

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)		DO NOT WRITE IN THESE SPACES (NARA use only)	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER <i>N1-220-98-9</i>	DATE RECEIVED <i>7-20-98</i>
1. FROM (Agency or establishment) <i>Commission on Servicemembers and Department of Defense Veterans Transition Assistance</i>		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
2. MAJOR SUBDIVISION OSD Personnel and Readiness (Force Management Policy)			
3. MINOR SUBDIVISION Transition Commission		DATE <i>1-6-99</i>	ARCHIVIST OF THE UNITED STATES <i>John W. Carl</i>
4. NAME OF PERSON WITH WHOM TO CONFER Mr. Hector Nevarez Commission Support Director	5. TELEPHONE (703) 696-9457		

6. AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE <i>6/1/98</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature]</i>	TITLE Records Administrator
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1.	<p>Congressional Commission on Servicemembers and Veterans Transition Assistance</p> <p>The Commission on Servicemembers and Veterans Transition Assistance was created by Congress under title VII of P.L.104-275, The Veteran's Benefits Improvements Act of 1996. The Commission was established to conduct a comprehensive review of the adequacy and effectiveness of federal programs that provide transitional services and benefits for service-members and veterans.</p> <p><u>Commission Subject File:</u> Correspondence, meeting records, notes and relating records documenting Commission activities. Includes Commission plan, public and Congressional hearings, Commission roundtable and executive sessions. Arranged by month and year.</p> <p>Permanent. Transfer to the National Archives and Records Administration upon termination.</p>		

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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
2.	<p><u>Publication Files</u>: One copy of each published report, study, pamphlet, booklet, posters, news releases, press kits or other publications by or for the Commission. Permanent. Transfer to the National Archives and Records Administration upon termination of Commission.</p>		
3.	<p><u>Executive Director Files</u>: Files of the executive director and executive administrative director include correspondence, memoranda, reports, correspondence with Commission members, and cost issues (budget). Permanent. Transfer to the National Archives and Records Administration upon termination of Commission.</p>		
4.	<p><u>Panel Files</u>: Records, notes, memoranda, briefings correspondence with Federal and state agencies, private companies, organizations, institutions, questionnaires, unpublished staff reports, contractor studies and reports relating to each panel. Temporary. Destroy upon termination of Commission. Information can be found with related roundtable or executive sessions.</p>		
5.	<p><u>Electronic Files</u>: Records created on computer or word processor. These include Web site, bi-weekly reports, trip reports and roundtable summaries and briefings. Temporary. ^{Delete} Electronic version of records ^{if} needed for reference, or updating purposes, not to exceed the life of the Commission. ^{delete when no longer needed}</p>	<p>file copy is generated.</p>	