

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK	
JOB NO.	
NC 4 220 77 9	
DATE RECEIVED 14 FEB 1977	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
2-22-77 Date	<i>James B. Rhoads</i> Archivist of the United States

TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)
Department of Justice

2. MAJOR SUBDIVISION
Office of Management and Finance

3. MINOR SUBDIVISION
OBD Support Services

4. NAME OF PERSON WITH WHOM TO CONFER
Robert M. Yahn

5. TEL. EXT.
739-4256

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE 1-25-77	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Robert M. Yahn</i> Robert M. Yahn	E. TITLE Chief,= Directives & Records Management Section
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
	<p style="text-align: center;">RECORDS OF THE PRESIDENT'S COMMISSION ON CRIME IN THE DISTRICT OF COLUMBIA</p> <p>The President's Commission on Crime in the District of Columbia was established by Executive Order 11234, issued by President Lyndon B. Johnson on July 16, 1965. The Commission was charged with responsibility for studying the increase of crime in the District and recommending methods for its reduction.</p> <p>The Commission operated from July, 1965, to December, 1966. It issued its Report on the Metropolitan Police Department on July 16, 1966, and its final Report on December 15, 1966. It contracted for a number of special studies and used their findings as a basis for recommendations incorporated into its final report (several of the more important studies were published as an appendix to the report). The Commission also sponsored an anti-crime conference for police officials, conducted by the International Association of Chiefs of Police, and held several public hearings at which DC citizen groups testified on the issue of crime. In conducting research its staff interviewed numerous representatives of the police force, courts, prosecutors' offices, legal defense agencies, correctional and social welfare agencies, and civil rights groups.</p>		

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	<p>The records of the Commission after termination of its activities came into custody of the Department of Justice.</p> <p>1. Subject files of the Commission, July 1965 - Nov. 1966, consisting of correspondence, intra-agency memoranda, an incomplete set of minutes, drafts of staff studies and chapters of the <u>Report</u>, newspaper clippings, work papers, and reference matter relating to Commission research activity and compilation of its final report. Arranged numerically by subject. (10 lin. ft., Accession 060-68A3204, Boxes 42-51)</p> <p>Disposition: PERMANENT (exclusive of non-record material and reference matter). Offer for transfer to NARS when 20 years old.</p> <p>2. Agenda submissions, Sep. 29, 1965 - Dec. 5, 1966, consisting of agenda, draft chapters of the <u>Report</u>, staff studies, and memoranda forwarded by the Executive Director to the Commissioners for consideration at Commission meetings. Arranged chronologically, with gaps. (4 lin. ft., Accession 060-68A3204, Boxes 39-41)</p> <p>Disposition: PERMANENT. Offer for transfer to NARS when 20 years old.</p> <p>3. Special studies, reports, data tables, and proceedings of seminars, 1965-66, contracted for or produced by the Commission. Includes Commission's <u>Report on the Metropolitan Police Department</u> and several of the studies that appeared in the appendix to the Commission's final <u>Report</u>. Arranged by type of record. (1 lin. ft., Accession 060-68A3204, Box 14)</p> <p>Disposition: PERMANENT. Offer for transfer to NARS when 20 years old.</p> <p>4. Reading file of the Commission, July 1965--Dec. 1966, consisting of carbon copies of outgoing correspondence and memoranda. Arranged chronologically. (2 lin. ft., Accession 060-68A3204, Boxes 52-53)</p> <p>Disposition: PERMANENT. Offer for transfer to NARS when 20 years old.</p> <p>5. Transcript of Commission hearing, Dec. 11, 1965, consisting of a transcript of testimony and proceedings at a Commission hearing for DC citizen groups. 1 volume. (1 lin. in., Accession 060-68A3204, Box 14)</p>		

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(5 cont'd)	Disposition: PERMANENT. Offer for transfer to NARS when 20 years old.		
6.	Hearing submissions, Dec. 1965, consisting of statements submitted by DC citizen group representatives for a Commission hearing of Dec. 11, 1965. Arranged by source of statement. (2 lin. in., Accession 060-68A3204, Box 53) Disposition: PERMANENT. Offer for transfer to NARS when 20 years old.		
7.	Newspaper clippings, Aug. 22, 1965 - Dec. 22, 1966, consisting of volumes of mounted clippings on subjects of concern to the Commission, taken primarily from local papers and identified by source and publication date. Arranged chronologically. (2 lin. ft., Accession 060-68A3204, Boxes 22-23). Disposition: PERMANENT. Offer for transfer to NARS when 20 years old.		
8.	Subject files of the Administrative Assistant, 1965-66, consisting of correspondence, memoranda, vouchers, receipts, and completed forms relating to personnel, payroll accounting, procurement, and expenditure accounting. (2 cu. ft., Accession 060-68A3204, Boxes 37-38). Disposition: DESTROY when 20 years old.		
9.	Research and reference files of Commission staff members, 1965-66, consisting of, in order of volume, reference matter (pamphlets and processed material), drafts of staff studies, draft chapters of the Commission's reports, questionnaires and survey forms, statistical worksheets, data tables, and printouts, non-record copies of agenda submissions, correspondence and intra-office memoranda. No more than 10 percent of this material involves record material that may not be duplicated in the Commission's subject files (Item 1). (51 cu. ft., Accession 060-68A3204, Boxes 1-13, 15-21, 24-36, 54-55, Accession 220-67A1355, Boxes 1-3, and Accession 220-71A2886, Boxes 1-13) a. Opinion files, 1965-66, consisting of questionnaires, correspondence, and memoranda relating to legal and judicial viewpoints on the operation of the criminal justice system in DC. 3 lin. in., arranged by source of opinion. These files comprise the following folders within Accession 220-71A2886: Box 2. Folder title - "Substantive Law: Code Revision."		

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(9a cont'd)	<p>Box 2. Folder title - "Code Revision Questionnaire: Judges Response."</p> <p>Box 2. Folder title - "Substantive Law: Code Revision Questionnaire."</p> <p>Box 7. Folder title - "Court Administration: Questionnaires to Judges."</p> <p>Disposition: PERMANENT. Offer for transfer to NARS when 20 years old.</p> <p>b. One magnetic computer tape and related system documentation (located in Accession 220-71A2886, Boxes 8 and 10).</p> <p>Disposition: Disposal not authorized. Records have been offered to NARS and are being appraised by NNR.</p> <p>c. Files other than those described above under Items 9a and 9b.</p> <p>Disposition: DESTROY when 20 years old.</p>		<p>DISPOSAL NOT APPROVED</p>