

## Request for Records Disposition Authority

Records Schedule Number      DAA-0255-2017-0008  
Schedule Status                Approved  
  
Agency or Establishment      National Aeronautics and Space Administration  
Record Group / Scheduling Group   Records of the National Aeronautics and Space Administration  
Records Schedule applies to    Agency-wide  
Schedule Subject                INDIVIDUAL NON-OCCUPATIONAL HEALTH RECORD FILES  
Internal agency concurrences will be provided      No

Background Information                When approved, this item will become sub-item "3" under NASA Records Retention Schedule 1/127B, INDIVIDUAL NON-OCCUPATIONAL HEALTH RECORD CARDS/FILES."

### Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

### GAO Approval

## Outline of Records Schedule Items for DAA-0255-2017-0008

Sequence Number
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1
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Visitors seeking use of NASA facilities Disposition Authority Number: DAA-0255-2017-0008-0001
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Records Schedule Items

Sequence Number					
1	<p><b>Visitors seeking use of NASA facilities</b></p> <p>Disposition Authority Number      <b>DAA-0255-2017-0008-0001</b></p> <p><b>Health and medical history information and records that contain results of physicals or medical assessment.</b></p> <p>Final Disposition                      <b>Temporary</b></p> <p>Item Status                                <b>Active</b></p> <p>Is this item media neutral?            <b>Yes</b></p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?      <b>Yes</b></p> <p>Do any of the records covered by this item exist as structured electronic data?                      <b>No</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Manual Citation</td> <td style="width: 50%;">Manual Title</td> </tr> <tr> <td><b>NRRS 1441.1</b></td> <td><b>NASA Records Retention Schedules</b></td> </tr> </table> <p><b>Disposition Instruction</b></p> <p>Cutoff Instruction                      <b>Cutoff at end of calendar year</b></p> <p>Retention Period                        <b>Destroy 7 year(s) after cutoff</b></p> <p><b>Additional Information</b></p> <p>GAO Approval                             <b>Not Required</b></p>	Manual Citation	Manual Title	<b>NRRS 1441.1</b>	<b>NASA Records Retention Schedules</b>
Manual Citation	Manual Title				
<b>NRRS 1441.1</b>	<b>NASA Records Retention Schedules</b>				

## Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

## Signatory Information

Date	Action	By	Title	Organization
02/03/2017	Certify	Patti Stockman	NASA Records Officer	Headquarters - Office of the CIO
07/21/2017	Submit for Concurrence	John Hulmston	Senior Records Analyst	National Archives and Records Administration - ACRA
07/24/2017	Concur	Laurence Brewer	Director, National Records Management Program	National Archives and Records Administration - National Records Management Program
07/24/2017	Concur	Laurence Brewer	Director, National Records Management Program	National Archives and Records Administration - National Records Management Program
07/25/2017	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist