REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1 FROM (AGENCY OR ESTABLISHMENT)
National Archives and Records Service

2 MAJOR SUBDIVISION
Office of the National Archives

3 MINOR SUBDIVISION
General Archives Division

4. NAME OF PERSON WITH WHOM TO CONFER
Richard Wood

5. TEL. EXT
763-7434

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of [ ] page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

☐ A Request for immediate disposal.

☐ B Request for disposal after a specified period of time or request for permanent retention.

D DATE
12/2/81

E. TITLE
Head - Administrative Standards Section

C. SIGNATURE OF AGENCY REPRESENTATIVE
Carl F. Steinmetz

7. ITEM NO

<table>
<thead>
<tr>
<th>ITEM NO</th>
<th>DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)</th>
<th>SAMPLE OR JOB NO</th>
<th>ACTION TAKEN</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Numerically arranged Records Relating to Membership on Committees and Subcommittees, 1929-51, consisting of correspondence, memorandums, and telegrams relating to appointment to NACA committees and subcommittees and attendance at meetings, Dispose of Destroy immediately.</td>
<td>NC2-255-79-1</td>
<td>(2)</td>
</tr>
</tbody>
</table>

Mass data sheet not required.