REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on page 3)

TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NARA)
8601 ADELPHI ROAD, COLLEGE PARK, MD. 20740-6001

1 FROM (Agency or establishment)
Central Intelligence Agency

2 MAJOR SUBDIVISION

3 MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER

5. TELEPHONE

6. AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

[ ] is not required, [ ] is attached, or [ ] has been requested.

DATE

SIGNATURE OF AGENCY REPRESENTATIVE

TITLE

DEPUTY DIRECTOR, INFORMATION MANAGEMENT SERVICES

7 ITEM NO

8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION

Gray Literature (2 items) - see attached sheet

9 GSRS OR SUPERSEDED JOB CITATION

10 ACTION TAKEN (NARA USE ONLY)

AVE BLANK (NARA use only)
JOB NUMBER N1-243-03-1
DATE RECEIVED 4/11/03

NOTIFICATION TO AGENCY
In accordance with the provisions of 44 USC 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.
File Series Identification: Gray Literature

1 (U) Gray Literature Collection of unclassified open source information Includes documents such as trade brochures, scientific papers, masters theses and doctoral dissertations, conference proceedings, government white papers and reports, and scientific research papers These documents are produced at all levels of government, in academia, and by business and industry and may be either in print (hardcopy) or electronic form This collection is mission-oriented and responds directly to requirements levied by the Intelligence Community

(U) Disposition Instruction:

(U) TEMPORARY: Maintain records in office area for 2 years Transfer records to the AARC for 13 years and destroy

2 (U) Electronic Index to Gray Literature Searchable electronic index to collection of unclassified material produced at all levels of government, in academia, and by business and industry in maintained in either print (hardcopy) or electronic form Allows searches by subject, title, author, and other categories

(U) Disposition Instruction:

(U) TEMPORARY. Destroy/delete index records with related records
Redactions have been made to this record control schedule pursuant to 5 U.S.C. 552(b)(3) with the corresponding statute 50 U.S.C. 403(g), Section 6 of the CIA Act of 1949 which protects from disclosure the “organization, functions, names, official titles” of the CIA and/or Exemption 6, personal privacy. You will need to submit a Freedom of Information Act (FOIA) request to the Office of the General Counsel for the withheld information. Information on how to file a FOIA may be found here:

http://www.archives.gov/foia/