

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**

*(See Instructions on reverse)*

LEAVE BLANK

JOB NO.

N1-255-91-2

**TO: GENERAL SERVICES ADMINISTRATION  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

DATE RECEIVED

11/20/98

1. FROM (Agency or establishment)

National Aeronautics and Space Administration (NASA)

NOTIFICATION TO AGENCY

2. MAJOR SUBDIVISION

Marshall Space Flight Center (MSFC)

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

3. MINOR SUBDIVISION

External Tank Project, Business Mgmt, Shuttle

4. NAME OF PERSON WITH WHOM TO CONFER

Mr. G. P. Bridwell, Mgr. Shuttle Projects

5. TELEPHONE EXT.

FTS 824-0718

DATE

8/22/91

ARCHIVIST OF THE UNITED STATES

Ms. Glyndon K. Loftis, MSFC Records Manager

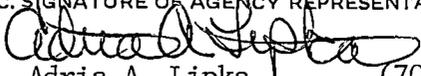
FTS 824-4531



6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence:  is attached; or  is unnecessary.

B. DATE 7/8/91	C. SIGNATURE OF AGENCY REPRESENTATIVE  Adria A. Lipka (703) 271-5541	D. TITLE NASA Records Officer NASA Headquarters, NTD-1 Washington, DC 20546
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7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
1	<p><u>EXTERNAL TANK PROJECT (R&amp;D)</u></p> <p>Records included in these files contain copies of each technical, progress, or test report issued or received in connection with the project under study, including feasibility, cost effectiveness, contractor reports, and any associated or related documentation.</p> <p>DISPOSITION: Retire records for the external tank project to Federal Records Center when 2 years old. Destroy when 25 years old. Earlier destruction is authorized if records are no longer needed and authority is granted by a cognizant project manager/scientist.</p> <p>COPIES: Destroy when reference value ceases or when no longer needed, whichever is sooner.</p> <p>** NOTE: Authority for all disposition actions related to the above item (External Tank Project) will be the NARA Job Number cited at the top of this SF 115. For continuing records in this project, an approved item will be sequentially numbered under Uniform Files Index No.: 8080 and incorporated into the NASA Records Retention Schedules (NHB 1441.1B).</p>		