

REQUEST FOR RECORDS DISPOSITION AUTHORITY		LEAVE BLANK (NARA use only)	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER N1-220-97- 10	
1. FROM (Agency or establishment) Department of Health & Human Services Administration for Children and Families		DATE RECEIVED 6-25-97	
2. MAJOR SUBDIVISION Immediate Office of the Assistant Secretary		NOTIFICATION TO AGENCY In accordance with the provision of 44 U.S.C. U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
3. MINOR SUBDIVISION Working Group on Welfare Reform, Family Support and Independence		DATE 9-30-97	
4. NAME OF PERSON WITH WHOM TO CONFER Barbara DiChiacchio <i>Barbara DiChiacchio</i>	5. TELEPHONE (202) 401-5521	ARCHIVIST OF THE UNITED STATES <i>John W. Cal</i>	
6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed on the attached <u>1</u> page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, [x] is not required; [] is attached; or [] has been requested.			
DATE JUN 23 1997	SIGNATURE OF AGENCY REPRESENTATIVE <i>Prentice Barnes, Sr.</i> A Prentice Barnes, Sr.		TITLE DHHS Records Management Off.

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1.	<p>Working Group on Welfare Reform, Family Support and Independence</p> <p>The Working Group on Welfare Reform, Family Support and Independence was appointed by President Clinton on June 11, 1993, and charged with developing a plan to fulfill the President's commitment to end welfare as we know it. The Working Group was made up of senior level appointees representing six different Departments and seven White House Offices. The result of their efforts was the Personal Responsibility and Work Opportunity Reconciliation Act of August 22, 1996.</p> <p>Subject Files Mailing lists, submitted testimonies, witness lists, attendance lists, contractor files, information requests, reference materials and other related records. Arranged alphabetically by subject. Volume: 4 cubic feet.</p> <p>Temporary. Cut off upon termination of Working Group and retire to Federal Records Center. Destroy 5 years after cutoff.</p>		
2.	<p>Welfare Reform Morning Reports</p> <p>Copies of news service clippings, reference materials and working calendars, 1993-1995. Arranged chronologically. Volume: 2 cubic feet.</p> <p>Temporary. Cut off upon termination of Working Group and retire to Federal Records Center. Destroy 5 years after cutoff.</p>		
3.	<p>Public Correspondence</p> <p>a. Unopened Letters Unopened letters to the Working Group. Volume: .25 cubic feet.</p> <p>Temporary. Cut off upon termination of Working Group and retire to Federal Records Center. Destroy 5 years after cutoff.</p> <p>b. Form Letters Form letters and postal cards sent to the White House or the Working Group concerned with various aspects of welfare reform. Volume: 1.5 cubic feet.</p>		

OCT 17 1997 *Mr Copy to: Agency, NWDA, NWRW, NWDD, NL,*

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3.	<p>Temporary. Cut off upon termination of Working Group and retire to Federal Records Center. Destroy 5 years after cutoff.</p> <p>c. Personal Letters Personal, unsolicited hand written or typed letters from the general public to the White House or the Working Group. Unarranged. Volume: .5 cubic feet.</p> <p>Permanent. Transfer to the National Archives and Records Administration upon approval of schedule.</p>		
4.	<p>Meeting Records Briefing books, transcripts of proceedings, testimonies and statements of Public Forums and Focus Group Meetings. Arranged by type and thereunder chronologically. Volume: 1 cubic foot.</p> <p>Permanent. Transfer to the National Archives and Records Administration upon approval of schedule.</p>		
5.	<p>State Profiles on Welfare Reform One 3 inch binder containing information on State welfare programs. Arranged alphabetically by State.</p> <p>Permanent. Transfer to the National Archives and Records Administration upon approval of schedule.</p>		
6.	<p>Welfare Reform Information Binder One 3 inch binder containing information on Welfare Reform.</p> <p>Permanent. Transfer to the National Archives and Records Administration upon approval of schedule.</p>		
7.	<p>Final Proposals Legislative specifics and Child Support Enforcement proposals, 1994. Arranged by topic. Volume: 3 inches.</p> <p>Permanent. Transfer to the National Archives and Records Administration upon approval of schedule.</p>		
8.	<p>Publications Press Releases relating to the Working Group and the Work and Responsibility Act of 1994. Arranged chronologically. Volume: .25 inches.</p> <p>Permanent. Transfer to the National Archives and Records Administration upon approval of schedule.</p>		
9.	<p>Videotapes Seven videotapes of the Working Group visit to Memphis, TN, 11/7-9/93.</p> <p>Temporary. Destroy 5 years after termination of Working Group.</p>		