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| REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse) | | LEAVE BLANK (NARA use only) | |
| TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408 | | JOB NUMBER NI-25592-3 | DATE RECEIVED 1-16-92 |
| 1. FROM (Agency or establishment) National Aeronautics and Space Administration (NASA) | | NOTIFICATION TO AGENCY | |
| 2. MAJOR SUBDIVISION Marshall Space Flight Center (MSFC) | | In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. | |
| 3. MINOR SUBDIVISION Shuttle Program Office | | | |
| 4. NAME OF PERSON WITH WHOM TO CONFER Rusty Hayes, Shuttle Program Office Glyndon K. Loftis, RM MSFC | | 5. TELEPHONE 8-824-4623 8-824-4531 | DATE 4/13/92 ARCHIVIST OF THE UNITED STATES <i>Claudia Puelin</i> |
| 6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>1</u> page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required; <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested. | | | |
| DATE 1-13-92 | SIGNATURE OF AGENCY REPRESENTATIVE <i>Adria A. Lipka</i> Adria A. Lipka (202)453-1200 | TITLE NASA Records Officer NASA Headquarters, JTD-1 Washington, DC 20546 | |

| 7. ITEM NO. | 8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION | 9. GRS OR SUPERSEDED JOB CITATION | 10. ACTION TAKEN (NARA USE ONLY) |
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| 1 | <p><u>FLIGHT READINESS FILES - MSFC</u></p> <p>This record series consists of Flight Readiness Review Files (FRR) (condensed and complete versions) of all documentation on all flights; pre-flight; and approved documentation for each project office for a flight to go, including documentation that led up to the decisions made. Also included may be project correspondence and related materials. FRR's are maintained and will be transferred via the four project offices that directly support the Shuttle Program Office. These offices are: (1) Space Shuttle Main Engine; (2) External Tank; (3) Solid Rocket Booster; and, (4) The Redesigned Solid Rocket Motor. (Note: Office (3) and (4) were the same office up to STS-26 at which time they were separated into to different offices.)</p> <p><u>DISPOSITION:</u></p> <p>A. Flight Readiness Review Files (FRR) for the National Space Transportation System (STS) 1 to STS-25 (including documentation on Challenger). Approx. accumulation 65 cubic ft.</p> <p>PERMANENT. Retire immediately to FRC. Transfer to the legal custody of the National Archives and Records Administration January 1, 2002.</p> <p>CONTINUED: <i>Copies sent to Agency, NNA, NN-W, NNT, NCF 4/14/92</i></p> | | |

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| 1 | <p>B. Flight Readiness Review Files for the National Space Transportation System (STS) 26 and continuing flights.</p> <p>PERMANENT. Retain FRR's on-site at MSFC for five 5 years after subject flight. Retire to FRC for 10 years. Transfer to the National Archives and Records Administration 15 years after subject flight (including termination or cancellation). Records determined to be duplicates, reference copies, maintained in another NASA series, or deemed by NARA to have insufficient archival value, may be disposed of during archival processing.</p> <p>C. All other copies.</p> <p>Destroy when no longer needed or when 2 years old, whichever is sooner.</p> <p>**NOTE: When approved this item will be sequentially numbered under the UFI # 8600 and incorporated into the NASA Records Disposition Handbook (NHB 1441.1B). Until the NRDH is published and issued, authority for all disposition actions for this record series will be the NARA Job Number cited at the top of this SF 115:</p> <p style="text-align: center;">N1-255-92-3</p> | | |