

## Request for Records Disposition Authority

Records Schedule Number **DAA-0263-2022-0003**

Schedule Status **Approved**

Agency or Establishment **Central Intelligence Agency**

Record Group / Scheduling Group **Records of the Central Intelligence Agency**

Records Schedule applies to **Agency-wide**

Schedule Subject **Audit Logs of all Systems on Classified and Unclassified Networks**

Internal agency concurrences will be provided **No**

### Background Information

### Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
<b>1</b>	<b>0</b>	<b>1</b>	<b>0</b>

### GAO Approval

## Outline of Records Schedule Items for DAA-0263-2022-0003

Sequence Number

1

**Audit Logs of All Systems on the Classified and Unclassified Networks**  
Disposition Authority Number: DAA-0263-2022-0003-0001

## Records Schedule Items

Sequence Number	
1	<p data-bbox="345 380 1338 411"><b>Audit Logs of All Systems on the Classified and Unclassified Networks</b></p> <p data-bbox="345 432 1151 464">Disposition Authority Number      <b>DAA-0263-2022-0003-0001</b></p> <p data-bbox="345 485 1489 600"><b>These are records of auditable events on Agency systems, most of which are for the routine administration of the networks and the systems that reside on these networks.</b></p> <p data-bbox="345 621 919 653">Final Disposition                      <b>Temporary</b></p> <p data-bbox="345 674 850 705">Item Status                                <b>Active</b></p> <p data-bbox="345 726 818 758">Is this item media neutral?            <b>Yes</b></p> <p data-bbox="345 779 818 905">Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?        <b>Yes</b></p> <p data-bbox="345 926 818 1020">Do any of the records covered by this item exist as structured electronic data?                            <b>Yes</b></p> <p data-bbox="345 1041 1151 1094">GRS or Superseded Authority Citation      <b>DAA-GRS-2013-0006-0004</b></p> <p data-bbox="345 1136 659 1167"><b>Disposition Instruction</b></p> <p data-bbox="345 1188 1127 1220">Cutoff Instruction                        <b>Cutoff audit logs annually.</b></p> <p data-bbox="345 1241 1170 1272">Retention Period                         <b>Destroy 6 year(s) after cutoff</b></p> <p data-bbox="345 1314 656 1346"><b>Additional Information</b></p> <p data-bbox="345 1367 951 1398">GAO Approval                              <b>Not Required</b></p>

## Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

## Signatory Information

Date	Action	By	Title	Organization
05/09/2022	Certify	CIA Two	Records Management	Records Management - Records Management
09/12/2022	Submit for Concurrency	Sean Curry	Senior Appraisal Archivist	National Archives and Records Administration - Agency Services
09/14/2022	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
09/14/2022	Concur	Laurence Brewer	Chief Records Officer	National Records and Archives Administration - National Records and Archives Administration
09/14/2022	Approve	Debra Wall	Deputy Archivist	National Archives and Records Administration - ND Archives I Office