

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

2-FEB 82

TO **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1 FROM (AGENCY OR ESTABLISHMENT)
NASA Headquarters

2 MAJOR SUBDIVISION
Inventions and Contributions Board

3 MINOR SUBDIVISION
Awards Branch

4 NAME OF PERSON WITH WHOM TO CONFER

Lori J. Sharp

5 TEL EXT

755-3485

LEAVE BLANK	
JOB NO NC1-255-82-3	
DATE RECEIVED February 3, 1982	
NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
3-5-82 <i>Date</i>	<i>Neil M. Kane</i> <i>Archivist of the United States</i>

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 5 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified

- A Request for immediate disposal.
- B Request for disposal after a specified period of time or request for permanent retention.

C DATE 12/17/81	D SIGNATURE OF AGENCY REPRESENTATIVE <i>Carl F. Steinmetz</i> Carl F. Steinmetz	E TITLE Head, Administrative Standards Section
--------------------	---	---

7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
	<p>Permission is requested, in accordance with FPMR 101-11,406-2, to destroy four (4) cubic feet of hard copy records and to retain silver halide master microfiche. The microfiche have been determined to be adequate substitutes for the original records in accordance with FPMR 101-11,506-3. The records are Space Act Award Case files which include documents such as Monetary Award Analysis, Award Evaluation Questionnaire, Patent information, etc., provided by NASA Centers and NASA contractors/subcontractors. Final action on these documents range from approximately 1970 thru 1972. The listing of these cases is attached.</p> <p>1a These records, in accordance with NHB 1441.1A (NASA Records Disposition Handbook) Schedule 13, Item 17B, should be transferred three (3) years after break and destroyed two (2) years after transfer ^{break}. The master microfiche would therefore be destroyed twenty-five (25) years after break as stated in proposed NASA Records Schedule 24, Item 17b.</p> <p>b Permission is requested to dispose of hard copy records continually when the microfiche has been determined to be adequate substitutes.</p> <p><i>Mass data change sheet enclosed.</i></p>	<i>NN 169-5 (13-17b)</i>	<i>Item</i>

Closed Out: 3-18-82: X.P.T.
Copy to Agency; NNG Copy to All FRCs; 4/2/82 UNFG