

## Request for Records Disposition Authority

Records Schedule Number      DAA-0263-2016-0004  
Schedule Status                  Approved

Agency or Establishment        Central Intelligence Agency  
Record Group / Scheduling Group   Records of the Central Intelligence Agency  
Records Schedule applies to      Major Subdivision  
Major Subdivision                Directorate of Digital Innovation  
Schedule Subject                 Open Source Video Collections  
Internal agency concurrences will be provided      No

### Background Information

### Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
2	0	2	0

### GAO Approval

0002

## Outline of Records Schedule Items for DAA-0263-2016-0004

Sequence Number	
1	Open Source Videos with Minimal Intelligence Value Disposition Authority Number: DAA-0263-2016-0004-0001
2	Open Source Videos with No Intelligence Value Disposition Authority Number: DAA-0263-2016-0004-0002

**Records Schedule Items**

Sequence Number	
1	<p><b>Open Source Videos with Minimal Intelligence Value</b></p> <p>Disposition Authority Number      DAA-0263-2016-0004-0001</p> <p>Open Source videos in any format (analog or digital) acquired or collected and determined to have minimal intelligence value, because they do not have significant value due to world events or provide a unique insight into a country that would be difficult to capture elsewhere, but could be beneficial for trends analysis or used to help solve a Key Intelligence Question in the future.</p> <p>Final Disposition                      Temporary</p> <p>Item Status                                Active</p> <p>Is this item media neutral?            No</p> <p>Explanation of limitation              Applies to electronic (analog and digital) formats only.</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?          Yes</p> <p>Do any of the records covered by this item exist as structured electronic data?                              Yes</p> <p>GRS or Superseded Authority Citation      NC1-263-77- 002/46B(2)/ 46C(1)</p> <p><b>Disposition Instruction</b></p> <p>Retention Period                         Destroy no sooner than 3 years but no later than 10 years after ingestion.</p> <p><b>Additional Information</b></p> <p>GAO Approval                              Not Required</p>
2	<p><b>Open Source Videos with No Intelligence Value</b></p> <p>Disposition Authority Number      DAA-0263-2016-0004-0002</p> <p>Open Source videos in any format (analog or digital) acquired or collected and determined to have no intelligence value, because they do not have significant value due to world events, do not provide a unique insight into a country that would be difficult to capture elsewhere, are not beneficial for trends analysis, or are not used to help solve a Key Intelligence Question in the future.</p> <p>Final Disposition                      Temporary</p> <p>Item Status                                Active</p>

Is this item media neutral?	No
Explanation of limitation	Applies to electronic (analog and digital) formats only.
Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?	Yes
Do any of the records covered by this item exist as structured electronic data?	Yes
<b>Disposition Instruction</b>	
Retention Period	Destroy 3 year(s) after ingestion or when no longer needed occurs, whichever is sooner
<b>Additional Information</b>	
GAO Approval	Required and Received

## Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

## Signatory Information

Date	Action	By	Title	Organization
08/05/2016	Certify	CIA One	Records Management	Records Management - Records Management
12/13/2016	Return for Revision	Meredith Scheiber	Appraisal Archivist	National Archives and Records Administration - Records Management Services
01/04/2017	Submit For Certification	CIA Four	Records Management	Records Management - Records Management
02/01/2017	Certify	CIA One	Records Management	Records Management - Records Management
03/16/2017	Submit for Concurrence	Lisa Clavelli	Supervisor, ACNR Appraisal Team 2	National Archives and Records Administration - Records Management Services
03/21/2017	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
03/21/2017	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
03/24/2017	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist

Redactions have been made to this record control schedule pursuant to 5 U.S.C. 552(b)(3) with the corresponding statute 50 U.S.C. 403(g), Section 6 of the CIA Act of 1949 which protects from disclosure the “organization, functions, names, official titles” of the CIA and/or Exemption 6, personal privacy. You will need to submit a Freedom of Information Act (FOIA) request to the Office of the General Counsel for the withheld information. Information on how to file a FOIA may be found here:

<http://www.archives.gov/foia/>