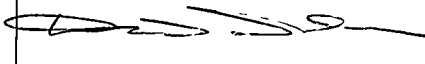



REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)		LEAVE BLANK	
TO GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408		JOB NO N1-255-88-1	DATE RECEIVED 9-12-90
1 FROM (Agency or establishment) National Aeronautics and Space Administration (NASA)		NOTIFICATION TO AGENCY	
2 MAJOR SUBDIVISION Johnson Space Center (JSC) Mission Operations Directorate		In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
3 MINOR SUBDIVISION Operations Division, Flight Activity Branch, Orbit Procedures and FDF Section		5 TELEPHONE EXT FTS 525-4377 FTS 525-4008	DATE 11/20/90
4 NAME OF PERSON WITH WHOM TO CONFER Gerald F. Pels, Asst. FDF Manager Susanne R. Malof, JSC Records Manager		ARCHIVIST OF THE UNITED STATES 	

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached

A GAO concurrence is attached, or is unnecessary

B DATE 9-12-90	C SIGNATURE OF AGENCY REPRESENTATIVE  Adria A. Lipka 703/271-5541	D TITLE NASA Records Officer NASA Headquarters, Mail Code NTD-1 Washington, DC 20546
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7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARS USE ONLY)
1	<p>Flight Data File (FDF) Records</p> <p>These records/files consist of the total onboard complement of documentation and related aids available to the flight crews for flight execution. Materials include procedural checklists, integrated timelines, cue cards, malfunction & reference data, crew activity plans, as well as decals, photos, and other specialized articles such as earth maps and star charts. The actual FDF consists of multiple copies of some documents dependent on crew requirements. The files will consist of the "as flown" materials where available; otherwise, backup copies of flown documents will be provided. No hardware items will be included in the materials transferred, e.g., pencils, clamps, backboards, plastic covers, edge labels, cuff checklist bracelet, and metal binding rings. These items will be removed from the FDF documents before being transferred to the Federal Records Center and/or the National Archives and Records Administration (NARA).</p> <p>A. Space Shuttle Program (SSP) formerly the National Space Transportation System (STS) FDF records.</p> <p>(1) Flights STS-1 through STS-51L (1981-1986)</p> <p>PERMANENT. Transfer immediately to the custody of NARA. RESTRICTIONS: Flights 51C and 51J are CLASSIFIED Missions. Documentation will be shipped separately. (NOTE: 51L is excluded from this transfer. Records are currently being retained at JSC Data Repository pending resolution of all legal issues surrounding mission.)</p> <p>(2) Flights STS-26 and later (continuing missions) - SEE NEXT PAGE</p>		

REQUEST FOR RECORDS DISPOSITION AUTHORITY – CONTINUATION

JOB NO.

N1-255-88-1

PAGE

2 OF 2

7.
ITEM
NO.

8. DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

9. GRS OR
SUPERSEDED
JOB
CITATION

10. ACTION
TAKEN
*(NARS USE
ONLY)*

(Continued from Page 1)

PERMANENT. Transfer to the Federal Records Center (FRC) when 6 months old or when no longer needed for operational or review purposes, whichever is earlier. Transfer to the custody of NARA 4 years after mission/flight has been completed.

- B. FDF records prior to STS-1 dated from 1968 (i.e., Apollo 8 through Apollo 17; Skylab 2 through Skylab 4; Apollo Soyuz Test Project (ASTP); Shuttle Approach and Landing Test (ALT)) consisting of approximately 21 boxes currently (5/22/68-12/21/77).

PERMANENT. Transfer directly to NARA upon completion of microfilming. Total transfer of FDF must be completed no later than December 31, 1998.