

FEDERAL ENTITY CEASED OPERATIONS

Schedule Number: N1-220-99-003

Federal entities may cease operations when they are established as a temporary entity, are abolished, or functions are transferred to state or local government or private control.

Description:

The National Gambling Impact Study Commission was established, effective June 15, 1997, pursuant to Publ. L. 104-169, approved August 3, 1996. It was an independent advisory commission appointed to conduct a comprehensive study of the social and economic impacts of gambling in the United States. It terminated upon submission of its final report, June 20, 1999.

Date Reported: 06/22/2020

FEDERAL ENTITY CEASED OPERATIONS

REQUEST FOR RECORDS DISPOSITION AUTHORITY

VE BLANK (NARA use only)

TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)
WASHINGTON, DC 20408

1. FROM (Agency or establishment)
National Gambling Impact Study Commission

2. MAJOR SUBDIVISION

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER

5. TELEPHONE

Craig Stevens

(202) 523 8217

6. AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed on the attached 6 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,
[] is not required; [] is attached; or [X] has been requested.

DATE

SIGNATURE OF AGENCY REPRESENTATIVE

TITLE

7/7/99

Julia A. Kelly

Executive Director

7.
ITEM
NO.

8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION

9. GRS OR
SUPERSEDED
JOB CITATION

10. ACTION
TAKEN (NARA
USE ONLY)

National Gambling Impact Study Commission

The National Gambling Impact Study Commission was established by the 1996 National Gambling Impact Study Commission Act (Public Law 104-169) of the 104th Congress of the United States. The Commission is responsible for conducting a comprehensive legal and factual study of the social and economic impacts of gambling on federal, state, local, and Native American tribal governments; and on communities and social institutions. The Commission submitted a Report of such findings, conclusions, and recommendations to the President, Congress, state governors, and tribal governments on June 18, 1999. The Commission is expected to terminate no later than August 20, 1999.

NWME NWMD

National Gambling Impact Study Commission

1. Correspondence Files

a. Incoming Correspondence.

Arranged chronologically. Volume c. 3 cubic feet.

Permanent. Transfer to the National Archives and Records Administration upon termination of Commission.

b. Outgoing Correspondence.

Arranged variously. Volume: c. 3 cubic feet.

Permanent. Transfer to the National Archives and Records Administration upon termination of Commission.

2. Meetings Files

a. Site Meeting Files.

Binder notebooks of agenda, minutes, invited speakers, transcripts of testimony, written public comments, handouts, record copy of audiovisual presentations, and reports of public meetings and closed sessions held by the Commission. Arranged chronologically by meeting. Volume: c. 5 cubic feet

Permanent. Transfer to the National Archives and Records Administration upon termination of Commission.

b. Briefing Books.

Binder notebooks of briefing materials and information transmitted to Commissioners prior to meetings. Arranged chronologically by meeting. Volume: c. 5 cubic feet

Permanent. Transfer to the National Archives and Records Administration upon termination of Commission.

3. Subject Files

a. NGISC charter, internal operating rules, Commissioner biographies, and photographs. Arranged alphabetically by subject. Volume: c. 3 cubic feet.

Permanent. Transfer to the National Archives and Records Administration upon termination of Commission.

b. Reference materials and other records not used by Commissioners in decision making process.

Temporary. Destroy upon termination of Commission.

4. Subcommittee Files

Agendas, minutes, audiotapes, transcripts, handouts, and reports of Subcommittee public and closed session meetings held by Subcommittees. Arranged chronologically by meeting. Volume: c. 3 cubic feet.

Permanent. Transfer to the National Archives and Records Administration upon

termination of Commission.

5. **Gambling Law Data Base (ACIR)**

Compilation of all applicable federal, state, local, and Native American tribal laws, regulations, and ordinances that pertain to gambling in the United States (contract with Advisory Commission on Intergovernmental Relations).

a. **Input.**

Background information, reference materials, non-aggregate reference data, and related records not transmitted to Commissioners for decision making purposes.

Temporary. Destroy when Output (Item 5.b.) transferred to the National Archives and Records Administration.

b. **Output.**

Reports delivered to Commission by contractor. Arranged variously.

Volume: less than 1 cubic foot.

Permanent. Transfer to the National Archives and Records Administration upon termination of Commission.

c. **Electronic version of Data Base.**

Temporary. Destroy when Output (Item 5.b.) transferred to the National Archives and Records Administration.

d. **System Documentation.**

File codes, layouts and related materials needed to read the data.

Temporary. Destroy when Output (Item 5.b.) transferred to the National Archives and Administration.

6. **General Population Survey on Gambling Behavior Data Base (NORC)**

a. **Input.**

One copy each of blank NGISC/NORC general population survey questionnaires and other related non-aggregate survey and data input forms (contract with National Opinion Research Council). Arranged variously. Volume: less than 1 cubic foot.

Permanent. Transfer to the National Archives and Records Administration upon termination of Commission.

b. **Output.**

Reports delivered to Commission by contractor. Arranged variously.

Volume: less than 1 cubic foot.

Permanent. Transfer to the National Archives and Records Administration upon termination of Commission.

c. **Electronic version of Data Base.**

Permanent. Transfer to the National Archives and Records Administration according

to NARA approved transfer requirements upon termination of Commission.

d. Database Documentation.

File codes, layouts and related materials needed to read the data.

Permanent. Transfer to the National Archives and Records Administration with Item 6.c. (electronic version of data base) upon termination of Commission.

7. National Survey of Youths on Gambling Behavior Data Base (NORC)

a. Input.

One copy each of blank NGISC/NORC youth survey questionnaires and other related non-aggregate survey and data input forms (contract with National Opinion Research Council). Arranged variously. Volume: less than 1 cubic foot.

Permanent. Transfer to the National Archives and Records Administration upon termination of Commission.

b. Output.

Reports delivered to Commission by contractor. Arranged variously.
Volume: less than 1 cubic foot.

Permanent. Transfer to the National Archives and Records Administration upon termination of Commission.

c. Electronic version of Data Base.

Permanent. Transfer to the National Archives and Records Administration according to NARA approved transfer requirements upon termination of Commission.

d. Database Documentation.

File codes, layouts and related materials needed to read the data.

Permanent. Transfer to the National Archives and Records Administration with Item 7.c. (electronic version of data base) upon termination of Commission.

8. Casino Survey Data Base (NORC)

a. Input.

Blank NGISC casino survey questionnaires, attachment letters, mailing lists, and related materials. Arranged variously. Volume: less than 1 cubic foot.

Permanent. Transfer to the National Archives and Records Administration upon termination of Commission.

b. Output.

Reports delivered to Commission by contractor. Arranged variously. Volume: less than 1 cubic foot.

Permanent. Transfer to the National Archives and Records Administration upon termination of Commission.

- c. Electronic version of Data Base (contract with National Opinion Research Council).
Permanent. Transfer to the National Archives and Records Administration according to NARA approved transfer requirements upon termination of Commission.
- d. Database Documentation.
File codes, layouts and related materials needed to read the data.
Permanent. Transfer to the National Archives and Records Administration with Item 8.c. (electronic version of data base) upon termination of Commission.

9. Patron Survey of Gambling Behavior Data Base (NORC)

- a. Input.
One copy each of blank NGISC/NORC casino patron survey questionnaires, list of gaming facilities used for in-person intercept, and other related non-aggregate survey and data input forms (contract with National Opinion Research Council). Arranged variously. Volume: less than 1 cubic foot.
Permanent. Transfer to the National Archives and Records Administration upon termination of Commission.
- b. Output.
Reports delivered to Commission by contractor. Arranged variously.
Volume: less than 1 cubic foot.
Permanent. Transfer to the National Archives and Records Administration upon termination of Commission.
- c. Electronic version of Data Base.
Permanent. Transfer to the National Archives and Records Administration according to NARA approved transfer requirements upon termination of Commission.
- d. Database Documentation.
File codes, layouts and related materials needed to read the data.
Permanent. Transfer to the National Archives and Records Administration with Item 9.c. (electronic version of data base) upon termination of Commission.

10. 100-Community Data Base (NORC)

- a. Input.
One copy each of blank NGISC/NORC community survey questionnaires and other related non-aggregate data survey and input forms (contract with National Opinion Research Council). Arranged variously. Volume: less than 1 cubic foot.
Permanent. Transfer to the National Archives and Records Administration upon termination of Commission.
- b. Output.
Textual version of statistical data base of randomized national sample of 100

communities, 1980-1996 (contract with National Opinion Research Council).
Arranged variously. Volume: less than 1 cubic foot
Permanent. Transfer to the National Archives and Records Administration upon termination of Commission.

c. Electronic version of Community Data Base.

Permanent. Transfer to the National Archives and Records Administration according to NARA approved transfer requirements upon termination of Commission.

d. Database Documentation.

File codes, layouts and related materials needed to read the data.

Permanent. Transfer to the National Archives and Records Administration with Item 10.c. (electronic version of data base) upon termination of Commission.

11. 10-Community Case Studies (NORC)

Record copies of qualitative case studies of 10 individual communities used to complement Item 9. 100-Community Data Base (contract with National Opinion Research Council).
Arranged variously. Volume: less than 1 cubic foot.

Permanent. Transfer to the National Archives and Records Administration upon termination of Commission.

12. Publications

One copy each of final report, research reports, staff reports, press releases, fact sheets, and any other publication by the Commission. Arranged chronologically. Volume: less than 1 cubic foot

Permanent. Transfer to the National Archives and Records Administration upon termination of Commission.

13. Staff Files

Background information, reference materials, non-aggregate reference data, survey forms, and related records not transmitted to Commissioners for decision making purposes.

Temporary. Destroy upon termination of Commission.

14. Public Opinion and Reference Files

Unsolicited incoming correspondence, articles, and reference materials received from the public and not viewed by Commissioners.

Temporary. Destroy upon termination of Commission.

15. Web Site (GPO)

a. Electronic version of NGISC Web Site maintained by Government Printing Office (GPO).

Temporary. Destroy upon termination of Commission.

- b. Design, management, and technical operations records maintained by Government Printing Office (GPO).

Temporary. Destroy upon termination of Commission.

- c. Electronic version of content records maintained by Government Printing Office (GPO). Content records are duplicated in textual series of Commission records schedule.

Temporary. Destroy upon termination of Commission.

16. Electronic Mail and Word Processing System Copies

Electronic copies of records that are created on electronic mail and word processing systems and used solely to generate a recordkeeping copy of the records covered by the other items in this schedule. Also includes electronic copies of records created on electronic mail and word processing systems that are maintained for updating, revision, or dissemination.

- a. Copies that have no further administrative value after the recordkeeping copy is made. Includes copies maintained by individuals in personal files, personal electronic mail directories, or other personal directories on hard disk or network drives, and copies on shared network drives that are used only to produce the recordkeeping copy.

Temporary. Destroy/delete within 180 days after the recordkeeping copy has been produced.

- b. Copies used for dissemination, revision, or updating that are maintained in addition to the recordkeeping copy.

Temporary. Destroy/delete when dissemination, revision, or updating is completed.