Schedule Number: N1-269-10-001

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

During a comprehensive rescheduling effort beginning in 2016 and culminating in 2019. All authorities on this schedule were superseded by this body of disposition authorities.

Office of General Counsel Records (269.2) DAA-0269-2016-0001
Budget, Finance, and Contractor Management Program Records (269.3) DAA-0269-2016-0004
Office of the Inspector General (269.4) DAA-0269-2015-0002
Civilian Board of Contract Appeals Program Records (269.5) DAA-0269-2016-0002
Professional Services To and With Other Agencies (269.6) DAA-0269-2016-0012
Internal Information Technology Services to GSA (269.7) DAA-0269-2016-0011
Program Management Records (269.11) DAA-0269-2016-0006
Communications Records (269.12) DAA-0269-2016-0007
Legislative and Congressional Affairs Records (269.13) DAA-0269-2016-0008
Audit Resolution Program Records (269.14) DAA-0269-2016-0003
Customer Service / Business Development Records (269.15) DAA-0269-2016-0013
Human Resources Program Records (269.16) DAA-0269-2016-0009
Security Records (269.17) DAA-0269-2016-0010
Public Building Service Records DAA-0121-2015-0001

Date Reported: 04/02/2019
### Request for Records Disposition

**To:** NATIONAL ARCHIVES & RECORDS ADMINISTRATION  
8601 ADELPHI ROAD  
COLLEGE PARK, MD 20740-6001

**FROM (Agency or establishment):** GENERAL SERVICES ADMINISTRATION

**Notification to Agency:**
In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

**Major Subdivision:**  
Office of the Chief Acquisition Officer

**Minor Subdivision:**

**Name of person with whom to confer:** Robert Smudde  
**Telephone number:** 202-501-2514  
**Date:** 2/21/10

**Agency Certification:**
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached [ ] page(s) are not needed now for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

- [ ] is not required  
- [ ] is attached, or  
- [ ] has been requested.

**Item No.**

<table>
<thead>
<tr>
<th><strong>Description of Item and Proposed Disposition</strong></th>
<th>9 GRS or Superseded Job Citation</th>
<th>10 Action Taken (NARA Use Only)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Excluded Parties List System (EPLS)</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Description:</strong> The EPLS is an electronic, web-based system that identifies those parties excluded from receiving Federal contracts, certain subcontracts, and certain types of Federal financial and non-financial assistance and benefits. The EPLS keeps its user community aware of administrative and statutory exclusions across the entire government, and individuals barred from entering the United States.</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Disposition Instructions:</strong> Temporary. Cut off at the end of the fiscal year following termination on debarment or suspension, destroy 6 years and 3 months after cutoff</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Date:** 2-12-13  
**Signature of Agency Representative:** Robert Smudde  
**Title:** Agency Records Officer
EPLS data elements

1. Exact Name of entity
2. Action Date range
3. Termination Date range
4. Create Date range
5. Modify Date range
6. Delete Date range (archive results only)
7. Data Universal Numbering System (DUNS) number
8. Exclusion Type
9. Cause and Treatment (CT) Code
10. Federal Agency which debarred the entity
11. The US state where the entity is located
12. The country where the entity is located
13. Agency specific identifiers (at the writing of this document only Cage Code) – An identifier that may be specific to one or more US federal government agencies

(If the following data may be in the system, depending the terms of debarment, it is not displayed to the public search interface)
14. EINs
15. TINS
16. SSNs
17. Addresses

Inputs can be made in the form of XML documents either uploaded or sent via email, or the data can be entered into the underlying Oracle database

Data sources – all government agencies

Note While the Department of Treasury's Office of Foreign Assets Control (OFAC) List has been fully integrated in EPLS for access at a single location, it does not replace the List available at the OFAC web sites

Note The Department of Commerce's Bureau of Industry and Security (BIS) maintains two lists – the "Denied Persons List" and the "Entity List" for Contract Officer consideration. The contents of these lists are not in the EPLS