

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b>		NI-234-12-1	
To: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		DATE RECEIVED 8/22/12	
1. FROM (Agency or establishment)  General Services Administration		<b>NOTIFICATION TO AGENCY</b>  In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
2. MAJOR SUBDIVISION  Reconstruction Finance Corporation			
3. MINOR SUBDIVISION  Federal Loan Agency			
4. NAME OF PERSON WITH WHOM TO CONFER  Robert Smudde	5. TELEPHONE  202-219-1078	DATE  8/28/12	ARCHIVIST OF THE UNITED STATES  
6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>2</u> page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO manual for Guidance of Federal Agencies,  <input checked="" type="checkbox"/> is not required; <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.			
DATE  4-16-2014	SIGNATURE OF AGENCY REPRESENTATIVE  	TITLE  Agency Records Officer	
7. Item No.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	National Archives Southeast Region Records of the General Services Administration Reconstruction Finance Corporation Unscheduled Records (RG 234)  See attached pages	This schedule only applies to records in the Ellenwood, GA, FRC	

## **Record Group 234: Reconstruction Finance Corporation**

### **Federal Loan Agency**

The Federal Loan Agency (FLA) was created by Reorganization Plan No. 1 of 1939, which became effective July 1, 1939. The FLA included the RFC and the following associated organizations: the Electric Home and Farm Authority, RFC Mortgage Company, Federal National Mortgage Association, Disaster Loan Corporation, Export-Import Bank of Washington DC, Defense Plant Corporation, Rubber Reserve Company, Metals Reserve Company, Defense Supplies Corporation, and War Insurance Corporation (later known as War Damage Corporation). Several non-RFC agencies were also under the FLA. Executive Order No. 9071 of February 24, 1942, transferred to the Department of Commerce the functions, powers, and duties of the FLA that related to the above named organizations, to be administered under the direction of the Secretary of Commerce.

An act of February 24, 1945 provided for the continuance of the FLA as an independent agency, disregarding the issuance of the previous Executive order. The FLA was abolished pursuant to a joint resolution approved June 20, 1947, effective midnight June 30, 1947, and its property and records were transferred to the RFC.

Items #1-20 provide a onetime disposition authority for records of the Loan Agency of the Reconstruction Finance Corporation currently housed at the National Archives Southeast Region facility located in Ellenwood, Georgia.

1. **Transfer 51P0001. Loan Agency, Reconstruction Finance Corporation, Financial and Small War Plant Loan Corporation Payment Records, 1932-1946. 1 cubic foot. ACO-AT Location: 1/52/1/5/4/1. Box 793.**

**Arranged alphabetically by city.** Promissory notes and other instruments held but charged off by the RFC. Form T-3 tickets which document RFC loan assistance to financial institutions and corporations. These tickets document loan amounts and payments.

**Disposition: Temporary. Destroy upon the removal of all legal holds and freezes on the records.**

2. **Transfer 51P0001. Disaster Loan Corporation, Loan Records, Loan to Metals Reserve Corporation, 1942-1945. 1 cubic foot. ACO-AT Location: 1/52/1/5/4/1. Box 897.**

**Arranged by date.** Forms T-1, T-4, and T-80 which document loans, interest, and payments for loan No. 2486 to the Metals Reserve Corporation during World War II. Also included are loans for the purchase of specific types of metals. These tickets document loan amounts and interest payments on Loan No. 2486.

**Disposition: Temporary. Destroy upon the removal of all legal holds and freezes on the records.**

3. **Transfer 14-0006 (Old Transfer 51A0107). Loan Agency, Reconstruction Finance Corporation, Rescinded, Suspended, or Withdrawn Mortgage Company Approvals, 1933-1946. 2 cubic feet. ACO-AT Location: 1/13/2/11/6/3 to 1/13/2/11/6/5. Boxes 788-790.**

**Arranged alphabetically by name of institution.** Correspondence by officials of the Loan Agency regarding loan applications that were cancelled, declined, suspended or rescinded. A typical file will include a loan application, an examiner's report, a loan recommendation, a statement of the financial condition of the borrower, and assets. These files document early efforts of the Reconstruction Finance Corporation to assist banks and homeowners during the Great Depression.

**Disposition: Permanent. Transfer to the National Archives and Records Administration at College Park upon approval of this schedule.**

4. **Transfer 14-0006 (Old 51A0107). Loan Agency, Reconstruction Finance Company, Bank and Guaranty Company Liquidations, 1932-1946. 8 cubic feet. ACO-AT Location: 1/13/2/11/6/6 to 1/13/2/11/8/1. Boxes 791-798.**

**Arranged by name of bank.** Records of the takeover and liquidation of the assets of banks throughout the United States by the Loan Agency. A typical file will include correspondence with bank officers, reviews of assets, assumption of individual loans, and loan payments. These files document early efforts of the Reconstruction Finance Corporation to assist banks and homeowners during the Great Depression.

**Disposition: Permanent. Transfer to the National Archives and Records Administration at**

**College Park upon approval of this schedule.**

5. **Transfer 14-0006 (51A0107). Loan Agency, Reconstruction Finance Corporation, Rescinded, Suspended, or Withdrawn Building and Loan Approvals, 1933-1946. 4 cubic feet. ACO-AT Location: 1/13/2/11/8/2 to 1/13/2/11/8/5. Boxes 799-802.**

**Arranged alphabetically by name of institution.** Correspondence by officials of the Loan Agency regarding loan applications that were cancelled declined, suspended or rescinded. A typical file will include a loan application, an examiner's report, a loan recommendation, statement of financial condition of the borrower, and assets. These files document early efforts of the Reconstruction Finance Corporation to assist financial institutions during the Great Depression.

**Disposition: Permanent. Transfer to the National Archives and Records Administration at College Park upon approval of this schedule.**

6. **Transfer 14-0006 (51A0107). Loan Agency, Reconstruction Finance Corporation, Rescinded, Suspended, or Withdrawn Bank Loan Approvals, 1933-1946. 12 cubic feet. ACO-AT Location: 1/13/2/11/8/6 to 1/13/2/12/2/5. Boxes 803-814.**

**Arranged alphabetically by name of institution.** Correspondence by officials of the Loan Agency regarding loan applications that were cancelled, declined, suspended, or rescinded. A typical file will include a loan application, an examiner's report, a loan recommendation, statement of financial condition of the borrower, and assets. These files document early efforts of the Reconstruction Finance Corporation to assist financial institutions during the Great Depression.

**Disposition: Permanent. Transfer to the National Archives and Records Administration at College Park upon approval of this schedule.**

7. **Transfer 53-597W. Loan Agency, Atlanta Loan Agency, Bank Liquidations, 1932-1936. 4 cubic feet. ACO-AT Location: 1/19/2/27/7/3 to 1/19/2/27/7/6. Boxes 575-578.**

**Arranged alphabetically by name of institution.** Records of the takeover and liquidation of the assets of the bank of Macon and the bank of Adrian by the Atlanta Loan Agency. A typical file will include correspondence with bank officers, review of assets, assumption of individual loans, and loan payments. These files document early efforts of the Reconstruction Finance Corporation to assist banks and homeowners during the Great Depression.

**Disposition: Permanent. Transfer to the National Archives at College Park upon approval of this schedule.**

8. **Transfer 53-597W. Loan Agency, Atlanta Loan Agency, Reconstruction Finance Corporation, Audits, Abstracts, and Appraisals, 1934-1950. 7 cubic feet. ACO-AT Location: 1/19/2/28/1/1 to 1/19/2/28/2/1. Boxes 579-585.**

**Arranged alphabetically by business name.** Records of small business loans paid in full to the Atlanta Loan Agency. Audit files on closed small business loans financed by the Atlanta Loan Agency. Standard audit reports listing assets and liabilities, operations, capital, and property titles.

**Disposition: Temporary. Destroy upon the removal of all legal holds and freezes on the records.**

- 9. Transfer 53-610W. Loan Agency, Charlotte Loan Agency, Individual Loan Files, 1943-1950. 12 cubic feet. ACO-AT Location: 4/18/2/9/6/3 to 4/18/2/9/8/2. Boxes 203-214. And, 53B610W 7 cubic feet at ACO-AT Location: 1/85/2/12/6/3 to 1/85/2/12/7/3. Boxes 215-221.**

**Arranged by alphabetically by last name of applicant.** The Charlotte Loan Agency provided homeowner loans to qualified buyers and veterans both during and after World War II. These loans were comparable to Veterans Administration home loans and in some instances supplemented those loans. These files document mortgage payments to the Charlotte Loan Agency from individual loan payers and the final settlement of loans serviced by the Agency. Included in files are individual loan applications, loan agreements, foreclosure notices, and legal descriptions of the property to be purchased, insurance information, tax information, and payment information. Also included is general correspondence with banks in North Carolina and South Carolina that serviced RFC loans. A typical correspondence file will include payment collection reports, tax reports, insurance information, and commitment contracts. The records this series provide documentation of government actions taken to provide loans to veterans in one geographic area during the period immediately after WWII.

**Disposition: Permanent. Transfer to the National Archives at College Park upon approval of this schedule.**

- 10. Transfer 14-0002 (Old Transfer 53A0622). Loan Agency, Birmingham Loan Agency, Financial Registers and Journals, 1942-1952. 20 cubic feet. ACO-AT Location 1/102/1/16/3/1 to 1/102/1/17/1/2. Volumes 019333-019349. 54 Volumes.**

**Arranged by type of volume and thereunder by date.** This transfer consists of accounting volumes and registers produced by the Birmingham Loan Agency during the normal course of business. Included in the volumes are cash receipt journals, loan payment registers, accounting ledgers, journal vouchers, and expense ledgers.

**Disposition: Temporary. GRS 1.1, item 010 - Destroy upon the removal of all legal holds and freezes on the records.**

- 11. Transfer 14-0004 (Old Transfer 53A0626). Loan Agency, Jacksonville Loan Agency, Plancor 1248, Florida Emergency Pipeline Records, 1943-1946. ACO-AT Location: 1/102/1/17/1/3 to 1/102/1/17/2/3. 7 cubic feet. Volumes 019911-019916. 15 volumes.**

**Arranged by company or port.** Reports and ledgers relating to the construction of the cross Florida oil pipeline during World War II. Included among the records are barge delivery reports, purchase records, expense ledgers, payroll accounts, and invoices.

**Disposition: Temporary. GRS 1.1, item 010 - Destroy upon the removal of all legal holds and freezes on the records.**

- 12. Transfer 14-0000 (Old Transfer 53A0626). Loan Agency, Jacksonville Loan Agency, Plancor 1248,**

**Florida Emergency Pipeline Records, 1943-1946. ACO-AT Location: 8/2/1/1/1 to 8/2/1/1/4. 4 Cubic Feet. 2 Containers of Drawings.**

**Unarranged.** Drawings, plats, and maps relating to the construction of the cross Florida oil pipeline during World War II. These drawings document land acquisition, facilities, and equipment of the pipeline. As such, they provide a unique record of one of the wartime pipeline projects undertaken by the Federal government during World War II.

**Disposition: Permanent. Transfer to the National Archives and Records Administration at College Park upon approval of this schedule.**

- 13. Transfer 14-0003 (53A0628). Loan Agency, Nashville Loan Agency, Financial Registers and Journals, 1938-1951. 10 cubic feet. ACO-AT Location: 1/102/1/17/2/5 to 1/102/1/17/4/2. Volumes 20171-20178. 31 Volumes.**

**Arranged by type of volume and thereunder by date.** This transfer consists of accounting volumes and registers produced by the Nashville Loan Agency during the normal course of business. Included in the volumes are cash receipt journals, loan payment registers, accounting ledgers, journal vouchers, and expense ledgers.

**Disposition: Temporary. GRS 1.1, item 010 - Destroy upon the removal of all legal holds and freezes on the records.**

- 14. Transfer 53-628W. Loan Agency, Nashville Loan Agency, Loan Participation Records, 1945-1950. 1 cubic foot. ACO-AT Location: 4/19/2/1/2/1. Box 240.**

**Arranged roughly by subject.** Loan participation among small war plants in the Nashville area. A typical file will include a loan participation form T-113B, a loan application, and loan repayment information. A numerical loan register for the years 1948-1950 is included among the records.

**Disposition: Temporary. Destroy upon the removal of all legal holds and freezes on the records.**

- 15. Transfer 53B628W. Loan Agency, Nashville Loan Agency, Reconstruction Finance Corporation, Remittance Transmittals, 1946-1947. 1 cubic foot. ACO-AT Location: 4/21/2/23/3/2. Box 248.**

**Arranged roughly chronologically by date of transmittal.** Records of loan payment transmittals to the Federal Reserve Bank in Nashville.

**Disposition: Temporary. Destroy upon the removal of all legal holds and freezes on the records.**

- 16. Transfer 55-177W. Loan Agency, Richmond Loan Agency, Purchase and Commitment Contracts, 1947-1950. 11 cubic feet. ACO-AT Location: 2/79/1/20/2/1 to 2/79/1/20/3/5. Boxes 1-10.**

**Arranged alphabetically by name of financial institution and there under by state.** Records of purchase and commitment contracts maintained by financial institutions handling individual homeowner loans for the Richmond Loan Agency. A typical file will include purchase contracts, payment and deposit vouchers, letters of amendment and cancellation, and disbursements.

**Disposition: Temporary. GRS 1.1, item 010 - Destroy upon the removal of all legal holds and freezes on the records.**

- 17. Transfer 55L568W. Loan Agency, Audit Division, Administrative Files, 1947-1952. 11 cubic feet. ACO-AT Location: 3/53/2/3/1/3 to 3/53/2/3/3/1. Boxes 102-112.**

**Arranged roughly by subject.** Administrative files of the Audit Division. These files document the transfer of personnel to Housing and Home Finance Agency, following the dissolution of the Reconstruction Finance Corporation. They also include staffing and workload assignments, manual revisions, contract review procedures, account reviews, and ledgers from the United States Commercial Company.

**Disposition: Temporary. Destroy upon the removal of all legal holds and freezes on the records.**

- 18. Transfer 55L568W. Loan Agency, Audit Division, Paid Voucher Reviews, 1947-1952. 9 cubic feet. ACO-AT Location: 3/53/2/3/3/2 to 3/53/2/3/4/4. Boxes 113-121.**

**Arranged by company and there under by date.** Voucher reviews of payments to the Pullman Company and Western Union.

**Disposition: Temporary. GRS 1.1, item 010 - Destroy upon the removal of all legal holds and freezes on the records.**

- 19. Transfer 55M568W. Loan Agency, Audit Division, Reports and Surveys, 1940-1950. 5 cubic feet. ACO-AT Location: 3/53/2/4/1/5 to 3/53/2/4/2/3. Boxes 200-204.**

**Arranged alphabetically by field office.** Loan Agency field audit activities. Surveys of loan activities and accounting practices among Reconstruction Finance Corporations and Plancors.

**Disposition: Temporary. Destroy upon the removal of all legal holds and freezes on the records**

- 20. Transfer 56-0280W. Loan Agency, Various Offices, Loans Paid, 1952-1955. 1 cubic foot. ACO-AT Location: 5/37/2/24/2/6. Box 116.**

**Arranged alphabetically by name of company Y-Z.** Records of loan applications, payments, and defaults to the Nashville Loan Agency office. A typical file will include a loan application, credit balances, audit examinations, payment disbursements, default information, and litigation documentation.

**Disposition: Temporary. Destroy upon the removal of all legal holds and freezes on the records.**