

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b>		<b>LEAVE BLANK (NARA use only)</b>	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER N1-220-98-7	DATE RECEIVED 3/12/98
1. FROM (Agency or establishment) <b>President's Crime Prevention Council</b>		NOTIFICATION TO AGENCY	
2. MAJOR SUBDIVISION		In accordance with the provision of 44 U.S.C. U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
3. MINOR SUBDIVISION			
4. NAME OF PERSON WITH WHOM TO CONFER Nancy Hatamiya	5. TELEPHONE (202) 395-5555	DATE 7-29-98	ARCHIVIST OF THE UNITED STATES <i>John W. Paul</i>

6. AGENCY CERTIFICATION  
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed on the attached 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,  
 is not required;  is attached; or  has been requested.

DATE 3/10/98	SIGNATURE OF AGENCY REPRESENTATIVE <i>Nancy Hatamiya</i>	TITLE Chief of Staff
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	<p align="center"><b>President's Crime Prevention Council</b></p> <p>The President's Crime Prevention Council (also known as the Ounce of Prevention Council) was created by the 1994 Violent Crime Control and Law Enforcement Act. The Council is responsible for developing a catalog of federal prevention programs, coordinating prevention programs and planning across Council departments and assisting communities and community-based organizations in their efforts to prevent crime. The Council will terminate March 28, 1998.</p>		
1.	<p><b>Archiving Material</b> Memoranda of understanding, delegations of authority, Presidential memoranda, Congressional testimony, policy and procedures memoranda and related records. Arranged by subject. Volume: c. 1 cubic foot.</p> <p><b>Permanent.</b> Transfer to the National Archives and Records Administration upon termination of Council.</p>		
2.	<p><b>Publications</b> One each of the Council's publications, including newsletters, press releases, catalog, brochures and reports. Arranged by type of publication. Volume: less than 1 cubic foot.</p> <p><b>Permanent.</b> Transfer to the National Archives and Records Administration upon termination of Council.</p>		
3.	<p><b>Briefing Books</b> Work group notebooks of information gathered by the groups and transmitted to Council members. Arranged chronologically. Volume: c. 1 cubic foot.</p> <p><b>Permanent.</b> Transfer to the National Archives and Records Administration upon termination of Council.</p>		
4.	<p><b>Speech and Remarks File</b> Binders of speeches and remarks by the President and Vice-President on crime and related topics. Arranged by subject. Volume: 2 binders.</p>		

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	<p><b>Permanent.</b> Transfer to the National Archives and Records Administration upon termination of Council.</p>		
5.	<p><b>Vice Presidential Events</b> Briefing materials, talking points, speeches, background material and related records for events the Vice President attended n behalf of the Council. Arranged by event. Volume: c. .75 cubic feet.</p> <p><b>Permanent.</b> Transfer to the National Archives and Records Administration upon termination of the Council.</p>		
6.	<p><b>Correspondence Files</b> Incoming and outgoing correspondence consisting of referral letters from the Vice President and Council generated replies.</p> <p><b>Temporary.</b> Destroy upon termination of the Council.</p>		
7.	<p><b>Catalog Program Files</b> Notes, memoranda, publications, correspondence and related records used as background for Council catalog of programs.</p> <p><b>Temporary.</b> Destroy upon termination of the Council.</p>		
8.	<p><b>Subject File</b> Publications, memoranda, notes, correspondence and related records received from other agencies.</p> <p><b>Temporary.</b> Destroy upon termination of the Council.</p>		
9.	<p><b>Organizations File</b> Publications, memoranda, notes, correspondence and related records received from non-federal organizations.</p> <p><b>Temporary.</b> Destroy upon termination of the Council.</p>		
10.	<p><b>Legislation File</b> Copies of proposed and enacted legislation relevant to crime and crime-related issues.</p> <p><b>Temporary.</b> Destroy upon termination of the Council.</p>		
11.	<p><b>Conference Files</b> Memoranda, correspondence, programs, travel arrangements and related records concerning conferences attended by Council staff.</p> <p><b>Temporary.</b> Destroy upon termination of the Council.</p>		
12.	<p><b>Meeting Files</b> Notes, correspondence and memoranda for Council meetings with other groups.</p> <p><b>Temporary.</b> Destroy upon termination of the Council.</p>		
13.	<p><b>Catalog Drafts</b> Drafts and printer's proof for the Council's catalog and other publications.</p> <p><b>Temporary.</b> Destroy upon termination of the Council.</p>		
14.	<p><b>Grant Simplification Files</b> Memoranda, correspondence, publications and related material concerning the simplification of the grant process.</p>		

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15.	<p><b>Temporary.</b> Destroy upon termination of the Council.</p> <p><b>Vice-Presidential Acknowledgment Letters</b> Binders of acknowledgment letters sent to Council grant applicants.</p> <p><b>Temporary.</b> Destroy upon termination of the Council.</p>		