FEDERAL ENTITY CEASED OPERATIONS

Schedule Number: N1-220-98-002

Federal entities may cease operations when they are established as a temporary entity, are abolished, or functions are transferred to state or local government or private control.

Description:


Date Reported: 06/22/2020

The National Bankruptcy Review Commission was established by the Bankruptcy Reform Act of 1994 (P.L. 103-394) to investigate and study issues relating to the Bankruptcy Code; solicit divergent views of parties concerned with the operation of the bankruptcy system; evaluate the advisability of proposals with respect to such issues; and prepare a report to be submitted to the President, Congress and the Chief Justice. The report is due October 20, 1997. The Commission will terminate in November 1997.

1. **Subject Files**
   Correspondence, memoranda, published material, Commission charter, bylaws, budget records, biographies and related records. Arranged by topic.
   Volume: 2 cubic feet.
   PERMANENT. Transfer to the National Archives and Records Administration upon termination of the Commission.

2. **Meeting Minutes**
   PERMANENT. Transfer to the National Archives and Records Administration upon termination of the Commission.

3. **Transcripts**
   Exact transcripts of the sixteen public meetings held by the Commission. Arranged by date of meeting in 3 inch binders. Volume: 2.5 cubic feet.
   PERMANENT. Transfer to the National Archives and Records Administration upon termination of the Commission.
4. Materials Mailed and Meetings
   One each of the packets of materials sent to Commissioners containing articles on
   bankruptcy issues, information regarding meeting schedules, various administrative
   matters and a list of unsolicited letters from the public that are available upon
   request. A list of enclosures for each packet is also included. Arranged by date

   PERMANENT. Transfer to the National Archives and Records Administration upon
   termination of the Commission.

5. Electronic Data
   The Commission receives unsolicited correspondence from interested members of the
   public concerning the Bankruptcy Code. Information from the correspondence is
   manually entered into two PC based electronic applications:

   a. WordPerfect Application Data
      These records are a chronological listing of documents in the Commission's
      paper files. The data consist of an identifying number and description for every

      PERMANENT. Transfer data to the National Archives according to the
      requirements of 36 CFR 1228.188 upon approval of schedule.

   b. Microsoft Access Application Data
      These records are a compilation of the substantive recommendations. These
      records are used to create customized hardcopy reports. October 1995 to
      present. Volume: Approximately 3000 entries.

      PERMANENT. Transfer data to the National Archives according to the
      requirements of 36 CFR 1228.188 upon approval of schedule.

6. Audio Tapes and Videotapes
   Audio and video tapes created by others including: Interview on C-Span by Washington
   Journal of one of the Commission's senior advisors and others concerning credit and
   bankruptcy review; interview of one of the Commission's senior advisors and others on
   "Bankruptcy", 12/17/96, Channel 18 News; Court TV program "Washington Watch
   with Fred Graham", 2/21/97, discussing bankruptcy; home videotape of ABC News
   interview with Phil Conwin, a bankers lobbyist, concerning the Commission; audio tape
   of Chairman Brady Williamson and others on NPR "Consumer Bankruptcy" hosted by

   TEMPORARY. Destroy upon termination of the Commission or when no longer
   needed, whichever is sooner.