**REQUEST FOR RECORDS DISPOSITION AUTHORITY**

*(See Instructions on reverse)*

**TO** GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

**1 FROM (AGENCY OR ESTABLISHMENT)**

Securities and Exchange Commission

**2 MAJOR SUBDIVISION**

Office of Applications and Reports Services

**3 MINOR SUBDIVISION**

**4 NAME OF PERSON WITH WHOM TO CONFER**

Charles A. Moore

**5 TEL EXT**

272-7216

**6 CERTIFICATE OF AGENCY REPRESENTATIVE**

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency’s records, that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

☐ A Request for immediate disposal.

☐ B Request for disposal after a specified period of time or request for permanent retention.

**C DATE**

7/18/83

**D SIGNATURE OF AGENCY REPRESENTATIVE**

Charles A. Moore

**E TITLE**

Records Officer

**7 ITEM NO**

**8 DESCRIPTION OF ITEM**

(With Inclusive Dates or Retention Periods)

**9 SAMPLE OR JOB NO**

**10 ACTION TAKEN**

1 Case files documenting consideration by the SEC of requests from companies for confidential treatment. A file usually contains a copy of the request and a copy of the SEC decision. It may also contain correspondence with the company, memorandum by SEC officials pertaining to the request, transcripts, and copies of the actual documents which the company does not wish to make available to the public. Time period 1935-1955 (Accession 266-68-4377, boxes 30-121).

Disposition: Destroy immediately.