

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)		LEAVE BLANK (NARA use only)	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER	11-255-00-5
1 FROM (Agency or establishment) National Aeronautics and Space Administration (NASA)		DATE RECEIVED	4-6-00
2 MAJOR SUBDIVISION NASA Headquarters		NOTIFICATION TO AGENCY	
3 MINOR SUBDIVISION		In accordance with the provisions of 44 U S C 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
4 NAME OF PERSON WITH WHOM TO CONFER Roland M Ridgeway Jr , Acting NASA Records Officer	5 TELEPHONE (202) 358-4485	DATE	ARCHIVIST OF THE UNITED STATES
		10-27-00	<i>[Signature]</i>

6 AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is not required; is attached; or has been requested.

DATE Wed, Apr 5, 2000	SIGNATURE OF AGENCY REPRESENTATIVE <i>Roland M. Ridgeway Jr.</i>	TITLE Acting NASA Records Officer, NASA Headquarters, Code AO
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7. ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
1	MANUFACTURING QUALITY CONTROL FILES SEE ATTACHED PAGES FOR SERIES DESCRIPTION AND DISPOSITION <i>Agency, NR, NWMD, NWMW</i>		

SCHEDULE 5

ITEM	DESCRIPTION OF RECORD SERIES	MINIMUM RETENTION
1	<p>MANUFACTURING QUALITY CONTROL FILES</p> <p>Documents maintained for detection, prevention, and control of manufacturing defects.</p> <p>A INSPECTION AND RESOLUTION RECORDS</p>	<p>(Replaces Schedule 5, Item 35 N1-255-94-2)</p>
	<p>1 Documents such as in-process inspection sheets, rework records, reports reflecting frequency distribution of manufacturing defects, and related papers</p>	<p>DESTROY 3 YEARS AFTER COMPLETION OF FINAL PRODUCTION ORDER FOR THE RELATED COMPONENT.</p>
	<p>2 Documents related to third party audits and certification of manufactured components <i>manufacturing processes</i>.</p>	<p>DESTROY 3 YEARS AFTER CERTIFICATION DATE</p>
	<p>3 Electronic copies of records that are created on electronic mail and word processing systems and used solely to generate a recordkeeping copy of the records</p>	<p>DESTROY/DELETE AFTER THE RECORDKEEPING COPY HAS BEEN PRODUCED</p>

Previous authority still applies.

LNB 6/22/00.

Change per e-mail dated 10/2/00. JNB