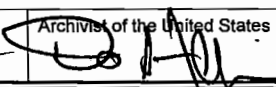


The following represents a public use version of a records schedule classified in accordance with Executive Order 13526.

You will need to submit a Freedom of Information Act (FOIA)/Mandatory Declassification Review (MDR) request to the NARA Office of the General Counsel to seek access to the classified version of this records schedule.

Instructions on how to submit a request for access can be found on <https://www.archives.gov/foia>

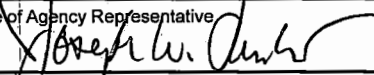
**PUBLIC USE VERSION**

<b>Request for Records Disposition Authority</b> (See Instructions on reverse)		<b>Leave Blank (NARA Use Only)</b>	
To: <b>National Archives and Records Administration (NARA)</b> <b>Washington, DC 20408</b>		Job Number <b>N1-263-12-01</b>	<b>Notification to Agency</b> In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.
1. From: (Agency or establishment) <b>(U) Central Intelligence Agency (CIA)</b>		Date Received <b>10/13/2011</b>	
2. Major Subdivision <b>(U) Information Management Services (IMS)</b>			
3. Minor Subdivision			
4. Name of Person with whom to confer	5. Telephone (include area code)	Date <b>23 May 2015</b>	Archivist of the United States 

**6. Agency Certification**

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies:

is not required       is attached       has been requested

Signature of Agency Representative 	Title <b>Director, IMS</b>	Date (mm/dd/yyyy) <b>09/28/2011</b>
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7. Item Number	8. Description of Item and Proposed Disposition	9. GRS or Superseded Job Citation	10. Action taken (NARA Use Only)
	<p><b>(U) CIA is requesting new disposition authorities for the attached records which will be implemented at a future date after receiving approval from NARA.</b></p> <p><b>(U) The disposition instructions apply to recordkeeping copies covered by the subsequent items. The disposition instructions do not apply to duplicate or reference copies, which may be destroyed when no longer needed or obsolete. Dependent upon the type of record, most records will be cut off at either the end of the calendar year or fiscal year. Unless a specific medium for an item is identified, all items in this schedule are to be considered media neutral (e.g., paper, electronic, or other).</b></p> <p><b>(U) Disposition Instructions: PERMANENT. Cut off at close of activity or on an annual basis. Maintain records in an accessible format or medium. Transfer to NARA 50 years after cutoff. Where feasible earlier transfers may be negotiated with NARA. When necessary CIA may retain certain records longer than the period specified in the approved records schedule if needed for the conduct of regular agency business in accordance with 44 U.S.C. §2107(2).</b></p>		

FRCS Item	Description
P-1	<b>Policy, Planning, and History Records</b>
P-1a	Policy and Planning Records
P-2	<b>Committees, Task Forces, Boards, and Councils Records</b>
P-2a	Establishment and Activities Records.
P-2b	Special Search Collections.
P-3	<b>Appropriations, Budget, and Finance Planning Records</b>
P-3a	Budget and Appropriations Planning Records.
P-3b	Records Documenting Budget Interactions with Office of the Director of National Intelligence (ODNI), Office of Management and Budget (OMB), and Congress.
P-3c	Financial Reports and Associated Records.
P-3d	Budget Policy, Programs, and Agreements Records.
P-4	<b>Senior Leadership Records</b>
P-4a	Mission-related speeches, lectures, and briefings made by CIA senior leaders to Congressional Oversight Committees, White House officials, high-level Intelligence Community meetings, and similar groups.
P-5	<b>Program and Project Records for Research, Development, and Technology Efforts</b>
P-5a	Research and Development Program and Project Case Files.
P-5b	Technical Collection Evaluation Records.
P-5c	Project Management Records for Unique Information Technology Systems.
P-6	<b>Strategic Human Resources, Significant Awards, and Mission-Related Training Records</b>
P-6a	Agency-Wide Staffing Analysis Records.
P-6b	Honor, Merit, and Public Service Awards Records.
P-6c	Mission-Related Training.

P-7	<b>Liaison Records</b>
P-7a	Congressional Liaison Records.
P-7b	CIA Liaison Authorities.
P-7c	High-Level Conferences and Briefings.
P-7d	Intelligence Activities with Other Agencies.
P-7e	External Technical Support Records.
P-7f	Open Source Center (OSC) Partnership Agreements.
P-7g	Intelligence Disclosure Records.
P-8	<b>Open Source Center (OSC) Records</b>
P-8a	OSC Publications.
P-8b	Press Statements from Foreign Media and Leaders.
P-8c	Press Agency Regulations, Contracts, and Agreements.
P-8d	Master Copies of OSC Videos with Intelligence Value.
P-9	<b>Information Management Records</b>
P-9a	Publications Review Board (PRB) Minutes and Requests Pertaining to Official Duties.
P-10	<b>Agency Facilities and Real Estate Project Records</b>
P-10a	Agency-Owned Property.
P-10b	Other Facilities Records.
P-11	<b>Legal Records on Significant Litigations, Precedent-Setting Opinions, and Formal Agreements</b>
P-11a	Precedent-Setting Opinions on CIA Activities, and Associated Records.
P-11b	Significant Litigation Cases or Investigation Matters.
P-11c	Formal Agreements, Communications, and Reports.
P-12	<b>Intelligence Reports and Related Records</b>
P-12a	Finished Intelligence Publications and Production Case Files.
P-12b	Policy Support and Support to Arms Control Negotiations.
P-12c	Disseminated Intelligence Information Reports.
P-12d	Official Agency or Directorate Studies and Publications.
P-12e	Special Collections.
P-13	<b>Audit, Inspection, and Investigation Records</b>
P-13a	Audit Reports Case Files.
P-13b	Inspection Reports Case Files.
P-13c	Special Reports and Investigations Case Files.
P-13d	Outgoing IG Correspondence.
P-13e	IG External Review Records.

P-14	<b>Public Affairs Records</b>
P-14a	Original Publication Materials for Public Release, Press Releases and Notices, and Agency-wide Internal Communications.
P-15	<b>Intelligence Collection and Operations Records</b>
P-15a	Personality Files.
P-15b	Operational Activities Files.
P-15c	Operational Interest Files.
P-15d	Sensitive Code Designation Records. Control file of the code designations.
P-15e	Authentication Records.

Redactions have been made to this record control schedule pursuant to 5 U.S.C. 552(b)(3) with the corresponding statute 50 U.S.C. 403(g), Section 6 of the CIA Act of 1949 which protects from disclosure the “organization, functions, names, official titles” of the CIA and/or Exemption 6, personal privacy. You will need to submit a Freedom of Information Act (FOIA) request to the Office of the General Counsel for the withheld information. Information on how to file a FOIA may be found here:

<http://www.archives.gov/foia/>