITH WHOM TO CONFER	5. TELEPHONE
Holly Gwin or Robyn Nishimi	202/761-0066

<b>LEAVE BLANK (NARA use only)</b>	
JOB NUMBER N1-220-97-1	
DATE RECEIVED 11-6-96	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
DATE 2-28-97	ARCHIVIST OF THE UNITED STATES <i>John W. Paul</i>

6. AGENCY CERTIFICATION  
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached \_\_\_\_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required;  is attached; or  has been requested.

DATE 11-5-96	SIGNATURE OF AGENCY REPRESENTATIVE <i>Holly Gwin</i> Holly Gwin	TITLE Deputy Director/Counsel
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	Presidential Advisory Committee on Gulf War Veterans' Illnesses (1995-1997)  See attached.		

**Presidential Advisory Committee on Gulf War Veterans' Illnesses  
(1995-1997)**

The President established the Presidential Advisory Committee on Gulf War Veterans' Illnesses by Executive Order 12961, May 26, 1995. The purpose of this committee is to review and provide recommendations on the full range of government activities associated with Gulf War veterans' illnesses. The committee reports to the President through the Secretary of Defense, the Secretary of Health and Human Services, and the Secretary of Veterans Affairs. The committee members have expertise relevant to the functions of the committee and are appointed by the President from non-Federal sectors. The Committee will terminate January 31, 1997.

**1. Committee Meeting Records**

Full Committee and Panel meeting transcriptions, minutes, agenda, Committee roster, Committee biographies, Executive order, Committee charter, and related materials. Arranged chronologically by meeting. Volume on hand is approximately 28 cubic feet (14 file drawers).

a. Hard copy of meeting transcript.

PERMANENT. Transfer to NARA upon termination of Committee.

b. Disk copy of meeting transcript

PERMANENT. Transfer to NARA upon termination of Committee.

c. audiocassette tapes of meeting transcript

TEMPORARY. Destroy when no longer needed or upon termination of Committee whichever is sooner.

d. videotape of meeting (for 1st meeting only)

TEMPORARY. Destroy when no longer needed or upon termination of Committee whichever is sooner.

e. Individual medical files  
(Presented at a public meeting; may include doctor's reports.)

PERMANENT. Transfer to NARA upon termination of Committee.

2.	<p><b>Briefing Books</b></p> <p>Agendas, testimony, meeting background materials, and other records of Committee meetings, maintained in chronological order. Volume on hand is approximately 6 cubic feet.</p> <p>PERMANENT. Transfer to NARA upon termination of Committee.</p>		
3.	<p><b>Reading Room File</b></p> <p>Duplicate copies of meeting briefing books and submitted meeting testimony for the public (excluding medical records and other private information). Volume on hand approximately 6 cubic feet.</p> <p>TEMPORARY. Destroy when no longer needed or upon termination of Committee whichever is sooner.</p>		
4.	<p><b>Correspondence</b></p> <p>Incoming and outgoing correspondence, facsimiles, and print-outs of electronic mail. Arranged by subject. Volume is approximately 26 cubic feet.</p> <p>a. Addressee/Recipient File Incoming and outgoing correspondence filed by addressee or recipient</p> <p>PERMANENT. Transfer to NARA upon termination of Committee.</p> <hr/> <p>b. Mail and Fax Log Manual log used for convenience of incoming and outgoing mail and fax correspondence.</p> <p>TEMPORARY. Destroy when no longer needed or upon termination of Committee whichever is sooner.</p>		
5.	<p><b>Publications</b></p> <p>a. Interim Report (final copy) and accompanying White House news release. 1. textual <del>2. ascii</del></p> <p>PERMANENT. Transfer to NARA upon termination of Committee.</p> <p>b. Final Report (final copy) and accompanying White House news release. 1. textual <del>2. ascii</del></p> <p>PERMANENT. Transfer to NARA upon termination of Committee.</p>		

6.

**Press Clipping File**

News clippings and wire stories arranged chronologically.  
Approximately 1 cubic foot.

TEMPORARY. Destroy when no longer needed or upon termination of  
Committee whichever is sooner.

NOTE: Records already appraised as disposable under the General Records Schedule, as well as duplicate, unidentifiable, unrelated and non-archival material, may be destroyed during archival processing period.