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RECORDS OF THE PACIFIC CORPORATION

Corporate Records

1. Charters, By-Laws, Minutes, and Resolutions.

Job No. 88-01021R boxes 1-9

PERMANENT. Transfer to the National Archives immediately.

2. Miscellaneous Records

Job No. 88-01021R box 10 and box 35

a. Records listed on Attachment A

PERMANENT. Transfer to the National Archives immediately.

b. All other records

Destroy immediately.

President/Vice President

3. Subject Files

Job No. 88-01021R boxes 11-12

a. Records listed on Attachment B.

PERMANENT. Transfer to the National Archives immediately.

b. All other records.

Destroy immediately.

Treasurer

4. Subject Files

Job No. 88-01021R box 13

Destroy immediately.

Managing Director

5. Subject Files

Job No. 88-01021R box 14

Destroy immediately.

6. Contract Files

Job No. 88-01021R boxes 15-17

a. Records listed on Attachment C.

PERMANENT. Transfer to the National Archives immediately.

b. All other records.

Destroy immediately.

Headquarters

7. Subject Files

Job No. 88-01021R boxes 18-21

a. Records listed on Attachment D.

PERMANENT. Transfer to the National Archives immediately.

b. All other records.

Destroy immediately.

8. Personnel Rosters and Cards

Job No. 88-01021R boxes 44-46

Destroy immediately.

9. Personnel Files

Job No. 88-01021R box 47

Job No. 87-00343R boxes 1-318

Destroy 65 years after separation from employment.

10. Banking Files

Job No. 88-01021R box 58

Destroy immediately.

11. Records relating to surplus sales

Job No. 88-01021R box 59

Destroy immediately.

12. Tax Files

Job No. 88-01021R boxes 60-66

Destroy immediately.

13. Financial Files

Job No. 88-01021R boxes 67-74

Destroy immediately.

14. Records relating to property

Job No. 88-01021R box 75

Destroy immediately.

15. Maps, Drawings, and Sketches

Job No. 88-01021R box 76

Destroy immediately.

Legal Office

16. Litigation Files

Job No. 88-01021R boxes 22-30

a. Records listed on Attachment E.

PERMANENT. Transfer to the National Archives immediately.

- b. All other records.

Destroy immediately.

17. Contract Files

Job No. 88-01021R boxes 31-32

Destroy immediately.

18. Records relating to sale

Job No. 88-01021R boxes 33-34 and 36

- a. Records listed on Attachment F.

PERMANENT. Transfer to the National Archives immediately.

- b. All other records.

Destroy immediately.

Industrial Relations

19. Subject Files

Job No. 88-01021R box 48

- a. Records listed on Attachment G.

PERMANENT. Transfer to the National Archives immediately.

- b. All other records.

Destroy immediately.

20. Records relating to security and the Security Inspection Service

Job No. 88-01021R boxes 49-50

- a. Records listed on Attachment H.

PERMANENT. Transfer to the National Archives immediately.

b. All other records.

Destroy immediately.

21. Security Card Files

Job No. 88-01021R boxes 51-52

Destroy immediately.

22. Records relating to Insurance

Job No. 88-01021R boxes 53-54

Destroy immediately.

23. Accounting and Payroll records

Job No. Job No. 88-01021R boxes 55-57

Destroy immediately

Laos Base

24. Subject Files

Job No. 88-01021R boxes 37-38

a. Records listed on Attachment I.

PERMANENT. Transfer to the National Archives immediately.

b. All other records.

Destroy immediately.

Taiwan Base

25. Records of Boards of Review

Job No. 88-01021R box 39 and two boxes held by OIM/ODC

PERMANENT. Transfer to the National Archives immediately.

26. Records relating to personnel matters

Job No. 88-01021R boxes 40-41

- a. Records listed on Attachment J.

PERMANENT. Transfer to the National Archives immediately.

- b. All other records.

Destroy immediately.

Saigon Base

27. Subject Files

Job No. 88-01021R boxes 42-43

- a. Records listed on Attachment K

PERMANENT. Transfer to the National Archives immediately.

- b. All other records.

Destroy immediately.

Audiovisual Records

28. "Flying Men, Flying Machines." VHS copy of Air America publicity film.

PERMANENT. Transfer to the National Archives immediately.

Job No. N1-263-00-1, Item 2

Attachment A

Box 10

Air America Ltd.
Air America Inc.
Air Asia Co. Ltd.
Civil Air Transport Co. Ltd.
Southern Air Transport Inc.
Seaboard World Services Inc.

Box 35

Articles of Association
Shareholders Meetings
Minutes of Board of Directors
Thai Pacific Services Co. Ltd. CCCXXIII(b)
Companies Registrar
General Manager Correspondence
Commercial Registration Department
Managing Director Correspondence
Thai Pacific Services Co. Ltd Formation and Organization I of III
Thai Pacific Services Co. Ltd Formation and Organization II of III
Thai Pacific Services Co. Ltd
Thai Pacific Services Co. Ltd vol. 1
Thai Pac (close out)

Job No. N1-263-00-1, Item 3

Attachment B

Box 11

Post Cease-fire Planning

Box 12

Reading Files 1975
Reading Files 1974
Reading Files 1973
Reading Files 1972
Reading Files 1971
CSC Miscellaneous 1973-1977
CSC Miscellaneous 1957-1972
CSC

Additional Files

Chron File Mar-April 1975
Chron File April-June 1975
Reading File Jan-June 1975
Air Asia Company Ltd.
Interim Handling - Vietnam Aftermath
Interim Handling – Vietnam Aftermath Vietnam Phaseout
Closing Statement/Controversy/and Settlement Agreement
SVND (Evac et al) 1975

Job No. N1-263-00-1, Item 6

Attachment C

Box 15

Agreement for Flying Services between ICCS and AAI
All files relating to the contract between AAI and ICCS

Job No. N1-263-00-1, Item 7

Attachment D

Box 18

Pilot Listing 1965-1970
CAT Shareholder/Board Meeting 1970-72
Publications
Chronological Files (President and VP) (7 folders dated 1977-1980)

Box 19

Reading File 1976-1979 SVP-OCA

Box 20

Officers & Directors 2/73 – 12/76

Box 21

Pacific Corp. dissolution
Air America Ltd. dissolution
Thai Pacific dissolution
CATCL dissolution
Pacific Corp./Air America certificate of dissolution

Additional Files

CAT Bulletin vol 8
CAT Bulletin vol 9
CAT Bulletin vol 10
CAT Bulletin vol 11
CAT Bulletin vol 12

Job No. N1-263-00-1, Item 16

Attachment E

Box 30

Personnel – Deceased

Job No. N1-263-00-1, Item 18

Attachment F

Box 33

AACL Shareholders Meetings 1954-1974

Box 34

E-Systems, Inc./Air America, Inc. (Agreement for sale)

"E" Systems

AACL Part Two, 1975

E-Systems, Inc./Air America, Inc. (Foreign Investment)

E-Systems, Inc./Air America, Inc/AACL (sale)

Job No. N1-263-00-1, Item 19

Attachment G

Box 48

Missing Deceased Crewmembers

Job No. N1-263-00-1, Item 20

Attachment H

Box 49

Pakse 1968-1973
Ban Houei Sai 1969-1973
LS 201 San Thong
Savannaket 1968-1973
Luang Probang 1969-1973

Box 50

Opium Seizures 1972
Memos to SIS Inspector
Security Inspection Service – 1 1971-1972
Security Inspection Service – 2 1972
Security Inspection Service – 3 1973
SIS Operation 1972
SIS Reading File
Inspection Techniques and aids
Contraband Discovery Reports
Duties, Responsibilities, concepts
SIS Reports and Memos
Phnom Penh
Security SGN 1971
Security SGN 1972
Smuggling
Narcotics 1971-1973
Security 1968-1970

Job No. N1-263-00-1, Item 24

Attachment I

Box 37

DCASB Correspondence
Survival Equipment
Operational Casualties – Laos

Box 38

Organization 1973
Air America Capability Laos
Laos Division Sep 72 – 3 Jun 74
Plan of Organization and Administration
MIA's Aug 73
Vice President LD to MGDR (includes report on Royal Lao AF)
Air America - Future Business

Additional Files

Counterfeit Bills

Job No. N1-263-00-1, Item 26

Attachment J

Box 41

Missing Employees

FOIA (b)(3)

Employees Killed in Laos

C-123K 57-6293

Missing Employee File (3)

Missing Employee File (2)

Missing Employee File(1)

B-150 File (missing Employees File)

Missing and Imprisoned Employees 1966-1975

Job No. N1-263-00-1, Item 27

Attachment K

Box 42

FIC Flight Info Center
Danang Monthly Reports 1971
Phnom Penh Monthly Reports 1974
Phnom Penh Monthly Reports 1973
Saigon Monthly Report 1969
Saigon Monthly Report 1970
Saigon Monthly Report 1969-1970
Saigon Monthly BM 1970
Saigon monthly BM 1971
Joint Air Operation Group

Additional Files

Monthly Reports – Saigon 1975

Redactions have been made to this record control schedule pursuant to 5 U.S.C. 552(b)(3) with the corresponding statute 50 U.S.C. 403(g), Section 6 of the CIA Act of 1949 which protects from disclosure the “organization, functions, names, official titles” of the CIA and/or Exemption 6, personal privacy. You will need to submit a Freedom of Information Act (FOIA) request to the Office of the General Counsel for the withheld information. Information on how to file a FOIA may be found here:

<http://www.archives.gov/foia/>