

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK

JOB NO

NC1 220 78 4

DATE RECEIVED

5 APR 1978

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10

4-10-78
Date

James B. Rhoads
Archivist of the United States

TO **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
U. S. Department of Commerce

2. MAJOR SUBDIVISION
Economic Development Administration

3. MINOR SUBDIVISION
Equal Employment Opportunity

4. NAME OF PERSON WITH WHOM TO CONFER
Ivy V. Parr

5. TEL EXT.
377-3630

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE 4-4-78	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Ivy V. Parr</i>	E. TITLE Departmental Records Management Officer
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1.	<p>Records of the President's Committee on Equal Employment Opportunity, Special Assistant to the Executive Vice Chairman, Percy H. Williams, 1961-65. Volume is approx. 8 cu.ft.</p> <p>Mr. Williams' personal office reference file consisting of:</p> <ul style="list-style-type: none"> (a) correspondence with contractors, employers, individuals, and human relations groups, and (b) copies of reports, statutes, agreements, ordinances, and other publications forwarded to the Special Assistant's office by those parties, and (c) reference and informational copies of reports, minutes, publications, and other Committee records pertinent to Mr. Williams' liaison work. <p>DISPOSITION: Dispose of immediately.</p> <p>NOTE: These records were appraised as non-archival and recommended for disposal in Accession Job No. NC3-220-78-4. NCW location is Accession No. 70-A-3751, 13/40: 12-4, RG378, Economic Development Administration.</p>		3 items

Copied to Agency, NL, NNF, NCW 4/12/78
plw