Schedule Number: N1-137-96-001

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

During a comprehensive rescheduling effort beginning in 2016 and culminating in 2019. All authorities on this schedule were superseded by this body of disposition authorities.

Office of General Counsel Records (269.2) DAA 0269 2016 0001
Budget, Finance, and Contractor Management Program Records (269.3) DAA 0269 2016 0004
Office of the Inspector General (269.4) DAA 0269 2015 0002
Civilian Board of Contract Appeals Program Records (269.5) DAA 0269 2016 0002
Professional Services To and With Other Agencies (269.6) DAA 0269 2016 0012
Internal Information Technology Services to GSA (269.7) DAA 0269 2016 0011
Program Management Records (269.11) DAA 0269 2016 0006
Communications Records (269.12) DAA 0269 2016 0007
Legislative and Congressional Affairs Records (269.13) DAA 0269 2016 0008
Audit Resolution Program Records (269.14) DAA 0269 2016 0003
Customer Service / Business Development Records (269.15) DAA 0269 2016 0013
Human Resources Program Records (269.16) DAA 0269 2016 0009
Security Records (269.17) DAA 0269 2016 0010
Public Building Service Records DAA 0121 2015 0001

Date Reported: 04/02/2019
Job No N1-137-96-1 – Note to File

This job was misregistered on arrival. The job clearly originated with the General Services Administration (GSA), and the system covered by the schedule is maintained and managed by GSA. NWME in accessioning data from the system has allocated it to Record Group 269, the record group under which the job should originally have been registered.
**REQUEST FOR RECORDS DISPOSITION AUTHORITY**

(See Instructions on reverse)

**TO**  
NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NARA)  
WASHINGTON, DC 20408

**FROM** (Agency or establishment)  
General Services Administration

**MAJOR SUBDIVISION**  
Office of Management Services

**MINOR SUBDIVISION**  
Information Management Division

**NAME OF PERSON WITH WHOM TO CONFER**  
Sharon Lighton  
**TELEPHONE** (202) 501-2262

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**NOTIFICATION TO AGENCY**

In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

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**AGENCY CERTIFICATION**

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

- [✓] is not required;  
- [✓] is attached; or  
- [ ] has been requested.

**SIGNATURE OF AGENCY REPRESENTATIVE**  
GSA Records Officer  
**DATE** 8/13/96

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<table>
<thead>
<tr>
<th>ITEM NO</th>
<th>DESCRIPTION OF ITEM AND PROPOSED DISPOSITION</th>
<th>9 GRS OR SUPERSEDED JOB CITATION</th>
<th>10 ACTION TAKEN (NARA USE ONLY)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Federal Procurement Data System</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>See attached.</td>
<td></td>
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</tr>
</tbody>
</table>

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**PREVIOUS EDITION NOT USABLE**

STANDARD FORM 115 (REV 3-91)  
Prescribed by NARA  
36 CFR 1228
Attachment to Job No. N1-137-96-1
General Services Administration
Federal Procurement Data System (FPDS)

The Federal Procurement Data System (FPDS) is a system for collecting, developing, and disseminating procurement data which takes into account the needs of the Congress, the Executive Branch, and the private sector. It serves as the official central repository for the dissemination of procurement data. The scope of this database is Governmentwide. (1979 & thereafter)

1. **Master Files.** This database contains detailed information on all contracts with a value of $25,000 or more and summary data on contracts under $25,000.

   Current Volume: 38, 9-track open reels
   Annual Accumulation: Approximately, two 9-track open reels.
   Statement of Restrictions: There are no FOIA restrictions on the records.

   Disposition: **PERMANENT.** Transfer data files from 1979-1991 immediately upon approval of the schedule. Thereafter, cutoff at the end of fiscal year and transfer subsequent data files annually at the beginning of the calendar year.

2. **Documentation.** Data systems specifications, file specifications, codebooks, record layouts, user guides, output specifications, and final reports (regardless of media) relating to the master file or database.

   Current Volume: 5 inches
   Annual Accumulation: Documentation remains unchanged. GSA will send periodic updates.
   Statement of Restrictions: There are no FOIA restrictions on the records.

   Documentation will be cumulative from 1979-1991.

   Disposition: **PERMANENT.** Transfer to the National Archives and Records Administration in conjunction with transfer of master files.