



<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b> <i>(See Instructions on reverse)</i>		<b>LEAVE BLANK (NARA use only)</b>	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER N1-255-92-9	
1. FROM (Agency or establishment) National Aeronautics and Space Administration (NASA)		DATE RECEIVED 1-23-92	
2 MAJOR SUBDIVISION Marshall Space Flight Center 9MSFC)		NOTIFICATION TO AGENCY  In accordance with the provisions of 44 U S C 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
3 MINOR SUBDIVISION Payload Projects Office, Spacelab Mgmt. (M/C JA-41)		DATE 5/19/92	
4 NAME OF PERSON WITH WHOM TO CONFER Mr. Robert McAnnally, Project Mgr. Ms. Glyndon K. Loftis, MSFC Rec. Mgr.		ARCHIVIST OF THE UNITED STATES 	
5 TELEPHONE 8-824-1925 8-824-4531			

6 AGENCY CERTIFICATION  
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached \_\_\_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required;  is attached; or  has been requested.

DATE 1-14-92	SIGNATURE OF AGENCY REPRESENTATIVE  Adria A. Lipka (202) 453-1200	TITLE NASA Records Officer NASA Headquarters, JTD-1 Washington, DC 20546
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7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
1	<p><u>SPACELAB PROJECT - PROGRAM ENGINEERING (MSFC)</u></p> <p>Records in this series consist of documentation and material related to the "Spacelab" engineering project. This was a joint effort between NASA and the European Space Agency (ESA) and contains follow-on-procurement (FOP) documentation that the Office of Procurement does not maintain nor duplicate. Records include, but are not limited to, historical data (international level), memorandums of agreement, reports, status and review reports, FOP information containing data on flight hardware/proposals and conditions of the agreements between NASA and ESA, program status reports and all meeting minutes and agendas. Current mission requirements have palletized missions flying until the end of the year 2000.</p> <p>a. Records dated from 1975-1982 - consisting of approx. 10 boxes, broken down as follows:</p> <ul style="list-style-type: none"> <li>(1) Monthly Status Reports/Docs. - 6 ft.</li> <li>(2) Historical Records - 1 ft.</li> <li>(3) Follow-On-Procurement Recs. - 3 ft.</li> </ul> <p>DISPOSITION: Retire immediately to Federal Records Center - Atlanta. Transfer to National Archives and Records Administration Southeast Region in December 1993. PERMANENT.</p> <p>b. Records created after dates shown above:</p> <p>DISPOSITION: PERMANENT. Records may be retired to FRC when 2 years old, or upon completion, cancellation, or termination of the program/mission. Transfer records to the National Archives and Records Administration-Southeast Region 10 years after completion, cancellation, or termination of the project/mission.</p>		

*Copies sent to NNA, NNA-W, NNT, NCF, NIA 5/21/92*