FEDERAL ENTITY CEASED OPERATIONS

Schedule Number: N1-220-98-010

Federal entities may cease operations when they are established as a temporary entity, are abolished, or functions are transferred to state or local government or private control.

Description:

The Commission on Dietary Supplement Labels was established by the Dietary Supplement Health and Education Act of 1994. A preliminary report was released for public comment in June 1997, and its final report was submitted on November 24, 1997. Although the Commission operated independently from any policy guidance from the Department of Health and Human Services, staff support was provided by the Department through the Office of Disease Prevention and Health Promotion.

Date Reported: 06/22/2020
**REQUEST FOR RECORDS DISPOSITION AUTHORITY**

<table>
<thead>
<tr>
<th>To: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NWML)</th>
<th>JOB NUMBER</th>
<th>N1-220-98-10</th>
</tr>
</thead>
<tbody>
<tr>
<td>Washington, DC 20408</td>
<td>DATE RECEIVED</td>
<td>08/24/98</td>
</tr>
</tbody>
</table>

1. **FROM (Agency or establishment):**
   Office of Disease Prevention & Health Promotion
   Department of Health and Human Services

2. **MAJOR SUBDIVISION:**
   Commission on Dietary Supplement Labels

3. **MINOR SUBDIVISION:**

4. **NAME OF PERSON WITH WHOM TO CONFER:**
   Dr. Kenneth D. Fisher

5. **TELEPHONE:**
   202-690-5526

6. **DATE:**
   10-28-98

7. **AGENCY CERTIFICATION:**
   I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached page are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO manual for Guidance of Federal Agencies,

- [ ] is not required;
- [ ] is attached; or
- [ ] has been requested.

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**DESCRIPTION OF ITEM AND PROPOSED DISPOSITION**

**Commission on Dietary Supplement Labels, 1994-1997**

The Presidentially appointed Commission on Dietary Supplement Labels was established by Public Law 103-417, Section 12 on October 25, 1994. The Commission is responsible for providing recommendations that would assist in the regulation of label claims and statements for dietary supplements.

1. **Commission Meeting Files.**
   Briefing books, printed transcripts, minutes, meeting notebooks and follow-up files. Arranged by type of record, thereunder chronologically.

   **DISPOSITION:** PERMANENT. Transfer to NARA upon approval of schedule.
2. Publications.
One copy of final report and any other publication of the Commission.

DISPOSITION: PERMANENT. Transfer to NARA upon approval of schedule.

3. CDSL Memos.
Memos and other material sent to the Commissioners from the Commission staff, arranged numerically. Included is a bibliography of published references consulted by the Commission.

DISPOSITION: PERMANENT. Transfer to NARA upon approval of schedule.

Talking points, potential questions and answers for two briefings.

DISPOSITION: PERMANENT. Transfer to NARA upon approval of schedule.

5. Public Files.
Letters, facsimiles, copies of E-mail communications, articles and other material received by the Commission from the public (individuals, organizations, etc.) through September 15, 1997.

DISPOSITION: PERMANENT. Transfer to NARA upon approval of schedule.

6. Photographs.
Formal color 8x10 inch portraits of Commissioners and color 4x5 inch prints of Commission events.

DISPOSITION: PERMANENT. Transfer to NARA upon approval of schedule.