

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-255-92-011

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

Item 1 was superseded by N1-255-09-001 item 3/37.

Date Reported: 12/29/2022

N1-255-92-011

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

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| REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse) | | SAVE BLANK (NARA use only) | |
| TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408 | | JOB NUMBER NI-255-92-11 | DATE RECEIVED 1-30-92 |
| 1. FROM (Agency or establishment) National Aeronautics and Space Administration (NASA) | | NOTIFICATION TO AGENCY | |
| 2. MAJOR SUBDIVISION Langley Research Center (LaRC) | | In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. | |
| 3. MINOR SUBDIVISION Office of Mgmt Operation; Personnel Mgmt (4300) | | | |
| 4. NAME OF PERSON WITH WHOM TO CONFER Mr. George Allison, Trng & Educ Sect Ms. Barbara Newton, LaRC Recs Mgr | 5. TELEPHONE 8-804-864-2594 8-804-864-6034 | DATE 7/27/92 | ARCHIVIST OF THE UNITED STATES |

6. AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

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| DATE 1/23/92 | SIGNATURE OF AGENCY REPRESENTATIVE Adria A. Lipka 202/358-1369 | TITLE NASA Records Officer NASA Headquarters, Code JTD Washington, DC 20546 |
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| 7. ITEM NO. | 8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION | 9. GRS OR SUPERSEDED JOB CITATION | 10. ACTION TAKEN (NARA USE ONLY) |
|-------------|--|-----------------------------------|----------------------------------|
| 1 | <p>GRADUATE STUDY PROGRAM RECORDS</p> <p>Records in this series consist of case files on individuals who apply to graduate programs and are accepted. Files may contain copies of transcripts, 171's, letters of authorization to take courses, registration, and applications for graduate study. This is considered a working file and includes records in the Professional Co-Op Educational Training Program (CPETP); the Professional Entrance Training Program (PETP); and, the Administrative Training Program (ATP).</p> <p>DISPOSITION:</p> <p>Records may be retired to Federal Records Center 2 years after completion or termination of study program. Destroy 8 year after completion or termination of the program.</p> <p>NOTE: Currently on hand: 24 cubic ft., with an accumulation of approximately 4 ft/year (40-50 case files).</p> <p>** When approved this item will be sequentially numbered under the UFI #3400 and incorporated into the NASA Records Disposition Handbook (NHB 1441.1B). Until the NRDH is published and issued, authority for all disposition actions for this record series will be the NARA Job Number cited at the top of this SF 115.</p> <p><i>Copy sent to agency. NSR NAI-W, NNT, NCF 8/4/92</i></p> | | |